内部审核检查表

Internal audit checklis

ZTT /QR-32-03-a

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| 受审部门：  Department under review: | | | {{check.department}} | | 部门负责人：  Head of Department: | | {{check.departmentHead}} | |
| 审核员：  Auditor: | | | {{check.auditor}} | | 审核日期：  Review Date: | | {{check.reviewDate}} | |
| 序号No.{{checkDetailList}} | 涉及要素和质量体系文件条款  Provisions relating to elements and quality system documents | 审核内容  Review content | | 审核方式  Audit method | | 审核结果记录Audit result records | | 不符合性质Non-conformance in nature |
| [index] | [element] | [content] | | [method] | | [resultRecords] | | [nonNature] |

编制： 日期： 批准： 日期：

Editor: Date: Approve: Date: