

# **SCHEDULE PAGE MANUAL**

## 1.0 Viewing the Main Scheduling Screen

The screenshot displays the main scheduling interface of the Slimmers World app. On the left is a dark blue sidebar menu with the app's logo and navigation options: Inventory, Registration, Scheduling (highlighted), Reports, Payment, UserLogs, Maintenance, Help, About, and Logout. The main content area shows a calendar for July 2024. A red bracket on the right side of the calendar is labeled "Calendar Widget". Below the calendar is a table with the following data:

	Schedule ID	Member Name	Employee Name	Start Time	End Time	Name	Status
1	9256175	Elle N/A Woods	Joseph Edgar Salenga	07:18	09:18	Ultraflex	ongoing

A red arrow points from the text "Schedule Information" to the first row of the table. Below the table, there are two buttons: a brown "Cancel" button and a green "Schedule" button. A red arrow points from the text "Lets the user cancel an appointment" to the "Cancel" button. Another red arrow points from the text "Directs the user to register an appointment" to the "Schedule" button.

The scheduling main screen displays a large calendar widget that allows the user to see the appointments on that day. It also includes several buttons with crucial functions for the user to be known like:

- **Schedule Appointment** – This button directs the user to register an appointment.
- **Cancel Appointment** – This button lets the user cancel an appointment.

## 2.0 Register an Appointment

The screenshot shows a web application interface for scheduling appointments. On the left is a dark blue sidebar with the 'SLIMMERS WORLD' logo and a menu with options: Inventory, Registration, Scheduling (highlighted), Reports, Payment, UserLogs, Maintenance, Help, About, and Logout. The main content area is titled 'Schedule Appointment' and contains several input fields: 'Member Name' with a search bar, 'Member ID' and 'Membership Type' as text boxes, 'Employee Name' with a search bar, 'Employee ID' and 'Position' as text boxes, 'Appointment Type' as a dropdown, 'Appointment Name' as a dropdown, 'Date' as a date picker (showing 01/07/2024), 'Start Time' and 'End Time' as time pickers (both showing 3:28 PM). At the bottom are three buttons: 'Back' (blue), 'Clear' (brown), and 'Register' (green). Red arrows and text annotations highlight key features: an arrow points to the 'Back' button with the text 'Directs the user to the main schedule screen'; an arrow points to the 'Register' button with the text 'Registers the appointment'; and an arrow points to the 'Clear' button with the text 'Clears all input fields'.

Directs the user to the main schedule screen

Back

### Schedule Appointment

Member Name:

Member ID  Membership Type

Employee Name

Employee ID  Position

Appointment Type  Appointment Name  Date

Start Time  End Time

Clears all input fields

Clear

Register

Registers the appointment

The schedule appointment screen lets the user register an appointment to a member and designates the appointment to an employee in the system. also includes several buttons with crucial functions for the user to be known like:

- **Register Appointment** – This component registers the appointment that the user desired based on the their input
- **Clear** – This component clears all inputs fields in the screen.
- **Back** – This component directs the user to the main schedule page.