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# **Alkacon Software GmbH**

## **Technote**

# **Alkacon OAMP Webform Module**

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## 2 Abstract

This document describes the installation, configuration and usage of the Alkacon OpenCms Add-On Module Package Webform version 2.2.0. With the Webform module, it is possible to create highly configurable online input forms without knowledge of HTML.

Once created, configured and published, a Webform may be filled out by website visitors. The data entered may be sent to an email account and / or stored in the OpenCms database.

## 3 General purpose of the Alkacon OAMP Webform Module

The module extends a basic OpenCms installation with the capability to create highly configurable online input forms. It provides the following features:

- Create Webforms by Drag & Drop and simple keyboard input. A Webform is a structured XML content which offers a comfortable user interface.
- Complete configuration of a Webform is done in the ADE Editor.
- Input fields, their labels, default values and options are freely configurable.
- For each input field it is possible to pick from several different field types, like Text input, Text area, Checkbox, Radio buttons, Hidden fields, File upload fields and Email Field.
- Input fields have several configuration options, like defining a default value, control if it is mandatory; define a regular expression for validation and an error message to be shown in case validation was not successful.
- To avoid that spiders use your Webforms (e.g. in order to spread spam to forums or guest books) a CAPTCHA field may be configured. This is an image containing distorted text that has to be entered in a text input to verify that a human is filling out the form.
- The collected data of a submission may be sent to a configurable email account and / or stored in the OpenCms database in separate exclusive tables, which can later be accessed by a report frontend or using the API.

### 4 Installation

**Note**: To use the Alkacon OAMP Webform module version 2.2, you need OpenCms version 9.5 or later. The module is not compatible with older OpenCms versions.

**Note**: Use the Alkacon OAMP Webform module 2.0.0 or 2.1.0 on OpenCms versions 8.0.1 up to version 9.0.1.

**Note**: To use the Alkacon OAMP Webform module on OpenCms version 7.5 please download Alkacon OAMP Webform module version 1.4.1, available at <u>alkacon.com</u>.

**Note**: The OpenCms module org.opencms.frontend.templateone.form which is the predecessor and a "lighter" version of this module (no support for database persistence) should be uninstalled before installation of this module. Old email forms that have been created with this module might still work except for the captcha image verification. The used captcha library JCaptcha of this module is a newer version and it is required that the older captcha libraries are deleted from the OpenCms web application lib folder.

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Step by step installation procedure:

- 1. Go to the OpenCms Administration view
- 2. Click "Module Management" and select either "Import Module from Server" if the module was placed in the web-inf/packages/modules/ folder of your OpenCms installation, or select "Import Module with HTTP" to upload the module from your local file system
- 3. Select the Alkacon OAMP Webform module zip file com.alkacon.opencms.v8.formgenerator 2.2.0.zip to import
- 4. Check if the jar file com.alkacon.opencms.v8.formgenerator.jar has been deployed in the web-inf/lib/ folder after installation
- 5. In case you find the libraries ehcache-1.0.jar jcaptcha-all-1.0-RC2.0.1.jar in the WEB-INF/lib/ folder please delete them
- 6. Restart your servlet container afterwards

## 4.1 Configuration

Configuration is necessary to define the database in which the Webform submissions will optionally be stored in. Furthermore the location in the real file system or OpenCms virtual file system (VFS) has to be configured where file uploads should be stored in case a Webform is set up that stores it's data in the database and has a file upload field. Also the database provider has to be configured.

#### 4.1.1 Module Parameters

Important: it is possible that the settings to configure here are chosen wrong. Please have a look at the OpenCms log file (<tomcat>/webapps/<webappname>/WEB-INF/logs/opencms.log) for any errors or warnings if something is not working as expected.

Log in to the OpenCms Workplace.

- 1. Switch to the Administration View.
- 2. Go to the Module Management page.
- 3. In the list of the modules click on the module name of the module com.alkacon.opencms.v8.formgenerator.
- 4. Click on Module Parameters. Adapt the settings for the module parameter db-pool and uploadfolder. If you want to store the uploaded files in the OpenCms VFS, check also the parameters uploadvfs and uploadproject. All other parameters are optional to change.

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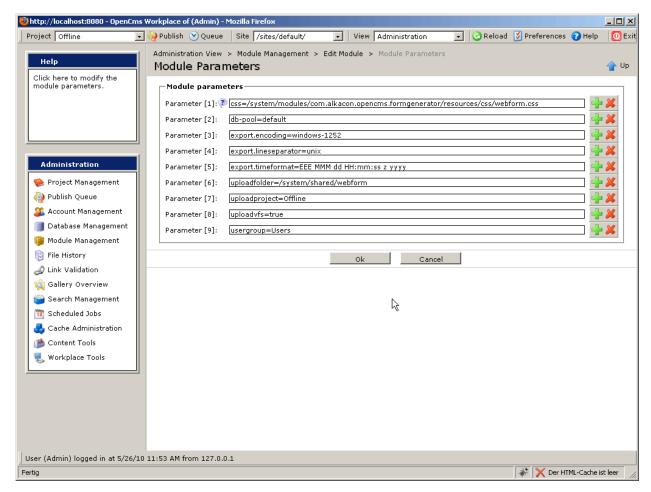


Figure 1: Editing Module Parameters

It is possible to use other property files for the module than the default files in com.alkacon.opencms.v8.formgenerator/classes/com/alkacon/opencms/v8/formgenerator/work place.properties: you have to set the module parameter message to the bundle to the other property files. If the other files are named workplace2\*.properties, you have to set the message parameter to "/com/alkacon/opencms/v8/formgenerator/workplace2". It is also possible to use specific property files per form. Therefore see the description of the field "Property file" in chapter 1.1.

#### 4.1.1.1 css

With this parameter, the CSS style sheet to use can be specified. If no value is defined, the default CSS file of the module

/system/modules/com.alkacon.opencms.v8.formgenerator/resources/css/web form.css is used and included.

**Note**: to generate valid XHTML output, set the value of this module parameter to "false". In this case, you have to include the CSS manually in your used template head section. See chapter 8 for details.

## 4.1.1.2 db-pool

The db-pool parameter value references a database pool configured in <tomcathome>/webapps/<webappname>/WEB-INF/config/opencms.properties. The value "default" should be OK for most applications. If you need to collect your Webform data in a

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dedicated database you may configure another pool in the opencms.properties and refer to it in this module parameter.

### 4.1.1.3 db-provider, index-tablespace

At the moment supported database providers are only MySQL, Oracle, PostgreSQL and MS SQL, being MySQL the default. If you are using an other than MySQL as database provider you have to set following module parameters:

- Oracle: db-provider=oracle and index-tablespace=<your tablespace>, here the default is 'users'.
- PostgreSQL: db-provider=postgresql
- MS SQL: db-provider=mssql

After changing these parameters you will have to restart your servlet container.

#### 4.1.1.4 export.numberasstring

If numbers should be shown unchanged e.g. in Microsoft Excel, this parameter should be set to the value true. The default value is false, i.e. numbers might be reformatted automatically by Excel.

### 4.1.1.5 export.timeformat

This parameter allows defining a date and time format for the "Creation date" column in the exported CSV file. The syntax is explained here:

http://java.sun.com/j2se/1.5.0/docs/api/java/text/SimpleDateFormat.html.

**Example**: for an Excel – compatible format like "03.04.2009 11:06:59" one could configure "dd.MM.yyyy hh:mm:ss".

### 4.1.1.6 export.encoding

This parameter defines the encoding of the exported CSV file. E.g. for Excel 2003- compatibility choose "windows-1252". Else "utf-8" is recommended. If this parameter is omitted the OpenCms – configured default encoding is used (utf-8).

This setting is helpful if the exported file is directly opened with an external program that is hard wired to a special encoding.

#### 4.1.1.7 export.lineseparator

A setting "windows" will cause "\r\n" in exported CSV files for line breaks. A setting "unix" or "excel" (Microsoft Excel displays a square for carriage return '\r') will cause '\n' in exported CSV files for line breaks.

#### 4.1.1.8 export.delimiter

The CSV delimiter can be defined based on the user's regional settings. The value is a single character used as a delimiter for CSV files. The comma is used as a default delimiter character, if no parameter is provided.

**Example**: for Germany use a semicolon as delimiter: **export.delimiter**=;

#### 4.1.1.9 font-prefix

This optional parameter allows the definition of character set prefixes which will be used for the generation of captcha images (see also 5.3.4). The prefixes should be separated by a pipe (|). If

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this parameter is not set the following default prefixes are used:

#### Arial | Courier | Monospaced | SansSerif | Serif

The filtering of the character sets can be disabled by setting the value to "false". In that case all available system character sets are used for the captcha generation.

