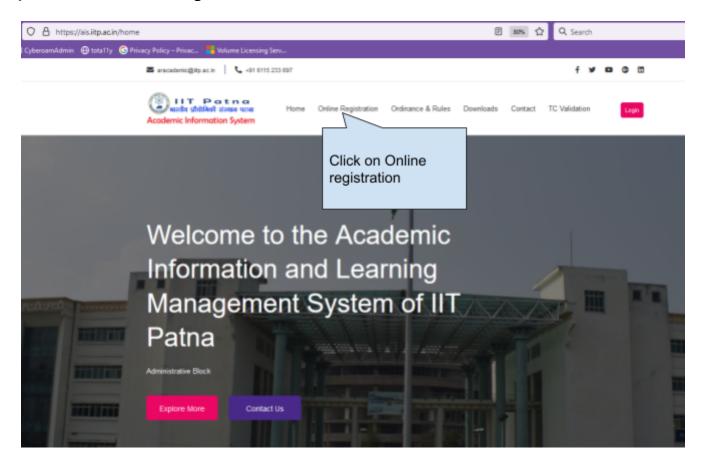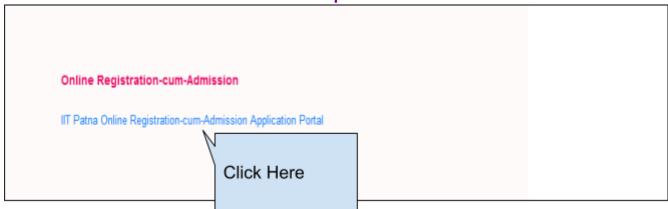# IIT Patna Registration-cum-Admission Application Process Flow

Step-1: Navigate to https://ais.iitp.ac.in
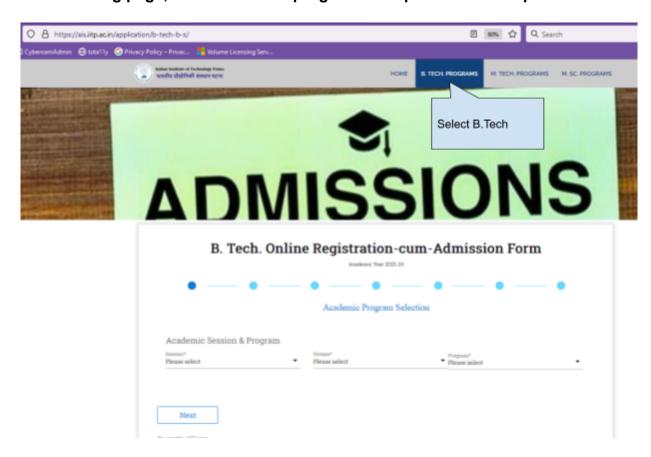
Step-2: Click on Online Registration link

Step-3:

Step-4: On resulting page, click on B.Tech programs and proceed to complete the form.

Step-5: Submit completed form and review submission for editing if needed. After submission confirmation, you would be redirected to the fee payment page.

Step-6: After successful payment of fee, your registration-cum-admission process is complete.
You are required to produce a self attested fee payment receipt to your faculty advisor on the reporting date.

Fee Structure for B.Tech./ B. Tech-M. Tech./M.B.A. Dual Degree

(Fee in Rupees from JULY 2023 admission onwards)

