

Re: Infosys IT Asset Return - Reminder - 1

1 message

Ankita Deshmukh <ankita.deshmukh6272@gmail.com>

Fri, Jun 28, 2024 at 11:07 AM

To: returnassets <returnassets@infosys.com>, separations@infosys.com, alumni@infosys.com

Hi Infosys seperation/alumni team,

As asset team replied that assets are deallocated. Could you please share me the experience / reliving letter on this email.

Thanks for helping me out.

Thanks & Regards,
Ankita Deshmukh.

On Thu, Jun 27, 2024, 10:03 PM returnassets <returnassets@infosys.com> wrote:

Hi Ankita,

Yes its deallocated from your id.

Regards,

Tasmia Begum

Asset Reclaim Helpdesk

From: Ankita Deshmukh <ankita.deshmukh6272@gmail.com>

Sent: Thursday, June 27, 2024 9:16 AM

To: returnassets <returnassets@infosys.com>

Subject: Re: Infosys IT Asset Return - Reminder - 1

[EXTERNAL EMAIL**]**

Hi Infosys Return Assets Team,

My manager confirmed that he already deallocated the client asset from my id. And DM approved that request. Could you please check it and let me know it's status. So that I'll help me with relieving process.

Please check and let me know. It ll great help to me, since my reliving letter is still pending.

Regards,

Ankita Deshmukh.

On Thu, Jun 20, 2024, 1:39 AM returnassets <returnassets@infosys.com> wrote:

Hi Ankita,

As checked client assets are still allocated to your id, please follow up with your manager.

Regards,

Tasmia Begum

Asset Reclaim Helpdesk

From: Ankita Deshmukh <ankita.deshmukh6272@gmail.com>

Sent: Wednesday, June 19, 2024 1:15 PM

To: returnassets <returnassets@infosys.com>

Subject: Re: Infosys IT Asset Return - Reminder - 1

[EXTERNAL EMAIL**]**

Hi Infosys Return Assets Team,

My manager confirmed that he already deallocated the client asset from my id. Could you please check it and let me know it's status. So that I'll help me with relieving process.

Please check and let me know. It ll great help to me, since my reliving letter is still pending.

Regards,

Ankita Deshmukh.

On Mon, May 13, 2024, 10:45 PM returnassets <returnassets@infosys.com> wrote:

Hi Ankita,

We had already requested your manager to deallocate the client assets from your id by sharing the steps for deallocation. I have attached email for your reference.

Regards,

Tasmia Begum

Asset Reclaim Helpdesk

From: Ankita Deshmukh <ankita.deshmukh6272@gmail.com>

Sent: Monday, May 13, 2024 10:26 PM

To: AMS_MailAssist <AMS_MailAssist@infosys.com>; returnassets <returnassets@infosys.com>;
seperations@infosys.com

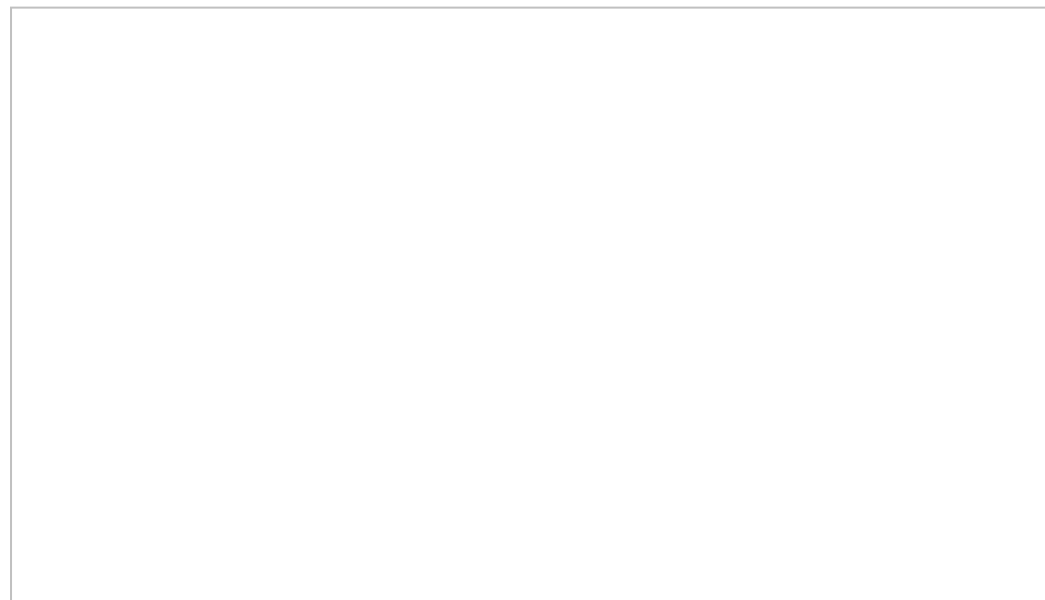
Subject: Re: Infosys IT Asset Return - Reminder - 1