#### Example: font-prefix=Arial|Courier

In this example only system character sets which start with "Arial" or "Courier" will be used for the generation of the captcha images.

Use this parameter to prevent the generation of "unreadable" symbols in the generated captcha images.

### 4.1.1.10 templatefile

Use this parameter to set the VFS path to the file containing the HTML templates for the webform generation. If not set, the template file

/system/modules/com.alkacon.opencms.v8.formgenerator/resources/formtem plates/default.st is used.

#### 4.1.1.11 uploadfolder

The parameter **uploadfolder** is needed whenever you set up a Webform that has to store submissions in the database and contains a file upload field. These uploads are not stored in the database but in a folder that has to be set here. Please select a valid directory and check the log file when setting up and testing such a form.

The files can either be stored in the real server file system (RFS, default setting) or in the OpenCms virtual file system (VFS).

To store files in the OpenCms VFS instead of the servers real file system, specify an existing unlocked and published folder here and also set the values of the module parameters uploadproject and uploadvfs.

**Note**: the absolute path to the folder has to be entered. For the RFS, this could be c:\tmp. The VFS folder should be below the /system/ path, e.g. /system/shared/webform.

#### 4.1.1.12 uploadproject

If uploading a file of an upload field to the OpenCms VFS, an existing offline project name has to be specified here. The folder defined in the parameter **uploadfolder** has to be part of this project.

#### 4.1.1.13 uploadvfs

Set the value of this module parameter to "true" to enable the storage of uploaded files in the OpenCms virtual file system (VFS).

#### 4.1.1.14 usergroup

This controls the visibility of the workplace tool on the top level of the workplace Administration. On the Database Management the tool is visible for Administrators only. On the top level it will be visible for every user of the group that is entered here.

By default every user of the group "Users" may view the workplace tool.

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## 4.2 Changing folder and name pattern

## 4.2.1 Module configuration

By default a new Alkacon Webform is generated and saved automatically in a dedicated folder. This folder is created automatically in the central .content folder of your site (e.g. /sites/default/.content). All new generated Alkacon Webform are named and numbered automatically as defined in the Module configuration file (e.g. /system/modules/com.alkacon.opencms.webform/.config)

### 4.2.2 Sitemap configuration

To override this default mechanism, you can edit the Sitemap configuration (e.g. /sites/default/.content/.config) and add/modify the Resource types "alkaconwebform" and "alkacon-webformreport" and select a different folder or name pattern under the tab "Resource Types".

For further information see also:

http://www.opencms-wiki.org/Configuration\_of\_OpenCms\_Sitemap\_Properties

## 5 Module usage

After successful installation and configuration of the Webform module, it is ready to use. Webforms and Webform Reports can be created by Drag & Drop from the ADE toolbar.

## 5.1 Creating an Alkacon Webform

To add a new Webform to an existing page, click on the "Add Wizard" symbol in the ADE toolbar.

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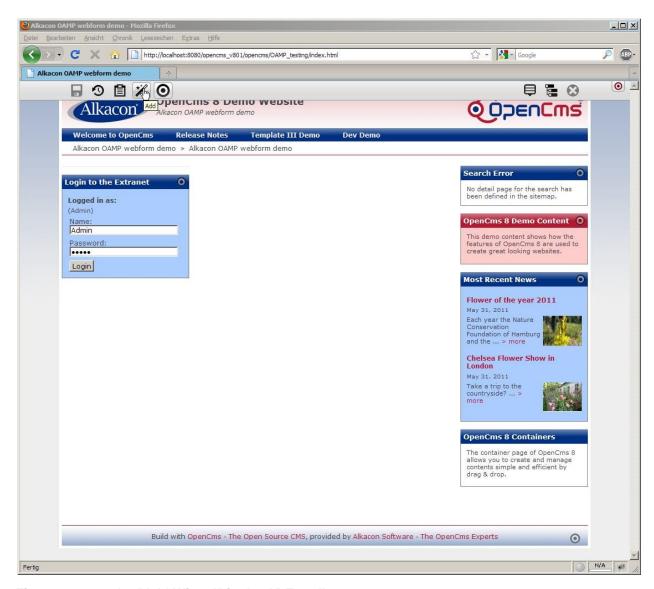


Figure 2: Open the "Add Wizard" in the ADE toolbar.

By default the new resource type Alkacon Webform is available through the entire site and can be added to pages by Drag & Drop. Just click on the "Move to page" icon and keep the mouse-button pressed. Now you can drag the new Webform where you need it and drop it by releasing the mouse-button.

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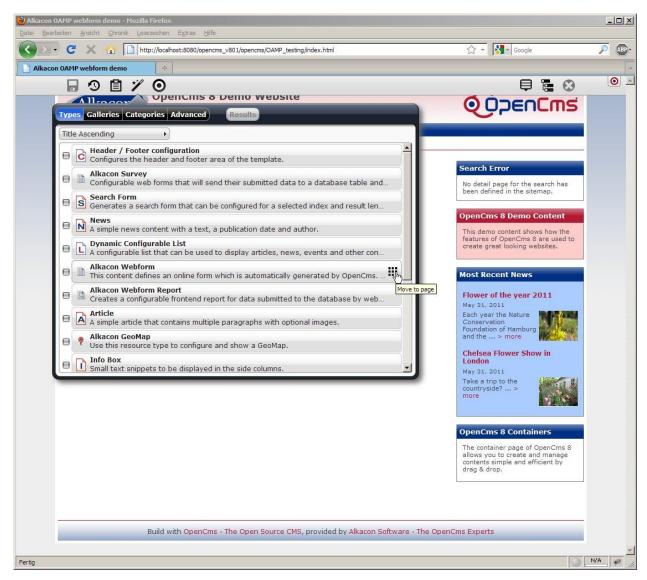


Figure 3: Drag a new Alkacon Webform from the "Add Wizard".

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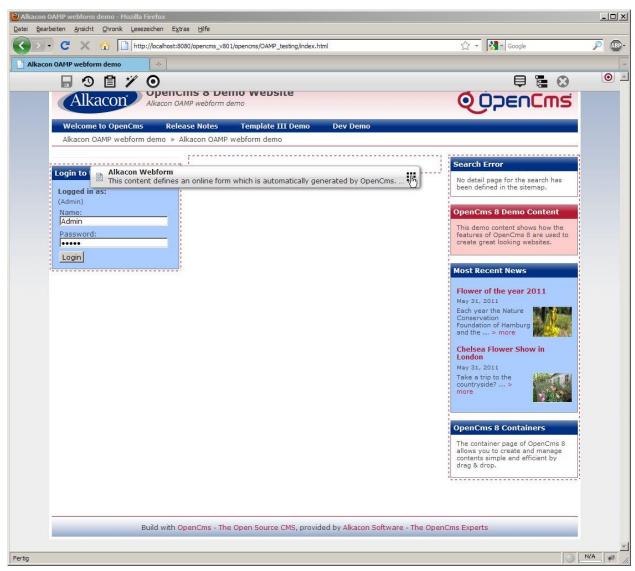


Figure 4: Dropping the new Alkacon Webform to destination container.

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## 5.2 Adding an existing Alkacon Webform to your page

You can also select an existing Alkacon Webform from the "Add Wizard" by double-clicking the Resource type Alkacon Webform or by checking the box left to it and clicking "Results". From the displayed results, select the Webform you need and add it to your page by Drag & Drop.

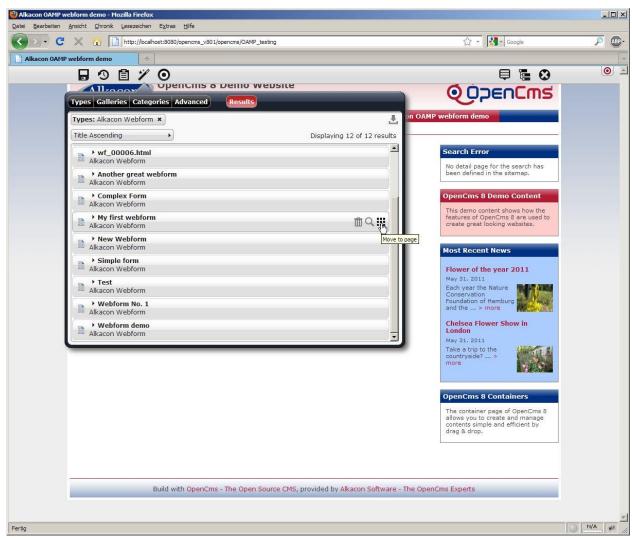


Figure 5: Drag & Drop of an existing Alkacon Webform in ADE.

