内审首（末）次会议签到表

Sign-in sheet for the first (last) meeting of internal audit

ZTT/QR-32-07-a NO：

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| 时间  Date | {{meeting.meetingDate}} | | 主持人  Compere | | {{meeting.compere}} | | |
| 地点  Place | {{meeting.place}} | | | | | | |
| 会议主题  The subject of the meeting | {{meeting.subject}} | | | | | | |
| 参加人员Participants{{meetingDetails}} | 部门  Department | 参加人员Participants | | 部门  Department | | 参加人员  Participants | 部门  Department |
| [userName1] | [department1] | [userName2] | | [department3] | | [userName3] | [department3] |