Sl. No.	Semester	One Time (Refundable on completion of degree)		Academic Fee	Tuition Fee Rs.	Campus Amenities Fee Per Semester				Mess Advance Fee *	Health Insurance (Annual)**	
		Academic Fee	Hostel Academic Fee			Hostel Establishment	Institute Resources	Gymkhana	Transport			Total
01	1st Semester	20,000.00	5,000.00	10,750.00	1,00,000.00 (Indian National	6,500.00	14,000.00	5,000.00	1,500.00	1,9031.00	2,000.00 (Tentative)	1,83,781.00
		20,000.00	5,000.00	10,750.00	3,00,000.00 (International/NRI/OCI)	6,500.00	14,000.00	5,000.00	1,500.00	1,9031.00	2,000.00 (Tentative)	3,83,781.00
02	2nd Semester onwards	NIL	NIL	6,000.00	1,00,000.00 (Indian National	5,000.00	7,500.00	5,000.00	1,500.00	To be decided later		1,25,000.00+Mess advance fee
		NIL	NIL	6,000.00	3,00,000.00 (International/NRI/OCI)	5,000.00	7,500.00	5,000.00	1,500.00	To be decided later		3,25,000.00+Mess advance fee

* Mess advance fee is tentative, it may vary in each semester

** Insurance is **mandatory** and fee will be payable on annual basis only if you purchase it through Institute. Else, the student has to produce his/her Insurance details while reporting without exception.

Note:

a) The SC/ST/PH students shall get complete tuition fee waiver.

b) The most economically backward students (whose family income is below **Rs. One lakh per annum**) shall **get full remission of the tuition fee**.

c) The other economically backward students (whose family income is between **Rs. One Lakh to Rs. Five lakhs per annum**) shall **get remission of 2/3rd of the tuition fee.**

Important Instructions for Online Registration-cum-Admission

To complete the admission process and confirm your admission, please read the following guidelines carefully to proceed further and complete your admission process without hassle.

1. IIT Patna, referred as the "institute of national importance" henceforth prefers online completion of your admission process using academic information system of IIT prior to your arrival to the campus. This is a step forward to enable you focus only on your academic pursuits, talent acquisition, knowledge building and explore fabulous opportunity available upon arrival to the campus.

2. The **online registration-cum-admission form** completion step enables you with an opportunity to complete your admission process remotely by providing; **(i)** essential personal and academic information for office record; **(ii)** uploading your documents and certificates, **(iii)** fee payment, **(iv)** semester course registration and **(v)** Essential information pertaining to time table, academic calendar, examination scheduling virtual tour of the campus prior to your arrival.

3. To complete the registration-cum-admission application please *keep yourself ready with original softcopy* of the **JoSSA seat allocation** letter, **photograph** (*yourself and parents*), scanned **signature**, **aadhar** card, **class 10th & 12th** marks sheet and certificate, **category/caste/PwD** certificate**, income certificate** and any other relevant certificate (**extracurricular, prize, award** etc.) **prior to initiating** the online registration-cum-admission process using academic information system link : https://ais.iitp.ac.in

4. Application completion comprises a **3 step self-explanatory interactive process** namely; **(i)** submission of personal and academic information followed by declaration, **(ii)** essential document submission as intimated in the offer letter and **(iii)** fee payment based on your category and exemptions as intimated in your offer letter. On completion of these 3 steps, your admission application would become complete subject to document verification on arrival to the campus. **An automatic e-mail confirming registration completion would be sent on your registered e-mail ID**.

5. On scrutiny of your online registration you will be allotted roll number login ID and the login details would be sent on your registered e-mail to enable you full access of the academic information system including library and paying academic fee prior to arrival.

6. For **fee payment using online mode** integrated with application portal using **3D secure payment gateway options** as the payment gateway, various modes are available; (i) **No gateway transaction charges** for **Rupay debit card** & **UPI** (BHIM, Paytm, Phonepe, Google pay etc.), (ii) payment using **internet banking** from *Axis Bank, HDFC bank, ICICI bank and SBI* would charge **Rs.17** whereas all *other banks* would charge **Rs.15** as the gateway charge, (iii) payment using **any debit card or credit card** would levy a **transaction charge @ 1.0 %** of the gross value of payment.

7. On verification of online submitted documents and fee payment, **an e-mail** and/or **SMS** on your registered e-mail address and mobile number would be sent **confirming your admission, provisionally subject to document verification with originals on arrival to the campus when you report and e-mail ID** of IIT Patna for further correspondence.