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# 5.3 Editing an Alkacon Webform

To edit the newly created Alkacon Webform click on the ADE icon in the upper right corner of the Webform and select "Edit".

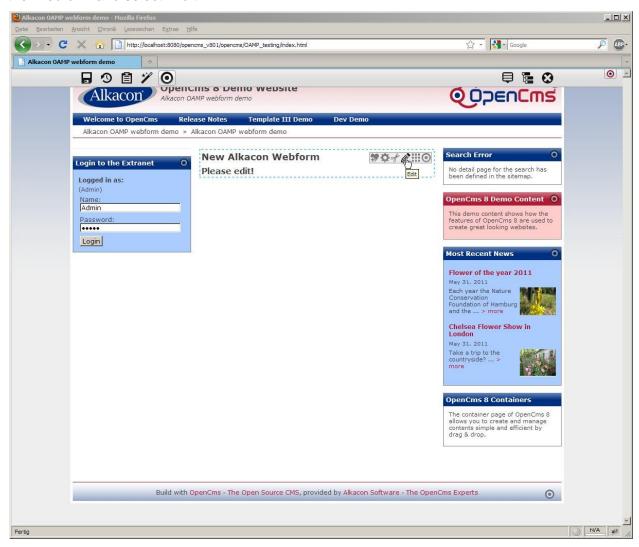


Figure 6: Open the ADE Editor.

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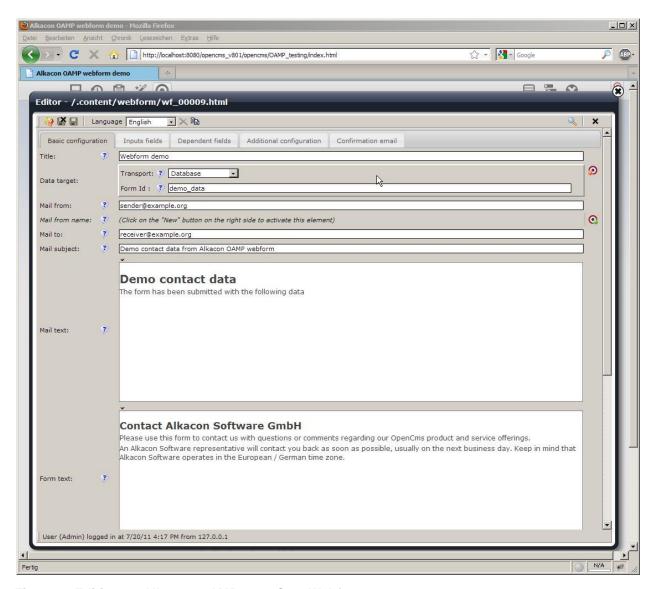


Figure 7: Editing an Alkacon OAMP OpenCms Webform.

#### 5.3.1 Tab "Basic configuration"

The following fields are optional:

- o **Title:** This field is linked to the property.title. The value of this field is used as nice name in the sitemap editor.
- Data target: This nested box allows configuring how the data is processed. By default (if this box is not added with the plus button) the submitted data will be sent as an email to the configured "Mail to" address.
  - Transport: Controls which mode of transportation is used. In case "Email & Database" or "Database" is used the 2nd field "Form Id" is required for database persistence.
  - o **Form Id**: In case submitted data is stored in the database, this ID will identify which form was submitted. Later on, if OpenCms workplace users want to download the data of a form, they see a "Download Data" link on the frontend page in an offline project which will produce an Excel CSV file with all data matching this form ID. With this solution it is possible to have several siblings of the same page in different language folders all sharing the same Form Id thus

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being exported all into a single CVS file.

There are **some mandatory** fields that have to be configured to make the resulting Webform work correctly:

- Mail from: This has to be a valid email address that should be accepted from the mail server you use.<sup>1</sup>
- Mail from name: The optional nice name that is displayed by email clients as sender of the email.
- Mail to: This has to be a valid email address the collected data will be sent to. When using OpenCms 8 you can reuse content in different container pages. You can define a property "webform.mailto" attached to the container page. The email address specified in the "webform.mailto" property will then be used instead of the email address from the "Mail To" field in the webform.
- o **Mail subject**: The subject of the email if email transport is configured.
- Mail text: This is some additional text that is sent in the optionally generated emails.
   This most often can be left out or some lines (e.g.: "New contact request made on <a href="http://www.alkacon.com!">http://www.alkacon.com!</a>") are sufficient as many mails in this form will be received.
- o **Form text**: This is the text that will appear on the web page showing the email form.
- Form middle text: This optional text will appear below the form fields, but above the submit button.
- Form footer text: This optional text that will appear below the submit button of the email form.
- Confirmation Text: This text is shown if the website visitor successfully submitted the email form.
- Target URI: This most often should be blank. If configured, after a successful submission the user's web browser will be redirected to the entered page.
- Expiration date: This optional nested content allows defining an expiration date for the form. After the expiration date, the configured expiration text will be shown instead of the form.
  - Date: Specifies the date when the form will be disabled.
  - Text: This text is shown instead of the email form after expiration.
- Release Date: This optional nested content allows defining a release date for the form.
   Before the release date, the configured release text will be shown instead of the form.
  - o **Date**: Specifies the date when the form will be released.
  - Text: This text is shown instead of the email form before release.

#### 5.3.2 Tab "Input fields"

The form input fields are configured in this tab. There has to be at least one input field for a valid

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<sup>&</sup>lt;sup>1</sup> The mail server that is used is configured in the OpenCms configuration (file: opencms-system.xml). If sending of emails fails please contact your OpenCms system administrator to check the configuration.





#### email form.

- o **Form field**: This nested box configures a single input field of the form.
  - Type: Specifies the kind of input field that is displayed on the Webform. Have a look at chapter 5.4 for a detailed overview of available field types.
  - Label: Should be entered. It will be displayed to the left of the input field and also in the generated email to identify the value entered by the website visitor. If you are saving the data to a database it might be helpful to define a locale independent field name, this can be done by entering a pipe character ('|') after the locale dependent label, followed by the locale independent name. For instance, instead of "Your Email Address:", if you use "Your Email Address: |email" then the data will be stored in the database as "email" and not as "Your Email Address:". You can also use this special labels for macros in the following fields:
    - Mail Subject
    - Mail Text
    - Confirmation Text
    - Check Page Text
    - Confirmation Mail Subject
    - Confirmation Mail Text
  - o **Mandatory**: If the mandatory flag is selected empty fields will not be accepted.
  - Default value: This field may be used to preset values for text fields or text area fields. Especially for checkbox fields, radio button fields or select box fields the default value has to be used to specify the items available for selection: A special syntax:
    - "i1:Item 1|i2:Item2|i3:Item3" allows to specify each item separated by pipe symbol ("|"), where you may differ between the internal name for the selection that will be used in the email (here: i1,i2,i3,...) and the visible selection on the webpage (here: Item 1, Item 2, Item 3). You can just specify one value for each item: "Spaghetti|Coca Cola|Cerveza" if you don't require internal names. The sole purpose is to allow different localized versions that have translated visible items for each language but use the same value in the generated Email (in case a computer program reads those emails). Preselections (default items) may be marked with an asterisk like Mr in "Mrs|\*Mr".
  - Parameters: This field can be used to add more configuration parameters for an input field in the format "key=value|key=value...". It is currently used for two special configurations.

If the data target "Database" is selected, the field can be defined as unique:

unique=true

If a user tries to submit the form with an already existing field value in the database, a validation error will be shown.

It is also used by the Alkacon OAMP Survey Module with the following options:

showAverage: If the average of numerical values shall be shown, this key

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is to set to true

- average Digits: The number of internal decimal places for the average
- averageText: The text on the average bar
- orientation: Per default the average bar is longer all the more average of the numerical values. This key is set to "desc", when the average bar shall be longer all the less average of the numerical values.
- Validation: This field allows specifying a regular expression that has to match the entered value. If the user enters something that does not match such an expression, submission will fail with an error message.
- Error Message: Allows configuring a custom error message if validation fails.

## 5.3.3 Tab "Dependent fields"

In this tab it is possible to define sets of dependent fields that appear if the user selects a specific value in a form input field.



Figure 8: Dependent fields frontend view

A possible use case is the selection of a payment method. The user can select either "Credit Card" or "Bank Account". Depending on the selection, different dependent fields are shown.

Note: This feature is available for the field types "Radio button" and "Select box".

### 5.3.3.1 Configuration of dependent fields

First, a field of type Radio button" or "Select box" has to be defined. After that, the Webform has to be saved once.