[EXTERNAL EMAIL**]**

Hello Infosys Team,

My manager already informed you guys that I have already returned all my laptops, then why I am getting reminder mails stating that i haven't returned the client assets yet. My dellocation is still pending. Could you please give me the reason for the same? If not please give me the reply likewise so that i'll take necessary steps accordingly.

If you haven't seen my manager's mail where he clearly mentioned that my client i.e. HSBC's confirmation mail has already been shared with you guys. I'm attaching that screenshot for you guys. Now please check that mail again. and speed up my deallocation process asap. because I haven't got my relieving letter yet. For any queries you can directly contact me via mobile (+91 9076260343). Please let me know about the status.



Regards,

Ankita Deshmukh.

+91 9076260343

On Mon, May 13, 2024 at 9:17 AM <AMS_MailAssist@infosys.com> wrote:

Kind attention :

Ankita Raghunath Deshmukh, Emp #1124403,

This is to notify that below mentioned Company Asset(s) allocated to you have not been returned to Company during your separation process. Request you to return the assets listed below to nearest Infosys Office - <http://www.infosys.com/contact/pages/index.aspx> - immediately and collect acknowledgment to comply with Infosys IT Mobile Asset Allocation and Reclaim Policy. If you have any queries related to this, please send a mail to below Ids. For Overseas Separation: ReturnAssets@infosys.com or contact CCD Global support Centre. India Separation : RE_SPOCs@infosys.com

S.No.	Asset Description	Asset ID	Allocated On	Asset Location
1	Laptop	HSB-HW-LAPTP-000000467779	15 Sep 2021	PUNSEZUNIT2
2	Laptop	HSB-HW-LAPTP-000000499707	11 May 2022	PUNSEZUNIT2
3	Laptop	HSB-HW-LAPTP-000001009389	27 Oct 2021	ILPUNSEZUNT6
4	Laptop	HSB-HW-LAPTP-000000509313	23 Aug 2023	PUNE_SDB5

CCD Global support Centre: USA: 1 855 335 4639, Australia : 0011 800 3355 4639, Belgium: 00 800 3355 4639, Denmark : 00 800 3355 4639, Finland : 990 800 3355 4639, France : 00 800 3355 4639, Germany : 00-800-3355-4639, Hong Kong :

001 800 3355 4639, Japan : 00531-13-0319, Netherlands : 00 800 3355 4639, Norway :00 800 3355 4639, Singapore : 800-130-1185, Sweden : 00 800 3355 4639, Switzerland : 00 800 3355 4639, UK : 00 800 3355 4639, North China : 00 800 3355 4639, South China: 00 800 3355 4639, Mexico : 800-355-4639, India : 60004639

Thank you and regards,
Asset Management Team, Computers & Communication Division
<http://www.infosys.com>

Could this mail have been better? [Click here](#) and tell us how?

