

PHUNG (ANNI) NGUYEN



Work Experience



❖ Henley Business School

Programme administration trainee (8/2020-3/2021)

Key responsibilities:

- Supporting for workshops
- Booking for events, hotels and restaurants
- Creating meeting appointments and survey
- Other office tasks

❖ TAMOILS OY

Service station employee (8/2020-3/2021)

Key responsibilities:

- Customer services
- Responsibility of a cashier

❖ Santa Park

Employee (11/2018 - 01/2019)

Key responsibilities:

- Customer services
- Responsibility of a cashier
- Guiding customers.

❖ BRP OY

Purchase intern (6/2016 - 8/2016)

Key responsibilities:

- Communicating with suppliers
- Using SAP software to follow up the purchased materials, order parts and update prices

Education History

EDUCATION

❖ University of Finance and Marketing
(Bachelor) in Vietnam (2009-2013)

❖ Lapland university of Applied Sciences
(2013-2017)

Contact Info



0465533111



Rautkallionkatu 12
01360 Vantaa



anni.nguyen.fl@gmail.com

Relevant Skills

- SQL and SAP.
- MS Office and dynamics365
- Photoshop
- Python, Visual Studio Code

Languages

- ❖ Vietnamese : Native
- ❖ English : Fluent
- ❖ Finnish. : Good

Interests

- ❖ Travelling
- ❖ Audiobook listening
- ❖ Photography