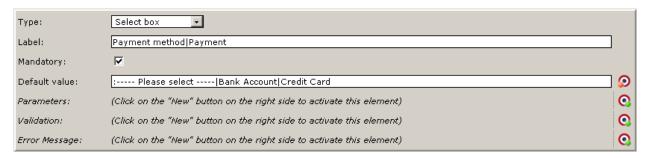


Figure 9: Main input field configuration

After that, the dependent field can be defined. For each dependent field, the following values have to be set:

- Field name: The field from which the fields should be dependent has to be selected.
   The label of the field is shown in the select box.
- Field value: The necessary value of the field. The dependent fields are only shown if the main input field has the exact value that is entered here.

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 Dependent field: Configuration of one or more input fields that are shown. For a detailed description of the field configuration, have a look at section o.

**Important**: if you are saving the data to a database, all dependent fields must have unique locale independent label names, as described in section o.

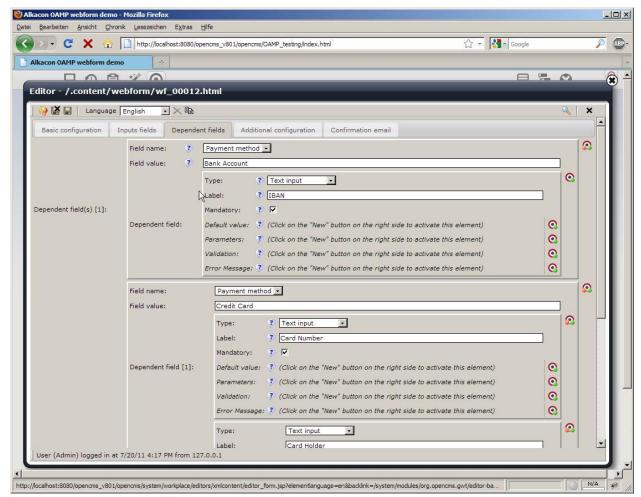


Figure 10: Editing dependent fields

**Note**: The mapping of the dependency is based on the main fields' database label. If this is changed after dependent fields were configured, the mapping of the dependent fields will be lost.

## 5.3.4 Tab "Additional configuration"

- Captcha field: This is a powerful way to avoid robots / spiders <sup>2</sup> successfully send you
  emails by showing an image and a text field below where the user has to type in the
  same characters as seen in the image.
- Advanced configuration: This allows some advanced configurations. These are:
  - Mail type: The type of an email can be a text mail or a HTML formatted mail.
  - o Mail CC: The mail CC recipient(s), use a semicolon to separate the recipients.
  - o **Mail BCC**: The mail BCC recipient(s), use a semicolon to separate the recipients.

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<sup>&</sup>lt;sup>2</sup> Computer programs that want to send you ads / spam emails.





- Mail CSS: Allows customizing the CSS that is used to format the emails sent by the Webform. If not activated, a default style sheet will be used.
- Enable form check page: If enabled, an additional check page is shown before finally submitting the form data.
- o Check page text: The text displayed above the values on the check page.
- Enable mandatory marks: If enabled, the mandatory marks and the mandatory notes are shown in the form.
- Enable reset button: If enabled, the reset button will be shown on the form page.
- Max. submissions: This optional nested content allows defining a number of maximum submissions for the form. When the maximum number of submissions has been reached, the configured text will be shown instead of the form. The Database needs to be enabled for this option to work.
  - Number: Specifies the maximum number of form submissions.
  - **Text**: This text will be displayed instead of the form when the maximum number of submissions has been reached.
- Form attributes: Optional node attributes around the form, e.g. to define a CSS class name with class="myformclass".
- Field attributes: Optional node attributes for each input field, e.g. to define a CSS class attribute with class="myinputclass".
- Dynamic fields class: The class name for the dynamic fields value resolver.
- CSS file: A CSS style sheet file specific for this form. The file specified here will be used instead of the default CSS file.
   Note: if the module parameter css is set to false (see 4.1.1.1), setting a value here will have no effect.
- O HTML template file: Path to a specific HTML template file for this form. As default, the template file specified in the module parameter templatefile (see 4.1.1.10) is used. If you need to have a different HTML structure for the form, you can specify the path to this file here.
- Property file: With this setting a property file per form can be used. The property files are to create analogue to the com.alkcon.opencms.v8.formgenerator/classes/com/alkacon/opencms/v8/formge nerator/workplace\*.properties files. They property files per form can be done in any module. The field has to be set with the bundle name, for example /com/alkacon/opencms/v8/formgenerator/workplace2, if the property files are named workplace2\*.properties.
- Action class: The class name for the action which is executed after the form was saved in the database/the mail was sent. This class has to implement the interface com.alkacon.opencms.v8.formgenerator.I\_CmsWebformActionHand ler.
- Refresh session: To avoid that the visitors' session expires during filling out the form, an automatic refresh can be configured. The entered value is the interval in

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seconds which is used to refresh the session.

- Intermediate text: These texts can be defined to appear below the selected input fields of the form. The following fields have to be defined to create an intermediate text:
  - o **Field name**: The label of the input field for which the text is shown.
  - Text column: This controls in which column the text is shown. The left column means the column for the input field labels; the right column holds the fields.
     When selecting "Both", the text is shown in both columns.
  - Text: The text entered here is shown below the field.
- Csv export configuration: Configure which columns should be exported in which order
  if the form's data is exported from the database. Give the field's labels, or, if given,
  database labels, as pipe-separated list to determine the rows.
   In addition to the fields from the form, three fields with meta-data can be exported by the
  following labels:
  - o \_creationdate\_: The timestamp when the form was filled out.
  - o \_resourcepath\_: VFS-URI of the page where the form was filled out.
  - \_resourceuuid\_: Unique id of the page where the form was filled out.

#### 5.3.5 Tab "Confirmation email"

In this tab, a confirmation email that will be sent to the person that submitted the Webform can be configured.

- o **Enable confirmation mail**: Enables sending a confirmation email to the user.
- Selectable confirmation: The submission of the confirmation mail is selectable by the user by automatically adding a checkbox to the input form.
- Label confirmation field: The label text for the automatically generated confirmation mail checkbox. If not provided, a default text will be used.
- Email Input field: Select the label of the form input field (Form field [x]) that holds the
  email address the confirmation email should be sent to. This input field has to be of type
  "Email field".
- Confirmation mail from: The optional confirmation mail sender address. If this field is empty, then the mail address in the field "Mail from" is used.
- Confirmation mail from name: The optional nice name that is displayed by email clients as sender of the confirmation mail.
- o **Confirmation mail subject**: The subject of the confirmation email.
- Confirmation mail text: The text of the confirmation email, the macros % (date) for the current date and % (formdata) as placeholder for the submitted form values can be used.

# 5.4 Webform field types

Many different types of fields for Webforms are available. They differ in functionality and in the resulting UI controls shown on the frontend of the Webform.

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#### 5.4.1 Text input

A common single line input field. This is the best choice for short data to collect like "City". A validation value of "\d\*" may e.g. be used to force digits.

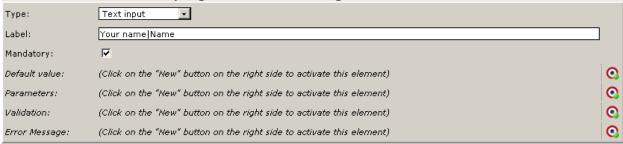


Figure 11: Definition of a text input field with database label

#### 5.4.2 Text area

A text area offers more lines for more textual input. Most often it is used as "message" field.

#### 5.4.3 Checkbox

This type will show up as a group of checkboxes on the frontend webpage. Each value:displayname pair like "value1:Lorem Ipsum" in the default value configuration will result in a single checkbox.

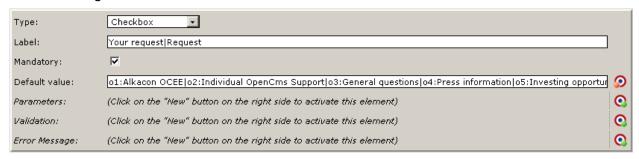


Figure 12: Definition of a checkbox group

#### 5.4.4 Confirmation link

This field displays a checkbox and a link at the right side of it. It is very special. It may be used to let the website visitors confirm that they have read the "privacy statements" or "accept the license" where the link will lead to a more detailed explanation.

The link has to be site – relative like "/de/index.html". The link text is specified first, a separation colon follows and then the link has to be written in the "Default value" box: "Linktext:/de/privacy/index.html".

#### 5.4.5 Radio buttons

Will show a group of selectable items, where only one item may be selected. Default value can be formatted as seen in 5.4.3.

