



Maevskaya Anna

Junior QA Engineer

Contacts

+375445113271 Cell Phone

an.maevskaya@yandex.ru

<https://www.linkedin.com/in/anna-maevskaya-234986185/>

Education

Master degree (Management in Social and Economic Systems)

2017 - 2018 - Belarussian State University, Faculty of Foreign Affairs.

Bachelor degree (Customs Affairs).

2013 - 2017 - Belarussian State University, Faculty of Foreign Affairs

20.11.2020 – 04.01.2020 – Academy Of Belhard, courses "Software Testing".

Work Experience

o Customer Service Advisor, DHL Express Belarus, January 2018 – present

- Consulting clients on:
 - customs clearance
 - delivery times
 - transportation cost
- As well as:
 - checking documents for customs clearance
 - cold and hot calls
 - solving problems with shipments (delays in transit, loss of documents, etc.)
 - prompt resolution of conflict situations
 - business correspondence with colleagues from other countries

o Customs Broker, LLC "Oz Market" - March 2017 – May 2017

- Filling out customs and tax declarations.
- Making reports.

Foreign Languages

- English – Intermediate (B1)
- Italian – Elementary (A1)
- German - Elementary (A1)

Soft Skills

- ✓ Working in a team
- ✓ Attentiveness to details
- ✓ Critical thinking
- ✓ Excellent communication skills (both written and verbal)
- ✓ Creativity
- ✓ Analytical thinking
- ✓ Learning on the fly
- ✓ Multitasking

Hard Skills

- ✓ Knowledge of computer technologies
- ✓ Creating Test-cases and Check-lists
- ✓ Knowledge of SDLC
- ✓ Making Bug-Reports
- ✓ Understanding of software QA methodologies, tools and processes
- ✓ Basic knowledge of SQL

My portfolio

During Belhard courses I have created test documentation and tested different applications.

All my works you can see here:

<https://github.com/AnnaMaevskaya/Test-Documentation>