

# ANNA BICH NGUYEN

Business Analyst and Product Manager at BGL Corporate Solutions Pty Ltd

Mob: 0407-591-120 | Email: [n.annabich@gmail.com](mailto:n.annabich@gmail.com) | Melbourne, Australia | [Portfolio](#) | [LinkedIn](#) | [Github](#)

Innovative, task-driven individual who is passionate in web development. An undergrad developer student who is equipped with 6+ years' experience working in a software environment in various roles, with deep understanding of Agile software development.

## TECHNICAL SKILLS

HTML5, CSS, Javascript, jQuery, Bootstrap, MySQL

## PROJECTS

### *Track Journal*

Journal that allows users to search for parks within a given radius from an entered address and journal their experience.

*Technologies used:* HTML5, CSS, Javascript, Google Maps API, jQuery

*Link:* <https://annanguyen1.github.io/Track-Journal/homepage.html>

### *Code-Quiz*

Timed Javascript quiz that tests users knowledge on basic Javascript. Time will be deducted if questions are answered incorrectly.

*Technologies used:* HTML5, CSS, Javascript, Moment.js, Bootstrap

*Link:* <https://annanguyen1.github.io/Code-Quiz/>

### *Weather Dashboard*

Dashboard that displays the current weather and 5 day forecast for a certain city that is entered.

*Technologies used:* HTML5, CSS, Javascript, Moment.js, Bootstrap, Open Weather API

*Link:* <https://annanguyen1.github.io/Weather-Dashboard/>

## WORK EXPERIENCE

### BGL CORPORATE SOLUTIONS PTY LTD

#### *Business Analyst*

2021 - Present

- Development and implementation of processes and procedures around Singapore Corporate Compliance management for SAAS product/
- Monitor project progress through JIRA, resolving problems, recommending actions.
- Interpret information obtained to translate client needs into application and operational requirements
- Assist in testing changes in the software prior to the release of an update.

#### *Product Manager*

2017 – Present

- Full responsibility for the deployment of releases for a Corporate Compliance desktop product.
- Ensured effective allocation of resources to tasks to meet necessary timelines and delivery dates.
- Core understanding of the Companies legislation for multiple companies to ensure compliance guarantee.

#### *Test Analyst & Quality Assurance Coordinator*

2016 – 2017

- Conduct thorough and detailed software testing to assist the team in delivering a market-leading product to clients.

#### *Specialist Consultant and Product Trainer*

2015 – 2016

- Assist clients with software queries and conduct training to new users.

## EDUCATION

Full Stack Developer Coding Program <i>Monash University Coding Bootcamp, Victoria</i>	2021 – Present
Graduate Diploma of Chartered Accounting (CA) <i>Institute of Chartered Accountants</i>	2016 – 2019
Bachelor of Business, Professional Accountancy <i>RMIT, Victoria</i>	2008 - 2012

## REFEREES UPON REQUEST