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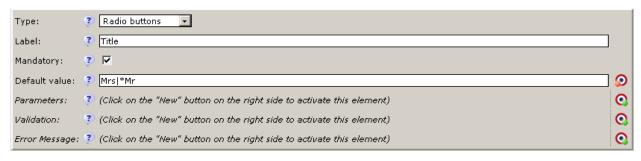


Figure 13: Definition of radio buttons

Note: To show the radio buttons in a single row, enter the macro % (row) before the first item. The value should look like this: "%(row)Mrs|\*Mr".

#### 5.4.6 Select box

This type displays a select box with several options. This widget has the same function as radio buttons: select a single item out of a limited amount of items. But it will use less space if many items have to be offered. Most often it is good to use radio buttons for only two or three alternatives and select boxes for more items. Default value can be formatted as seen in 5.4.3.



Figure 14: Definition of a select box with 6 entries

#### 5.4.7 Hidden Field

Hidden fields may be used to let a certain value be in the submission but not be visible or editable by the website visitors. This value (entered in "Default value") will be transmitted in the email and / or into the database. This might be used to differ between several forms that have all other fields equal. One could see from which form the submission was made even if all other submitted value names are the same.

Some spiders might crawl the web to find forms to fill out in order to enter their spam messages to forums or guest books and fill out even the hidden fields. As humans cannot access these fields a change of value of the hidden field is a proof that a program has submitted the form.

#### 5.4.8 File Upload

File upload fields offer to select a file on the local hard drive which will be uploaded to the OpenCms server. A speciality is the possibility to use the validation field for configuration of the maximum upload size in the form "<xkb" where "<" and "kb" are fixed and x is an integer value for the amount of kilo bytes to allow for uploading.

Additionally, it is possible to configure a list of allowed document types as comma separated values. Maximum upload size and allowed document types get separated by a pipe "|". (e.g. <500kb|doc,pdf,jpg).

**Note:** It is not possible to validate doc types without a given maximum file size, i.e. the pipe "|" is mandatory.

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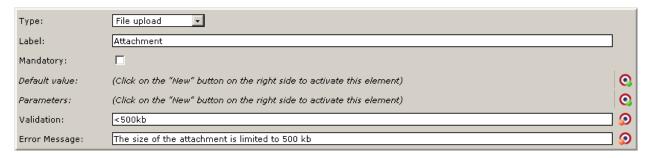


Figure 15: Definition of a file upload field with maximum upload size limit

In case of email transport the upload will be attached to the email. If the submissions are stored to the database the uploaded temporary files will be copied according to the module parameter "uploadfolder" (and "uploadproject", "uploadvfs"). Their full path will be stored in the database.

#### 5.4.9 Email field

Email fields are a comfortable way of validating the input as a valid email address. They are nothing more than a Text input with an internal additional regular expression.

#### 5.4.10 Empty field

Empty fields may be used to have additional space between form rows. Also their "Default value" will appear in the column together with the other input field: This can be used to show input field group – headlines. No data is produced / submitted by empty fields.

### 5.4.11 Dynamic field

This field type works in conjunction with the advanced configuration option "Dynamic fields class", here you have to enter a class implementing the com.alkacon.opencms.v8.formgenerator.I\_CmsDynamicFieldResolver interface for generating the values for fields of this type.

### 5.4.12 Table field

This field type allows to create fields composed of several subfields in a "n times m matrix".

To define the columns and the rows you use the "Default value" field, by giving a comma separated list of column names followed by a 'pipe' symbol and a comma separated list of row names, like:

#### colA,colB|rowA,rowB

In that case the same names will be used for displaying and in the database. If you want different names you can use the macro notation '%(' and ')' for the display names, like:

#### % (ColumnA, ColumnB|RowA, RowB)a,b|a,b

Additionally you have to know that the values are stored in the database in the form **colName** rowName. And you can use also macros in the same form.

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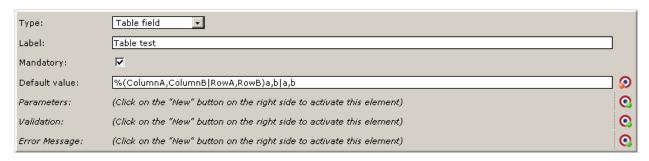


Figure 16: Definition of a table field with two columns and two rows

The resulting table field is displayed in the frontend like this:

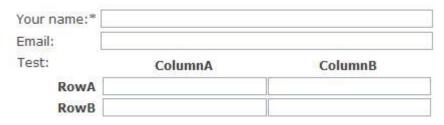


Figure 17: Frontend view of a table input field

#### 5.4.13 Password field

Password fields may be used instead of text input fields to hide the field contents on the form input and confirmation page. However, the value will be sent in a readable format in the emails.

### 5.4.14 New page

This special field type allows the creation of more than one form input page. All fields after this field type are shown on a new page. It is possible to browse between the different pages with a "previous" and a "next" button.

### 5.4.15 Display field

This field type works in conjunction with the advanced configuration option "Dynamic fields class", here you have to enter a class implementing the com.alkacon.opencms.v8.formgenerator.I\_CmsDynamicFieldResolver

interface for generating the values of these type of fields. In contrary to the dynamic field the display field is initialized once at the call of the form. The returned value is displayed in an enabled text field.

#### 5.4.16 Hidden display

This field type works in conjunction with the advanced configuration option "Dynamic fields class", here you have to enter a class implementing the

com.alkacon.opencms.v8.formgenerator.I\_CmsDynamicFieldResolver
interface for generating the values of these type of fields. The value is only used in a hidden
field.

## 5.4.17 Parameter field

This field type can be used to include and display HTTP request parameters. The request parameter name that should be evaluated must be predefined in "Parameters". If the request parameter is present more than once (e.g. a=1, a=2, a=3), the parameter field will be displayed as a select box widget. If the request parameter is present only once, the parameter field will be

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displayed as an uneditable text. If no request parameter is passed, the parameter field will be displayed as an uneditable empty field. The value of the parameter field can be processed like any other field value and thus be written to the database or sent by email.

### 6 The frontend view

Once created an email Webform should seamlessly integrate with your web page.

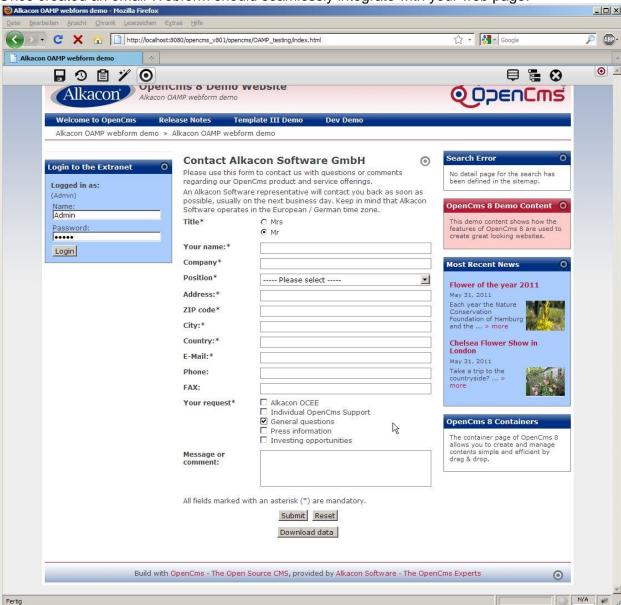


Figure 18: Demo frontend view of a Webform

When looking at a web form in the offline project of OpenCms<sup>3</sup> a "Download data" button is offered that will lead to a page where it is possible to export a Microsoft Excel CSV file with the exported data of the submissions of this form. It is also possible to export the data only in a selected time range.

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<sup>&</sup>lt;sup>3</sup> You view pages in the offline mode when you are logged in to the OpenCms Workplace and have the project slider set to "offline".



**Note**: When using the "downlad data" functionality in a localized context different from the default locale ("en"), make sure that the localized content is placed in a subsite with local contents.

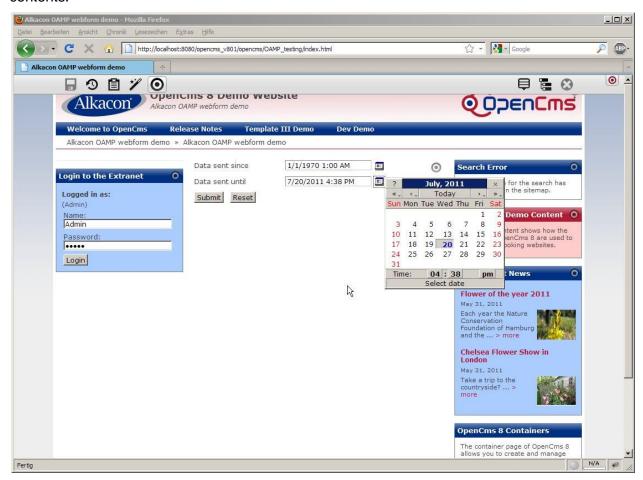


Figure 19: The data download page.