8. Now you can **book your campus accommodation in Boy's and Girl's hostel**, as the case may be, using the allotted roll number and IIT Patna e-mail ID. Hostel fee, as stated in your offer letter, would have to be paid online mode described at S. No. 5 above.

9. Once **you receive studentship confirmation e-mail mentioning** allocated **Roll Number and e-mail ID** of IIT Patna, *upon verification of the document submission status online*, an access to the academic ERP module would get activated permitting you the semester course registration as well as access to your time table, library, academic calendar, examination date information and other relevant information about campus amenities.

10. All are **essentially advised to bring the printed copy** of the registration-cum-admission application form, hostel booking confirmation slip, fee payment receipts and the copy of the uploaded documents along with the original copies on arrival to the campus for endorsement by the respective faculty advisors after orientation.

11. For **query pertaining to the online registration-cum-admission application** or **difficulty in using the academic ERP module link** given in your admission offer, if any, please drop an e-mail at; helpdesk_academic@iitp.ac.in   aracademic@iitp.ac.in and for technical support/problem related to portal pls email to ais-support@iitp.ac.in

Wishing you all the best for a quality academic life and rewarding opportunities during your 4 year stay at IITP.

Indian Institute of Technology Patna
Academic Affairs
Academic Calendar for the Autumn Semester 2023
(July, 2023 – Dec, 2023)

Registration for all continuing students, **except M. Tech. 3ʳᵈ Semester & B. Tech 2022 batch**	July 20, 2023 (Thursday)
Registration for new M. Sc, M. Tech and PhD entrants	**July 21, 2023 (Friday)**
Registration for **B. Tech 2022 batch**	**July 24, 2023 (Monday)**
Orientation for new M. Sc, M. Tech and PhD entrants	**July 25, 2023 (Tuesday)**
First day of Instruction except **B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch**	**July 26, 2023 (Wednesday)**
Issuance of Offer Letter to **B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch**	**July 31, 2023 (Monday)**
Late registration as per Rule {**except B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch}**	August 04, 2023 (Friday)
Registration for **B. Tech & B. Tech-M. Tech/MBA (Dual Degree)2023 batch**	August 4, 2023 (Friday)
Convocation and Foundation Day	**August 06, 2023 (Sunday) Tentative**
Induction Program for new **B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch**	August 7–9, 2023 (Monday- Wednesday)
Allocation of NSS/NSO to **B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch**	August 08, 2023 (Tuesday)
Last date for course adjustment **except B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch**	August 08, 2023 (Tuesday)
First day of Instruction for B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch	**August 10, 2023 (Thursday)**
Late registration as per Rule for **B. Tech & B. Tech-M. Tech/MBA (Dual Degree) 2023 batch**	August 14, 2023 (Monday)
Nebula 2023	**August 19, 2023 (Saturday)**
Senate Meeting	**August 23, 2023 (Wednesday)**
Last date of Ph.D. annual progress assessment for Institute Fellows admitted in the Autumn Semester	August 31, 2023 (Thursday)
Uploading current semester teaching record by the Faculty Members	September 11 – 13, 2023 (Monday – Wednesday)
Forwarding current semester teaching record by the HoDs and Dean Academic Affairs	September 14 – 15, 2023 (Thursday – Friday)
Submission of Mid Semester Feedback by the students	September 18 – 19, 2023 (Monday – Tuesday)
Uploading attendance by course instructors before Mid Semester Exam	September 18 – 19, 2023 (Monday – Tuesday)
Forwarding attendance by the HoDs before Mid Semester Exam	September 20, 2023 (Wednesday)
Explicit warning to the students by course instructor who are likely to fall short of attendance, urging them to make up	September 21, 2023 (Thursday)
Last date for Dropping Courses	September 21, 2023 (Thursday)

