



# ANNA SEMJONOVA

JUNIOR QA ENGINEER

## CONTACT INFORMATION

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### Portfolio:

<https://annaen845.github.io/Pet-project/>

## HARD SKILLS

- Theoretical knowledge of software testing methodologies and processes
- Functional testing, GUI testing, localization testing
- Bug Reporting, Check-List, Test case
- JIRA, uTest bug tracking system
- Basic knowledge of HTML, CSS, JavaScript

## PERSONAL PROFILE

I completed The Software Testing Basics Course successfully and also received a letter of recommendation from the QA Academy Director. I have experience in finance and business. I would like to have a career in the software field, beginning as a QA Engineer.

## ADDITIONAL TRAINING

**The Complete Web Developer in 2020: Zero to Mastery, instructor Andrei Neagoie, Udemy platform, 2020 - present.** Learned practical skills in HTML, CSS, basic JavaScript, Bootstrap, DOM Manipulation, Command Line, Git, Sublime Text3.

**The Complete 2020 Web Development Bootcamp, instructor Dr. Angela Yu, Udemy platform, 2020 - present.** Learned practical skills in HTML, CSS, basic JavaScript, Bootstrap, jQuery, DOM Manipulation, Command Line, Git, Atom.

**The uTest Academy, Applause, 2019.** Participated in 8 Web and Mobile Application testing projects. Performed functional and GUI testing. Wrote bug reports and submitted them into the uTest bug tracking system. Submitted Test Cases and Test Reviews. Collected browser logs, Android device logs, and Web debugging proxy logs. Used tools: ShareX, AZ Screen Recorder, Minimal ADB and Fastboot, Charles Proxy, DevTools.

**Software Testing Basics QA Academy international education center, Testing Planet LTD, 2018. Learned of theory, such as basics of testing,** and participated in 5 Web Application testing projects. Performed functional and GUI testing. Wrote bug reports and submitted them to Jira.

**I Software QA Testing for beginners video lessons, Portnov Computer School, 2018.**

## EDUCATION

**Professional Bachelor's degree** in Business administration and qualification Companies and Institutions Manager, Turiba University, 2007 - 2011.

**Junior College degree** in Finance and Lending, Riga Technical University, 1996 - 2000.

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## SOFT SKILLS

- Good Interpersonal skills
- Problem solving skills
- Excellent time management skills
- Decision-making skills

## LANGUAGE SKILLS

- Latvian - Native/Bilingual
- Russian - Native/Bilingual
- English - Intermediate
- Spanish - Elementary
- Lithuanian - Elementary

## WORK EXPERIENCE

### **Freelance software tester, Applause, 12.2020 - Present**

Performed Web and mobile application manual testing - functional testing, GUI testing, localization testing. Wrote quality bug reports with supporting screenshots, log files, videos and submitted them to the uTest bug tracking system.

### **Self-employed, Riga, 2014 - 2020**

Built a successful small beauty business, offered lessons for students Hands-On Training&Products, and how to become an entrepreneur or a freelancer in the field of beauty.

Maintained a working knowledge of products, equipment, services, alternative delivery channels. Analyzed business operations, costs, revenues.

### **Independent Contractor, Preferiti LTD, Riga, 2006 - 2018**

Assisted clients in drawing up business plans and managed projects for small and medium-sized enterprises for the attraction of European Union structural funds.

Consulted on registration, closure, and changes for the board members of companies.

Coordinated documentation of security system installation projects.

### **Bookkeeper & Accountant, Artels AG LTD, Riga, 2003 - 2011**

Prepared financial statements, income statements, balance sheets, and cash flow statements.

Processed invoices, daily transactions, expenses, monitored daily cash flow.

Updated and maintained accounting database.

### **Bank Teller & Customer Service Clerk, Swedbank Corporation, Riga, 2001 -2002**

Worked as a front-line customer service professional.

Promoted and advised on the bank's products and services to customers.

Balanced cash in cash drawer at end of each shift.

Confirmed customer identity, maintained and updated account information.

### **Bank Customer Service Clerk, Norvik Banka Corporation, Riga, 2000 -2001**

Processed customer transactions, maintained financial data.

Answered visitor questions, directed customers to bank personnel.