# 6.1 Customization of the frontend messages

In case the standard messages are not matching your requirements, you can configure the module parameter "message" of the OpenCms module

com.alkacon.opencms.v8.formgenerator to point at a properties file that contains the localized messages used for showing the Webform. The default file with the localization is located in the VFS:

/system/modules/com.alkacon.opencms.v8.formgenerator/classes/com/alkacon/opencms/v8/formgenerator/workplace.properties. If a properties file with these localizations has been changed it is required to publish it and re-initialize the workplace in the OpenCms Administration.

#### 6.2 Customization of the frontend CSS

The HTML generated for Webforms contains CSS class attributes that may be attached to style sheet definitions in the CSS file that is linked by the template that is used.

A demo CSS file is located at

/system/modules/com.alkacon.opencms.v8.formgenerator/resources/css/webform.css. To begin

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writing your own style sheet definitions you may copy the content of that file into your CSS file that is linked to your custom template. You can also use the module parameter "css" to use a customized style sheet instead of the default one.

Different Webforms may use different CSS style sheets. This is done by setting a value in the Webform configuration field "CSS file". Here you can specify an individual CSS file for the Webform.

## 7 The report frontend view

It is possible to generate a report frontend view for Webforms that store their submitted data in the database.

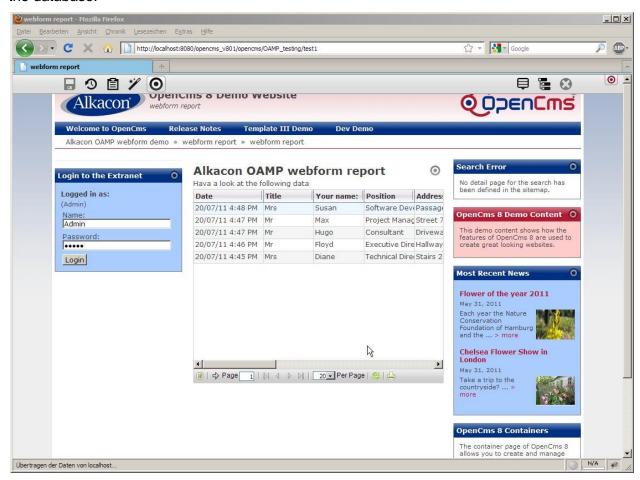


Figure 20: Report frontend view

# 7.1 Creating an Alkacon Webform Report

To add a new Webform report to an existing page, click on the "Add Wizard" symbol in the ADE toolbar.

By default the new resource type Alkacon Webform report is available through the entire site and can be added to pages by Drag & Drop. Just click on the "Move to page" icon and keep the mouse-button pressed. Now you can drag the new Webform report where you need it and drop it by releasing the mouse-button.

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## 7.2 Adding an existing Alkacon Webform Report to your page

You can also select an existing Alkacon Webform report from the "Add Wizard" by doubleclicking the Resource type Alkacon Webform report or by checking the box left to it and clicking "Results". From the displayed results, select the Webform report you need and add it to your page by Drag & Drop.

## 7.3 Editing an Alkacon Webform Report

The report has to be configured using the OpenCms XML content editor. The fields to configure are grouped using tabs.

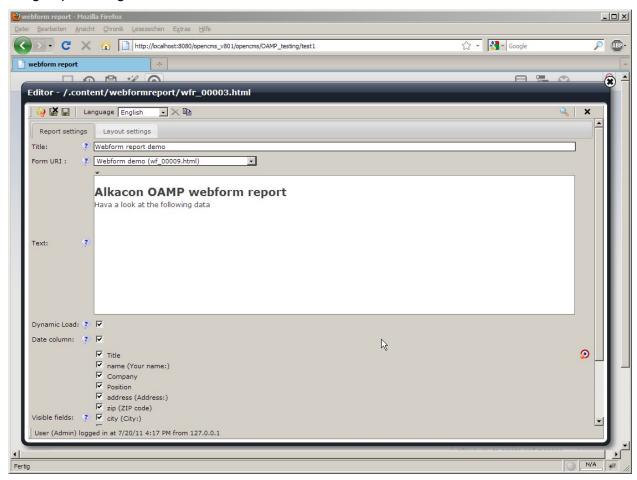


Figure 21: ADE Editor view of a report output page

#### 7.3.1 Tab "Report settings"

On this tab the necessary information to create a report output has to be configured. The following fields have to be entered:

- Form URI: URI of the form from which the report should be shown. Only files of the type "alkacon-webform" are selectable.
  - **Note**: Save the report file every time after selecting a different URI.
- Text: The text entered here is shown above the report output.
- Dynamic Load: If checked, the report data is dynamically loaded in the background to improve the browser performance.

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- Date column: Determines if the submission date column is shown in the report.
- Visible fields: Optional selection of the visible fields.
   Note: dependent fields are always shown if the main field is selected.

#### 7.3.2 Tab "Layout settings"

The settings on this tab configure the report layout.

- Show menu: Enables the menu button for the report grid. Using the menu, the user can hide columns or switch to another skin of the grid.
- o **Show labels**: Show the field labels on the report page instead of the database labels.
- Grid height: Sets the height of the report grid. Note: setting the value to "auto" shows all report data on one page. The grid height is automatically calculated based on the number of report entries. All pagination options will be hidden on the report frontend view.
- Entries per page: Preselection of the number of entries per page.
   Note: if the grid height is set to "auto", the selected value is ignored.
- Grid skin: The start skin of the grid. There are four different skins available: "Default" (green), "Mac" (grey), "Vista" (blue) and "Pink" (!).
- Column width: Sets the width of a single column of the report, the user may adjust this
  after loading the report.

## 8 HTML output of all Webform components

## 8.1 Generating XHTML compliant frontend output

If the Webform should generate XHTML compliant output, the used CSS style sheets have to be included manually by the template that is used on the website.

Therefore, the Alkacon OAMP Webform Module has to be configured by setting the module parameter **css** to "false".

This prevents the automatic output of the links to the CSS files in the **<body>** part of the generated page. The template developer should do the following to format the HTML output correctly:

### 8.1.1 CSS for the Webform

The default CSS file used by the Webform is

/system/modules/com.alkacon.opencms.v8.formgenerator/resources/css/webform.css. A link to this file has to be placed manually in the template head JSP file:

```
<link rel="stylesheet" type="text/css"</pre>
```

 $\label{link-system-modules-com.alkacon.opencms.v8.formgenerator/resources/css/web form.css</cms:link>" />$ 

A customized CSS file can be used instead of the default CSS to format the form view according to the template.

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#### 8.1.2 CSS for the report

The report output links to more than one CSS file because of the four different grid skins. The module contains a JSP that links to all the necessary style sheets. This JSP has to be included in the template head JSP file to make the report work:

<cms:include file="/system/modules/com.alkacon.opencms.v8.formgenerator/elements/report\_css.jsp"
/>

#### 8.2 Customization of the frontend HTML

Since the Alkacon OAMP Webform version 2.0 the HTML output of the forms is generated with a new technique using the StringTemplate template engine (see <a href="http://www.stringtemplate.org">http://www.stringtemplate.org</a>). The new technique makes the HTML output generation more flexible and simple. The StringTemplate completely replaces the message bundle based form HTML generation used in the previous versions.

The Alkacon OAMP Webform is shipped with two different variations of group files located in the VFS folder of the module:

/system/modules/com.alkacon.opencms.v8.formgenerator/resources/formtemplates/

- div-based.st: The web form is generated using <div> tags. This is currently the default setting.
- table-based.st: The web form is generated using a HTML table based structure.

Use the module parameter templatefile (see 4.1.1.10) to change the default HTML output for all forms of your OpenCms installation or activate the optional element "HTML template file" in the advanced configuration section of a single form (see 5.3.4) to change the setting individually.

**Note**: to create your own StringTemplate variation, copy one of the above listed files as starting point. We strongly recommend moving the copy of a template group file in a separate module, i.e. the module containing the frontend template and the required style sheets. Please note that any customisation directly on the Alkacon OAMP Webform module will be lost after a module update.

**Note**: there is also a separate file error.st containing an error template that is used if something is wrong generating the HTML. This output is shown in an offline preview of the Webform and helps to find issues with a new String template variation. Please do not change the contents of this file.

**Note:** for the following customization examples we strongly recommend to use the official site to get to know more about the StringTemplate syntax (see <a href="http://www.stringtemplate.org">http://www.stringtemplate.org</a>).