Mid Semester Examination (MSE)	**September 24 – October 1st , 2023 (Sunday – Sunday)**
Mid Semester Review of UG Projects (without affecting the regular classes)	September 25 –29, 2023 (Monday – Friday)
Sadhna 2023	October 02, 2023 (Monday)
Last date for showing Mid Semester answer copies to students	October 06, 2023 (Friday)
Infinito 2023	October 06 – 08, 2023 (Friday – Sunday)
Senate Meeting	October 11, 2023 (Wednesday) (tentative)
TedX	October 14-15, 2023 (Saturday-Sunday)
Last date for Review of Mid semester performance of all students by DAPC and reporting of academically weak students to their Faculty Advisors/Supervisors and HoD	October 20, 2023 (Friday)
Mid-Sem Recess	October 23-29, 2023 (Monday- Sunday)
Supplementary exam for B. Tech 2022 batch	October 25– 29, 2023 (Wednesday – Sunday)
Uploading electives for Spring semester 2024 by HoDs on Pre-Registration portal	**October 25-27, 2023 (Wednesday-Friday**)
Celesta 2023	October 28 –29, 2023 (Saturday - Sunday)
Pre-registration for all students	November 01–06, 2023 (Wednesday – Monday)
Finalization of General Timetable/ Last date for General Timetable slot allocation for the respective semester	November 10, 2023 (Friday)
Reverberance	November 10 – 12, 2023 (Friday – Sunday)
Submission of End Semester Feedback by the students	November 16 – 19, 2023 (Thursday – Sunday)
Uploading attendance by course instructors before End Semester Exam	November 20 – 21, 2023 (Monday – Tuesday)
Forwarding attendance by the HoDs before End Sem Exam Display of list of detained students in End Semester	November 22, 2023 (Wednesday)
Examination due to short attendance by the Academic Section	November 23, 2023 (Thursday)
Last day of Instruction	November 23, 2023 (Thursday)
Pre-exam study break	November 24-27, 2023 (Friday-Monday)
End Semester Exam (ESE)	**November 28 – December 4, 2023 (Tuesday – Monday)**
Project assessment for B. Tech./M. Sc./M. Tech. Students	**December 5 – 8, 2023 (Tuesday – Friday)**
Vacation/ break (Only for the UG students)	December 5, 2023 – January 1, 2024 (Tuesday – Monday)
Conduct of Written Test/interview by Departments for Ph.D. admissions	December 06 – 12, 2023 (Wednesday-Tuesday)
Last date for Make-up Examinations for students having "I" and "X" grades	**December 09, 2023 (Saturday)**
Last date for DAPC meeting for considering results of all Students before submitting hard copies of grades to the Academic Section	**December 11, 2023 (Monday)**
Last date for updating Grades (including Grades of B. Tech., M. Tech. and M. Sc. Projects & Make up exam) on Academic Portal	December 11, 2023 (Monday)
Submission of hard copy of the grade submission to Academic Section	December 12, 2023 (Tuesday)

Submission of the semester fee	Between December 13, 2023 and the day of Registration (i.e. on 2nd Jan, 2024) for the coming Spring Semester 2023-24 (Wednesday onwards)
Senate meeting	December 13, 2023 (Wednesday)
Declaration of End Semester Exam Results	December 13, 2023 (Wednesday)
Vacation (Only for the Faculty members)	December 13, 2023 – December 29, 2023 (Wednesday– Friday)
Last date of sending list of selected PhD candidates by the department to academic section	December 13, 2023 (Wednesday)
Uploading the list of selected PhD candidates on website	December 18, 2023 (Monday)
Last date for reporting any revision of awarded grades	December 18, 2023 (Monday)
Comprehensive Exam for PhD students	December 18, 2023 – January 7, 2024 (Monday – Sunday)

Important:

