

Anna Megalou

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SUMMARY

Inventory Project Analyst at Inveplus, enhancing inventory processes through data analysis and cross-departmental collaboration, achieving milestones ahead of schedule. Currently pursuing a BSc in Management Science & Technology at Athens University of Economics and Business. Recognized for her strong communication, meticulous organizational skills, consistency, and her ability to efficiently manage and adapt to project needs.

EXPERIENCE

Inveplus, Greece 2/10/2023 - Present

Inventory Project Analyst

- Worked with cross-departmental teams in weekly inventory reconciliations, ensuring project milestones were met ahead of schedule.
- Conducted data analysis to forecast inventory needs accurately, reducing the inventory process by 15% and saving costs.
- Contributed to comprehensive reports on inventory metrics for senior management, which supported strategic decision-making and project assessments.
- Managed inventory for multiple warehouses across different cities, facilitating efficient stock transfer processes to balance regional demand fluctuations.

EDUCATION

Athens University of Economics and Business, Greece Present

BSc in Management Science & Technology

High School, Greece Graduation 2023

Graduation Grade: 19,1/20

Panhellenic Exams Grade: 18.750 points

University of Michigan, Greece 2022

C2 Proficiency in English

Goethe-Zertifikat, Greece 2022

B2 Advanced in German

SKILLS

- Proficient in Microsoft Suite and Google Workspace
- Strong communication skills, both written and verbal
- Team player with the ability to work independently
- Commitment to maintaining high-quality standards and implementing QA processes
- Able to manage changes to project scope, schedule, and costs with minimal disruption
- Capability to oversee projects and perform analyses to ensure feasibility