### 8.2.1 Customization of the template group file

The two available template group files have a similar structure. At the beginning the main template of the form is defined:

```
$! file group definition # !$
group webform;
form_twocolumns() ::= "false"
$! main form template definition # !$
form(formuri,enctype,errormessage,mandatorymessage,formconfig,fields,
```

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downloadbutton,submitbutton,resetbutton,hiddenfields,prevbutton,subfieldjs) ::= << ... >>

This template includes all form elements in the required order like error message, form body HTML output with the form fields, configured form text and footer, mandatory message, buttons, required Javascripts, etc. Inside of the form template definition the different sections are inserted either directly as HTML skeletons or using other templates of the same template group file.

The parameters of the form template are generated in the createForm() and buildFormHtml() methods of the CmsFormHandler. The parameter fields represents the HTML output of the form input fields.

The form template is followed by the template definitions of the single input fields.

The next example illustrates a typical structure of a template usually used in the Alkacon OAMP Webform. The field text template is copied from the div-based.st template group file:

Usually a form field template has the following structure:

- (1) \$row\_start(..)\$: the template definition starts with the row\_start template containing the HTML start tag of the field as well as possible additional output.
- (2) \$label(..)\$: the label template contains the field label and its error output HTML.
- (3) HTML output of the specific input field including additional HTML output in error case.
- (4) \$row\_end(..)\$: the template definition is finished by the row\_end template containing the HTML end tag(s) of the field with additional output if required.

Usually the same row\_start, row\_end and label templates are used to generate the HTML output of different form fields. You can customize the HTML output by editing the row\_start, label and row\_end templates. These changes affect the HTML of all form fields where those template fragments are used.

Further edit the HTML of the input field, if any customization is required here. Take into consideration that changes on the HTML structure may require customization of the frontend CSS (see 6.2).

In the field\_text template example the error message is displayed below the input tag. Move the \$if(..) \$ clause to display it above the input field:

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For each template fragment several parameters are provided, i.e. **field\_text** template has the following signature:

field\_text(field,formconfig,attributes,errormessage,mandatory)

The template parameters correspond to the values passed inside of the createHtml(..) method of the I\_CmsField object.

field: The I\_CmsField object represents the form field. The attributes can be accessed using StringTemplate syntax like \$field.name\$, \$field.label\$, \$field.valueEscaped\$ etc.

formconfig: The configuration object of the given form. The attributes can be accessed using
StringTemplate syntax like \$formconfig.formFieldAttributes\$

attributes: optional input field attributes provided as string

errormessage: the localized error message provided as string

mandatory: the default mandatory indication mark as string

Further parameters are provided and can be used for special fields like CmsCaptureField, CmsFileUploadField, CmsPagingField, CmsPrivacyField.

### 8.2.2 Additional parameters

Generally the fields of the same input type inside of a single form are supposed to have the same HTML output. The default template group file generates the input fields according to following schema: label and input field in one row, label on the left.

In the Alkacon OpenCms Webform one or more additional configuration parameters can be set for each field element of the "Input-Fields" Tab (see 5). Choose a customer name for the new parameter, which can be evaluated inside of the template group file. The parameters are accessible using StringTemplate syntax with \$field.parameters.name\$.

The following example shows how the order of the select box and its label can be changed using a new parameter.

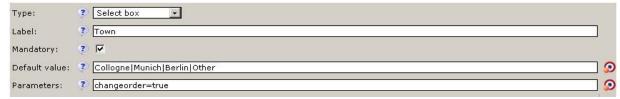
The default field select template displays the label on the left side of the select box:

```
field_select(field,formconfig,attributes,errormessage,mandatory) ::= <<
$! ###### SELECT field ###### !$</pre>
```

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2) Now we add a new parameter **changeorder=true** to the select box field in the editor.



3) In the next step the new parameter is evaluated inside of the field\_select template using \$if(..)\$ clause. The select box label is displayed on the right side of the select box, if the changeorder=true is provided and on the left side otherwise:

## 9 Administration view

To access the data stored by Webforms in the database, an own Administration icon "OAMP Webform" can be found in "Database Management" of the Administration view. There it is only accessible for users having the role "Database Manager".

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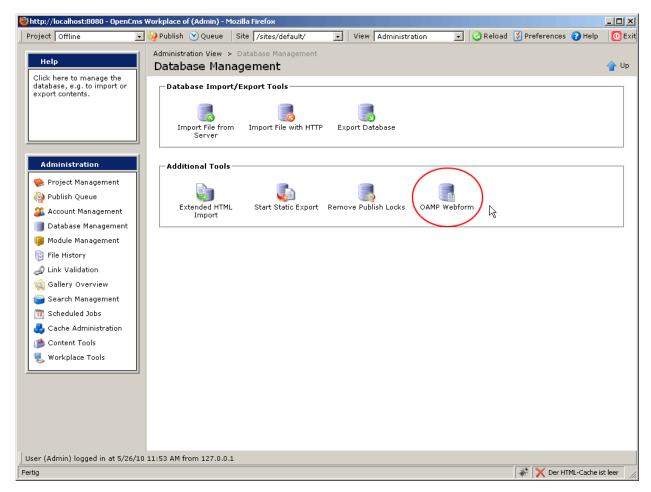


Figure 22: Database Management view with OAMP Webform

On the top level of the Administration it only shows up if the value of the module parameter "usergroup" defines a group the user currently logged in is a member of.

The first view (Figure 23) shows all existing OpenCms Webforms, which have the database transport activated. Only OpenCms Webforms which contain at least one submitted data entry are shown. The following fields are shown in the form overview:

- View: Shows the detail view of the selected OpenCms Webform.
- **Delete**: Deletes all entries of the OpenCms Webform. This option is only active for users having the role "Database Manager".
- Name: The Form Id of the OpenCms Webform, which is configured in the Data Target.
- Count: The number of submitted data entries of the OpenCms Webform with the configured Form Id.

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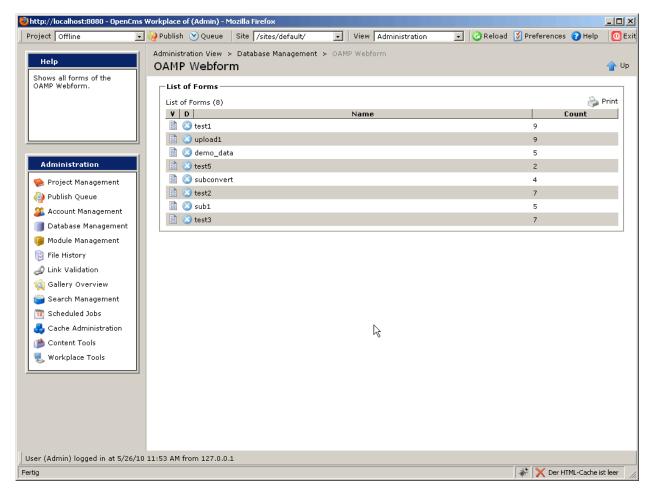


Figure 23: List of Forms in the Administration View

The detail view of a selected form contains static and dynamic columns. The dynamic columns are the configured fields in the selected form. The static columns are:

- Edit: Allows you to edit an entry (see Figure 25). This is only possible for users having the role "Database Manager" or users having the "write" permission on the related Webform file.
- **Delete**: Allows you to delete an entry. This is only possible for users having the role "Database Manager" or users having the "write" permission on the related Webform file.
- Id: The Form Id of the submitted data.
- Date: The date when the data was submitted.
- Path: The absolute VFS-path to the OpenCms Webform which was used to submit the data.

The dynamic field columns are shown between the **Date** and **Path** columns.

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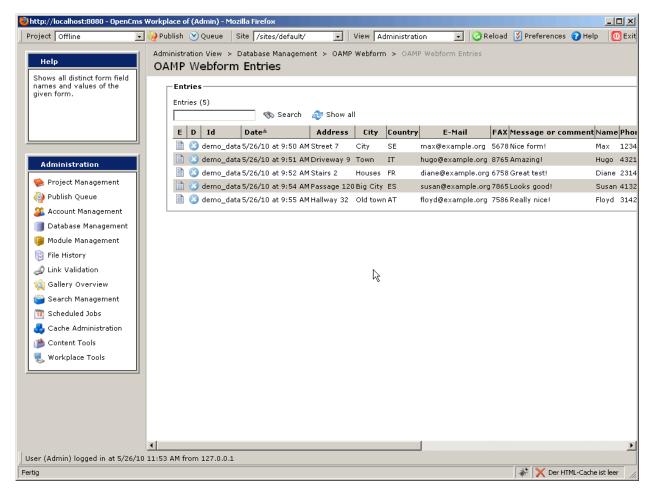


Figure 24: Entries of the form with the Form Id "demo\_data"

## 9.1 Edit submitted data

The edit action in the detail view of a selected form allows you to edit the dynamically created columns.