1. **Registration for the Spring semester 2023-24: January 02, 2024 (Tuesday).**
2. **Schedule of annual progress for PhD students who are funded by UGC/CSIR or by other agencies must be followed strictly as per the requirements of the funding agencies.**

भारतीय प्रौद्योगिकी संस्थान पटना
Indian Institute of Technology Patna

Emails: ais-support@iitp.ac.in, dracademic@iitp.ac.in, aracademic@iitp.ac.in

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CODE OF CONDUCT AND DISCIPLINE FORSTUDENTS

The Code of conduct and discipline stated herein below is mandatorily to be complied by all admitted student of IIT Patna for management of hall of residence at IIT Patna have been framed for the smooth functioning of the Institute. All the hall residents are requested to cooperate with the wardens for their efficient enforcement. They must also abide by the norms of conduct & discipline applicable for studentship at IIT Patna and follow in letter and spirit any regulation laid down regarding conduct in the hall. For infraction of discipline, Warden is the immediate concerned authority. Some of the rudimentary rules & regulations are as follows:

- No student shall change or give up the assigned residence in any hall of residence without prior permission of concerned warden.

- Students given accommodation in a hall of residence must fill in the student accommodation record and take possession of their room and furnishings under their own signature. They must also submit a copy of their recent passport size photograph to the warden's office for this purpose. This record must be updated for any subsequent changes.

- The resident shall be responsible for the furnishings for the entire period of his/her stay at IIT Patna. Willful damage of furnishings due to improper handling and misuse shall be treated as an act of gross indiscipline and suitable action shall be taken.

- Students shall be required to make their rooms available whenever required for repairs, maintenance, disinfection & inspection.

- Students will be responsible for the safekeeping of their own property. In the event of loss of the personal property of a student due to theft, fire or any other cause, the Institute shall accept no responsibility and shall not be liable for payment of any compensation.

- Use of electrical appliances like refrigerators & TV are strictly prohibited.

- Engaging personal attendants and keeping pets by a student in any Hall of residence is strictly prohibited.

- Acquaintances/Relatives/Friends etc. of the opposite sex will not be permitted to visit individual rooms or stay in a student hostel. However, a short duration visit to the common room/office room may be permitted by the warden on request. A record of all such visits shall be maintained.

- Smoking in the dining hall, common room, library and other public places is strictly prohibited.

- Possession, distribution and consumption of alcohol, drugs and all other intoxicants in hall of residence are strictly banned.

- Improper behavior with fellow students, staff, wardens, harassment of Juniors/Seniors, causing of disturbance to others etc. will be treated as acts of indiscipline.

- Indiscriminate fixing of pictures or writing of graffiti on the hall's wall is considered an act of indiscipline and individual(s) responsible for such act will be held responsible for the damage caused.

- All residents shall strictly keep to the timings set down for meals and maintain decorum and decency regarding dress and behavior in the dining hall.

- Any resident of Hall going out of hall premises between 10pm and 6am must sign a register, indicating his/her destination and time of out/return. It may be noted that permission to stay away from Hall beyond 10pm and 6am can only be granted when the resident is required to work in library, laboratory, computer room etc. For overnight or longer stay off campus, a resident must indicate his/her destination and expected duration of absence in writing to the warden.

Failure to comply with the requirements and procedures applicable to residents may lead to disciplinary action (s) which may include withholding of grades, withdrawal of permission to appear in examinations etc.

Sign of Guardian   Sign of Student

SUMMARY OF THE JUDGMENT OF THE HON. SUPREME COURT DELIVERED ON THE 8th MAY 2009

1. The Hon. Supreme court ordered that a number of recommendations made by the Raghavan Committee be implemented immediately. These included:

    *   Confidence building measures such as appointment of counsellors, arrival of senior students a week or two weeks after the Juniors have arrived joint sensitization programmes joint orientation programme of freshers' and 'seniors' to be addressed by the principal/Head of the institution organization on large scale of cultural, sports and other activities make provisions for faculty members to dine with the hostel residents in their respective hostels etc.

