

## ANNA STEFANI

08-2018

### Personal Information



Anna Stefani  
Female  
Nationality: Greek

#### Qualities

- ✓ Versatile
- ✓ Result oriented
- ✓ Ambitious
- ✓ Communicative
- ✓ Team player
- ✓ Analytical



Visit my profile on LinkedIn for more information  
<https://nl.linkedin.com/in/anna-stefani-98b90b8b>

### Who am I?

An internationally business oriented person with several years of experience working & studying abroad. I am a team player and self-starter who enjoys learning and leading by example. I love languages, numbers & challenges.

### Work Experience

05-2017 - Present	<b>Retail Analyst EMEA</b>	Tesla Motors HQ
✓ Financial project management/ FP&A/ Cash forecasts/ Process automation/ Business Operations/ Reporting/ Budgeting for EMEA		
05-2016 – 04-2017	<b>Financial Controller</b> <i>Controller for the Nordics</i>	Tesla Motors Amsterdam
✓ Responsible for the Scandinavian General Ledgers and implementing Sox controls/ Opex analysis/ Cost analysis/Process automation		
06-2015 – 05-2016	<b>Financial Accountant</b> <i>Accounts Payable/ Treasury</i>	Education First Amsterdam
✓ Payments and reconciliations of accounts and banks/ Account analysis		
✓ Closings and client queries		
06-2014 – 06-2015	<b>Business Development</b> <i>International Business Development/ IT</i>	Endeavour Media Almere
✓ New business acquisitions internationally		
✓ Direct client contact and sales marketing projects		
05-2014 – 10-2014	<b>AIESEC President</b> <i>Local Committee President</i>	AIESEC Stockholm
✓ Supervising and coordinating all the departments		
✓ Managing various projects progression and deadlines		
02-2013 – 05-2014	<b>English Tutor Support</b> <i>Volunteer, Face-2-face, student help, essays, reading, speaking</i>	Stockholm University Stockholm
03-2010 – 05-2010	<b>Cashier</b> <i>Biggest food chain in Sweden, cashier and inventory responsible</i>	ICA food chain Stockholm
09-2014 – 11-2014	<b>Market Research Consultant</b> <i>Research Swedish Businesses telephonically ad hoc queries</i>	Ipsos Amsterdam

## Education

04-2018 – 04-2019	<b>Full Stack Web Development Diploma</b>	Code Institute <i>Amsterdam</i>
08-2012 – 01-2015 (diploma 2015)	<b>Business Administration &amp; Political Science Bachelor</b> <i>Bachelor's Degree</i>	Stockholm University <i>Stockholm</i>
08-2013 – 01-2014	<b>Exchange Semester</b> <i>Business Courses</i>	Hogeschool van Amsterdam <i>Amsterdam</i>
<div><div>✓ Sales Negotiations</div><div>✓ Management Organization</div><div>✓ Marketing Communication</div></div> <div><div>✓ Entrepreneurship</div><div>✓ Business Ethics</div></div>		
08-2007 – 06-2010	<b>International Business &amp; European Affairs</b> <i>Business Courses</i>	The American College of Greece <i>Athens</i>
<div><div>✓ Calculus</div><div>✓ Microeconomics</div><div>✓ Statistics</div><div>✓ Business Information Systems</div><div>✓ Finite Mathematics</div><div>✓ International Business</div><div>✓ Marketing</div></div> <div><div>✓ E-Commerce</div><div>✓ Psychology</div><div>✓ Business Law</div><div>✓ Human Resource Management</div><div>✓ Composition I &amp; II</div><div>✓ Science</div></div>		

## Computer Skills

Software	Programming
✓ MS Office	✓ HTML NoSQL
✓ Microsoft Dynamics AX	✓ CSS MongoDB
✓ Zendesk	✓ JavaScript Django
✓ Filemaker	✓ Python Angular
✓ MS Project	✓ MySQL React

## Language Skills

Language	Proficiency
✓ English (EN)	+++++
✓ Greek (GR)	+++++
✓ Albanian (AL)	+++++
✓ Swedish (SE)	+++++
✓ Spanish (ES)	+++--

## Personal Interests

Sports	Languages	Computer
✓ Volleyball	Python/R/Dutch	Programming & Data

## References

- ✓ Available upon request