----- Forwarded message -----

From: returnassets <returnassets@infosys.com>
To: Pravin Laxman Gaikwad <Pravin_Gaikwad@infosys.com>
Cc: Ankita Deshmukh <ankita.deshmukh6272@gmail.com>
Bcc:
Date: Tue, 7 May 2024 16:57:32 +0000
Subject: RE: Infosys IT Asset Return - Reminder - 1

Hi Pravin,

As checked the below client assets are still allocated emp id, Could you please help with client asset deallocation for Ankita. Please follow the steps in the attached file.

Regards,

Tasmia Begum

Asset Reclaim Helpdesk

From: Ankita Deshmukh <ankita.deshmukh6272@gmail.com>
Sent: Tuesday, May 7, 2024 1:50 PM
To: seperations@infosys.com; returnassets <returnassets@infosys.com>
Subject: Fwd: Infosys IT Asset Return - Reminder - 1

[EXTERNAL EMAIL**]**

Hi Infy Seperation Team / Return Asset Team,

I already returned my clients assets and also got confirmation from them, you can see my managers mail below for your reference. Although I have done all these processes I am still getting return your allocated assets. Could you please guide me on this and let me know to proceed further with deallocation process.

Please let me know for any information.

Regards,

Ankita Deshmukh

----- Forwarded message -----

From: **Pravin Laxman Gaikwad** <Pravin_Gaikwad@infosys.com>
Date: Mon, Apr 29, 2024, 10:28 PM
Subject: RE: Infosys IT Asset Return - Reminder - 1
To: Ankita Deshmukh <ankita.deshmukh6272@gmail.com>, returnassets <returnassets@infosys.com>

Hi Team

Over a separate email, I have share the email from HSBC (client) which confirms below listed assets were returned to HSBC.

HSB-HW-LAPTP-000000509313

HSB-HW-LAPTP-000000499707

HSB-HW-LAPTP-000001009389

HSB-HW-LAPTP-000000467779

@Ankita Deshmukh please follow up on this.

Regards,

Pravin g

From: Ankita Deshmukh <ankita.deshmukh6272@gmail.com>

Sent: Friday, April 19, 2024 9:23 AM

To: returnassets <returnassets@infosys.com>

Cc: Pravin Laxman Gaikwad <Pravin_Gaikwad@infosys.com>

Subject: Fwd: Infosys IT Asset Return - Reminder - 1

[EXTERNAL EMAIL**]**

Hi Infosys Team,

I just want to update you on this, all mentioned client laptops I already delivered to client. Could you please check and let me know if you need any information from my side.

Thanks and Regards,

Ankita Deshmukh.

+91 9076260343

----- Forwarded message -----

From: <AMS_MailAssist@infosys.com>

Date: Fri, Apr 19, 2024, 9:14 AM

Subject: Infosys IT Asset Return - Reminder - 1

To: <ankita.deshmukh6272@gmail.com>

Kind attention :

Ankita Raghunath Deshmukh, Emp #1124403,

This is to notify that below mentioned Company Asset(s) allocated to you have not been returned to Company during your separation process. Request you to return the assets listed below to nearest Infosys Office -

<http://www.infosys.com/contact/pages/index.aspx> - immediately and collect acknowledgment to comply with Infosys IT Mobile Asset Allocation and Reclaim Policy. If you have any queries related to this, please send a mail to below Ids.

For Overseas Separation: ReturnAssets@infosys.com or contact CCD Global support Centre.
India Separation : RE_SPOCs@infosys.com

S.No.	Asset Description	Asset ID	Allocated On	Asset Location
1	Laptop	HSB-HW-LAPTP-000000509313	23 Aug 2023	PUNE_SDB5
2	Laptop	HSB-HW-LAPTP-000000499707	11 May 2022	PUNSEZUNIT2
3	Laptop	HSB-HW-LAPTP-000001009389	27 Oct 2021	ILPUNSEZUNT6
4	Laptop	HSB-HW-LAPTP-000000467779	15 Sep 2021	PUNSEZUNIT2

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Thank you and regards,
Asset Management Team, Computers & Communication Division
<http://www.infosys.com>

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