

Masters' Union

Letter of Internship

Dear Mr. Ankush Kumar Jagga,

Subject: Letter of Internship

Dated: 20/02/2024

With reference to your application and subsequent interview you are hereby appointed on the following terms & conditions

Designation: Intern- Associate Software Developer

Nature of Internship: Internship for 6 months

Date of joining: 26-02-2024

Shift Timings: 9:00 AM-5:00 PM (6 days/ week)

Monthly Stipend: Rs. 20,000 (Amount of Rs. 3600 will be deducted as PF Contribution)

Location: Jalandhar (Onsite)

You shall be governed by the Masters' Union Technologies' Regulations, Rules, Terms and conditions of employment. Orders, Instructions, Guidelines, Code of conduct, policies, directions, standing orders, etc. as forced from time to time by Masters' Union Technologies in the Masters' Union Handbook.

1. You can be deployed at more than one working places or you may be posted or transferred or may be sent otherwise, in any of the constituent/affiliate Institution(s), associate(s), sister concern(s), and any other unit(s) of the company or its sponsoring body or any other organization, whether in existence or which may come into existence hereafter, on regular or deputation or contract basis or otherwise as per the terms & conditions as prescribed by the company from time to time.
2. You will employ yourself efficiently to the best of your ability and will devote your whole time to the work of the company and you will not engage yourself directly or indirectly either honorary or on remuneration in any other service or in any trade, business, vocation or occupation.
3. You, besides the duties and responsibilities assignable for the designated post, may be assigned additional duties and responsibilities without any separate compensation and in case given the additional charge of duties and responsibilities whether by a specific order in writing or not, you shall be presumed to have taken the charge of such duties and responsibilities assigned to you from the specified date.
4. During the initial period of months, this agreement may be terminated with a 1-week notice on grounds of non-performance. At the end of this period, unless informed otherwise, section #6 will come into effect.
5. Your employment with the company shall be subject to resignation/termination as mentioned herein unless otherwise prescribed under the resignation/termination policy of the company for the time being in force.

- a. The employer-employee relationship can be terminated by either party upon giving written notice of 1 month or payment in lieu thereof. However, in the case of acts of fraud, crime, misappropriation, dishonesty, or repeated failure to follow lawful directives of management, your employment may be terminated forthwith by the company without notice & compensation.
- b. You, before leaving this service in all cases, shall hand over the charge of all the official documents, information, and material in your possession to the immediate superior authority or any other person authorized for this purpose.
- c. Notice of resignation as prescribed if submitted, the Company shall be entitled to relieve you at its discretion at any time within the notice period without compensation. Similarly, in case you are being served.

With the notice of termination by the Company, you can also leave at any time within the notice period and in that case, you will not be made to pay any compensation.

6. You may submit your unwillingness to join the services or letter of internship may be withdrawn by the company, after the acceptance of the letter of internship, for whatsoever reason, subject to payment of compensation on either side equivalent to one-month salary; provided that in case there is a gap of more than one month between the date of acceptance of internship and the date of joining and information in writing is given at least one month before the date of joining, fifteen days' salary as compensation shall be payable.

7. The company reserves the right to display your details that may also include your joining, conduct, exit, etc. On its website or through the Internet or any other medium as deemed appropriate.

8. Your internship is based on the information submitted to the company and if at any time it is discovered that you have made a false or incorrect statement or other fraudulent means have been used for your internship or otherwise, the company shall have the right to take any disciplinary action against you including the termination of your services and further reserves the right to recover the remuneration paid to you during your employment; notwithstanding anything contained under the Law of the Land or any other law for the time being in force

9. Notwithstanding anything stated in this letter of internship, for any unforeseen issues arising that is not covered herein, or in the event of dispute/differences of opinion in the interpretation of any provision of this letter of internship or if any question arises with respect to any matters related to your employment in the company and likewise, whether expressly provided herein or not, the same shall be referred to the competent official or authority of the company, whose decision thereon shall be final and binding on all concerned.

10. You shall not, during the time of rendering services to the Company or thereafter, disclose to anyone other than authorized employees of the Company (or persons designated by such duly authorized employees of the Company) or use for the benefit of yourself or for any entity other than the Company, any information of a confidential nature, including but not limited to, information relating to any such materials or intellectual property; Any of the Company projects or programs; The technical, commercial or any other affairs of the Company; Or, any confidential information which the Company has received from a third party.

11. You will not directly or indirectly engage in any business that competes with the Company. You will not utilize the existing client or supplier network of the Company for any reason outside of fulfilling the tasks that are assigned by the Company.
12. You represent that all content provided by you to the Company, in furtherance of the services described hereunder, including, without limitation, images, videos, and text, including any intellectual property, such as copyrights or trademarks (the "Content"), is owned solely and legally by the Company. Any materials developed by the Company, making use of Content, remains the sole property of the Company subject to all applicable laws and/or statutes.
13. During the course of performing under this Agreement, you may, independently or in conjunction with the Company, develop information, produce work product, or achieve other results for the Company in connection with the services it performs for the Company under this Agreement. You agree that any such information, work product, and other results, systems, and information developed yourself and/or the Company in connection with such services (hereinafter referred to collectively as the "Work Product") shall, to the extent permitted by law, be a "work made for hire" within the definition of Section 101 of the Copyright Act (17 U.S.C. § 101), and shall remain the sole and exclusive property of Company.
14. All disputes will be subject to the Jurisdiction of Kapurthala Court of Law only. If all the provisions of this letter of internship are acceptable to you, you are required to submit the duplicate copy of this letter of internship with all the pages signed by you at the specified places, as a token of agreeing and acceptance to this letter of internship.

Pruthi Mittal

(Authorized Signatory)

For Masters' Union

Acceptance: I have read, understood, agreed with and accepted all the terms and conditions of this letter of Internship.

Date: 20/2/24

Place:

Name and Signature of the Appointee: Ankush Kumar Jagg

Ankush Jagg