    *   Every institution must have an Anti-Ragging Committee and an Anti - Ragging Squad. There should be a Monitoring Cell on Ragging at the University Level that would coordinate with the affiliated colleges and institutions under its domain. There should be a Monitoring Cell at the level of the Chancellor of the State Universities.

    *   In the, light of the increasing number of private commercially managed, lodges or hostels outside campuses, such hostels and management must be registered with the local police authorities and permission to start such hostels or register them must necessarily be recommended by the Heads of educational institutions. It should be mandatory for both local police, local administration as well the institutional authorities to ensure vigil on incidents that may come within the definition of ragging.

    *   Wardens must be accessible at all hours and therefore it is important that they, be available on telephone and other modes of communication. Similarly, the telephone numbers of the other important functionaries - Heads of institutions, faculty members, members of the anti-ragging committees, district and sub-divisional authorities and state authorities where relevant, should also be widely disseminated for the needy to get in touch or seek help in emergencies.

    *   Brochures or booklet/leaflet distributed to each student at the beginning of each academic session for obtaining undertaking not to indulge or abet ragging, shall contain the blueprint of prevention and methods of redress."

    *   The educational institutions shall ensure that each hostel should have a full-time warden who resides within the hostel, or at the very least, in the close vicinity thereof.

2. The Hon. Supreme Court acknowledged that The Ministry of Human Resource Development, Government of India, in consultation with UGC, MCI, AICTE and other similar regulatory bodies was in the process of setting up a central crisis-hotline and anti-ragging database in the manner suggested by Dr. Raj Kachroo. The Hon. Court, however, added that

    *   The task of monitoring the database be given to a nongovernmental agency, to be immediately nominated by the Union of India to build confidence in the public and also to provide information of non-compliance to the regulatory bodies and to the Raghavan Committee.

- The database shall be created out of affidavits affirmed by each student and his/her parents/guardians, which affidavits shall be stored electronically, and shall contain the details of each student.

- The database shall also function as a record of ragging complaints received, and the status of the action taken thereon.

3. The Hon. Supreme Court ordered that Regulations on Curbing the Menace of Ragging, formulated by the UGC, must be adopted by all other regulatory bodies, such as AICTE, MCI, DCI, NCI etc.

4. The Hon. Supreme Court acknowledged that the incident involving the death of Aman Kachroo clearly indicated that the formulation of guidelines and regulations was not sufficient. Hence, the Hon. Court ordered that such regulations shall have to be enforced strictly, and penal consequences for the heads of the institutions/administration of the institution who do not take timely steps in the prevention of ragging and punishing those who rag. In addition to penal consequences, departmental enquiries be initiated against such heads institutions / members of the administration / faculty members / non-teaching staff, who display an apathetic or insensitive attitude towards complaints of ragging.

5. The Hon. Supreme Court said that not only the students, but also the faculty must be sensitized towards the ills of ragging, and the prevention thereof. Non-teaching staff, which includes administrative staff, contract employees, security guards etc., have also to be regularly sensitized towards the evils and consequences of ragging.

6. The Hon. Supreme Court ordered that the Principal or Head of the Institution/Department shall obtain an undertaking from every employee of the institution including teaching and non-teaching members of staff, contract labour employed in the premises either for running canteen or as watch and ward staff or for cleaning or maintenance of the buildings/lawns etc. that he/she would report promptly any case of ragging which comes to his/her notice. A provision shall be made in the service rules for issuing certificates of appreciation to such members of the staff who report ragging which will form port of their service record.

7. The Hon. Supreme Court said that it was necessary that parents/guardians of freshers assume responsibility for promptly bringing to the notice of the Head of the Institution any instance of ragging.