This is only possible for users having the role "Database Manager" or users having the "write" permission on the related Webform file.

A text area-widget is used to edit when the value of a field contains a large text or line breaks.

By clicking "Ok" the modified values are stored back to the database.

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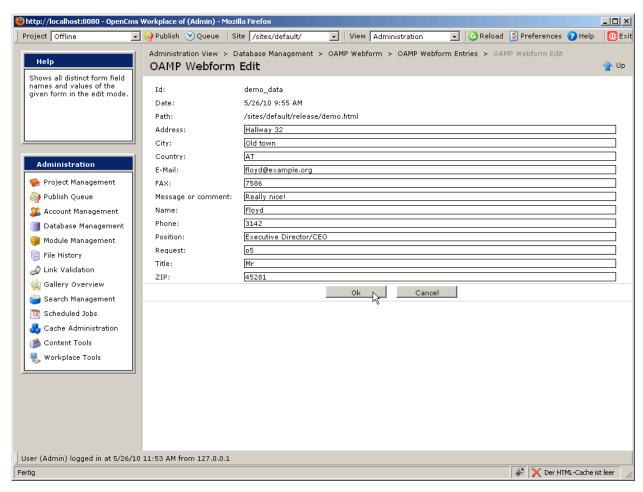


Figure 25: Edit a submitted data

## 10 Using the module API

```
All classes used to generate and configure the webforms are part of the packages com.alkacon.opencms.v8.formgenerator, com.alkacon.opencms.v8.formgenerator.database, com.alkacon.opencms.v8.formgenerator.database.export and com.alkacon.opencms.v8.formgenerator.database.dialog.
```

# 10.1 com.alkacon.opencms.v8.formgenerator

The package com.alkacon.opencms.v8.formgenerator contains the implementation of the webform XML content data access along with the logic to display the webform and process the submission. The following classes are used:

- I CmsDynamicFieldResolver: Interface for the dynamic field value generation.
- I\_CmsWebformActionHandler: Interface to execute any action after the webform was sent.
- I CmsField: Defines the methods required for form fields.
- A CmsField: The abstract base class of field implementations.

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- CmsCaptchaEngine: A JCaptcha implementation that allows configuring the captcha deformation of images with the XML contents in the VFS folder /system/workplace/admin/captcha/.
- CmsCaptchaField: A field implementation for generating captcha images and collection of the response phrase along with validation.
- CmsCaptchaService: A JCaptcha implementation to set up the captcha service that uses the CmsCaptchaEngine.
- CmsCaptchaServiceCache: A cache that avoids reading the captcha engine deformation configuration XML contents from database per request if possible.
- CmsCaptchaSettings: Bean for accessing captcha setting XML contents along with routines for reading from the XML contents and from requests.
- CmsCheckboxField: Form field implementation for checkboxes.
- CmsDisplayField: Represents a display field. This field is to fill dynamically using a class implementing the interface I CmsDynamicFieldResolver.
- CmsDynamicField: Dynamic field implementation.
- CmsEmailField: Text field implementation with integrated email format validation.
- CmsEmptyField: Form field implementation for empty fields.
- CmsFieldFactory: A factory to create form field instances for a given type name.
- CmsFieldItem: Represents a single item of field implementations with items like CmsCheckboxField, CmsRadioButtonField and CmsSelectionField.
- CmsFieldText: Represents an additional text for an input field, with information in which column to show the text.
- CmsFieldValue: Represents a single input field value of a submitted form.
- CmsFileUploadField: Form field implementation for file upload fields.
- CmsForm: Bean for accessing webform XML contents along with routines for reading from the XML contents and from requests.
- CmsFormContentUtil: Utility class for accessing form content elements.
- CmsFormHandler: Contains the logic to process the webform (CmsForm): which page
  to show (confirmation, initial, etc.), where to send the data, error and validation
  processing, etc.
- CmsFormHandlerFactory: Provides methods to create initialized form handler objects.
- CmsFormReport: Provides the methods to generate the form report output page.
- CmsFormReportColumn: Represents a form report column with all necessary data.
- CmsHiddenDisplayField: Represents a hidden display field. This field is to fill dynamically using a class implementing the interface I CmsDynamicFieldResolver.
- CmsHiddenField: Form field implementation for hidden fields.
- CmsHtmlToTextConverter: Removes HTML tags and replaces them by line breaks or blanks. Used to remove tags if generating text emails.

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- CmsMaptcha: Extends the text captcha for generating math challenges.
- CmsMaptchaEngine: A captcha engine using a Maptcha factory to create mathematical captchas.
- CmsMaptchaFactory: A factory for mathematical operations to display as maptcha on the form.
- CmsMaptchaService: Provides the facility to create and cache the maptchas.
- CmsPagingField: Represents a new page field.
- CmsParameterField: Represents a parameter field.
- CmsPasswordField: Represents a password field.
- CmsPrivacyField: Form field implementation for privacy fields: a check box with a link to a configurable target.
- CmsRadioButtonField: Form field implementation for radio buttons.
- CmsReportCheckFieldsWidget: Provides a widget to check the fields to show on the form report page, for use on a widget dialog.
- CmsSelectFieldWidget: Special select widget that generates options from the configured form input fields.
- CmsSelectionField: Form field implementation for select boxes.
- CmsSelectWidgetXmlcontentType: A highly configurable select widget used in the XML content editor for Webforms to offer the different captcha preset XML contents found in the VFS. Also used in the report to select the form from which to display the report.
- CmsStringTemplateErrorListener: An implementation of the error listener for the string templates used for the form HTML output generation.
- CmsTableField: Represents a table with input fields.
- CmsTextareaField: Form field implementation for text areas.
- CmsTextField: Form field implementation for text fields.
- CmsWebformDefaultActionHandler: default action class which is executed after the webform was sent.
- Messages: convenience class to access the localized messages of the webform package.

# 10.2 com. alkacon. opencms. v8. form generator. database

This package contains the database access layer for storing and reading submissions of webforms. The following classes are used:

- CmsFileUtil: Utility class for RFS file access with support for logging and localized exceptions.
- CmsFormDataAccess: The database access layer.
- CmsFormDatabaseFilter: Powerful filter to configure database queries.
- CmsFormDatabaseModuleAction: Module action that ensures that the required

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tables for webform persistence are created if they do not exist in OpenCms startup process.

- CmsFormDataBean: Bean that stores the data of a single submission of a webform.
- Messages: convenience class to access the localized messages of the webform database subpackage.

## 10.3 com.alkacon.opencms.v8.formgenerator.database.export

This package contains a plain forward implementation for exporting webform submissions within a time – range to Microsoft Excel CSV files. The following classes are used:

- CmsCvsExportBean: Implementation of the database export that acts as a façade towards the database access layer.
- Messages: convenience class to access the localized messages of the webform database export package.

## 10.4 com.alkacon.opencms.v8.formgenerator.dialog

The package com.alkacon.opencms.v8.formgenerator.dialog contains the dialogs to show the configured webforms in the administration view. The following classes are used:

- CmsFormDataEditBean: Bean that stores the data of the fields of a submitted data.
- CmsFormDataListDialog: Implementation of the detail view of a selected webform.
- CmsFormDeleteAllEntriesAction: List action to delete all entries of a form. This special handler is needed because only users with the role "Database Manager" should be able to perform this action.
- CmsFormDeleteCheckedEntriesAction: List multi action to delete checked form entries. This special handler is needed because only users with the role "Database Manager" or with write permission on the form VFS file should be able to perform this action.
- CmsFormDeleteSingleEntryAction: List action to delete a single form entry. This special handler is needed because only users with the role "Database Manager" or with write permission on the form VFS file should be able to perform this action.
- CmsFormEditDialog: Implementation of the detail view of a selected submitted data in the edit mode.
- CmsFormFileWidget: Provides a widget to view files uploaded by a web form, for use on a widget dialog.
- CmsFormgeneratorToolHandler: Tool handler that checks the module parameter "usergroup" of this module to get the group that has access to the tool it is configured for.
- CmsFormListDialog: Implementation of all available webforms, which have the database transport activate.
- CmsFormRfsFileDownloadDialog: Generates a download for an RFS file uploaded by the web form.
- Messages: convenience class to access the localized messages of the webform

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database subpackage.

## 10.5 com.alkacon.opencms.v8.formgenerator.collector

The package com.alkacon.opencms.v8.formgenerator.collector contains a collector for form data with a special form-id. The data is exposed as a data structure where also information about the page, where the form was filled out is directly available. The following classes are used:

- CmsFormCollectorBean: Bean to collect form data.
- CmsFormBean: Data structure the form data is wrapped in.

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