8. The Hon. Supreme Court said that the SHO/SP, within whose jurisdiction a particular college falls, shall be responsible for ensuring that no ragging takes place on the campus of the concerned college, and to effectively deal with incidents of ragging, should, any such incidents take place. Once a central database/crisis hotline is made operative then as soon as SHO/SP, within whose jurisdiction a particular college falls, is contacted by the crisis hotline staff, then such SHO/SP shall deal effectively with the incident and cooperate and communicate with the crisis hotline staff and/or the independent monitoring agency. This will build confidence and encourage people to report incidences of ragging without fear or delay.

9. The Hon. Supreme court said that once the database/crisis hotline is operative, State Governments shall amend their anti-ragging statutes to include provisions that place penal consequences on institutional heads.

Sl. No.	Name of Program	Dept.	Name of Faculty Advisor	Email of Faculty Advisor
	List of Faculty Advisor for B.Tech. 2023 batch and B.Tech, M.Tech & B.Tech-MBA Batch - 2023			
1	Chemical Engineering (4 Years, Bachelor of Technology)	CBE	Dr. Sujoy Kumar Samanta	sksamanta@iitp.ac.in
2	Civil Engineering (4 Years, Bachelor of Technology)	CEE	Dr. Akshar Tripathi	akshar@iitp.ac.in
3	Computer Science and Engineering (4 Years, Bachelor of Technology)	CSE	Dr. Arijit Roy	arijitroy@iitp.ac.in
4	Mechanical Engineering (4 Years, Bachelor of Technology)	ME	Dr. Chetankumar Patel	chetan@iitp.ac.in
5	Metallurgical and Materials Engineering (4 Years, Bachelor of Technology)	MME	Dr. Devinder Yadav	devinder@iitp.ac.in
6	Artificial Intelligence and Data Science (4 Years, Bachelor of Technology)	CSE	Dr. Sriparna Saha	sriparna@iitp.ac.in
7	Engineering Physics (4 Years, Bachelor of Technology)	PHY	Dr. Jobin Jose	jobin.jose@iitp.ac.in
8	ECE (4 Years, Bachelor of Technology)	EE	Dr. Jagannath Malik	malik@iitp.ac.in
9	EEE (4 Years, Bachelor of Technology)	EE	Dr. Abhinoy Kr. Singh	abhinoy.singh@iitp.ac.in
10	Mathematics and Computing (4 Years, Bachelor of Technology)	MATHS	Prof. Om Prakash	om@iitp.ac.in
11	Chemical Science & Technology (4 Years, Bachelor of Technology)	CHEM	Dr. Subrata Chattopadhyay	sch@iitp.ac.in
12	5 Year Dual Degree in B. Tech in CE. - M. Tech. in Geotechnical Engineering	CEE	Dr. Ramakrishna Bag	rkbag@iitp.ac.in
13	5 Year Dual Degree in B. Tech in CE. - M. Tech. in Structural Engineering	CEE	Dr. Koushik Roy	koushik@iitp.ac.in
14	Dual Degree B. Tech. (CSE) and M.Tech in CSE	CSE	Dr. Satendra Kumar	satendra@iitp.ac.in
15	B. Tech. (ECE) -M.Tech. in VLSI	EE	Dr. S. K. Pandey	saurabh@iitp.ac.in
16	B. Tech. (EEE)-M. Tech. in (Power &. Control)	EE	Dr. S. Sivasubramani	siva@iitp.ac.in
17	B. Tech. (ECE)-M.Tech. in Comm. System Engg	EE	Dr. Sudhir Kumar	sudhir@iitp.ac.in
18	Dual Degree in B. Tech./ M. Tech. in (Mathematics & Computing)	MATHS	Dr. Pratibhamoy Das	pratibhamoy@iitp.ac.in
19	B. Tech. (ME) - M. Tech. in Mechatronics	ME	Dr. Chetankumar Patel	chetan@iitp.ac.in
20	B. Tech. (ME) - MBA (NITIE)	ME	Dr. Chetankumar Patel	chetan@iitp.ac.in