

## **Hcm hrp hr?**

Human Resource Department

**Human Resource Planning** as the process of **people forecasting**.

**Human Resources** противопоставляется OD.

**Human Resource Management** (traditional) or “people development” более человечный. Внутренние преимущества. Organizational Development

**Human Resource Management System**

**Human Capital Management** – стратегический подход, SAP модуль, люди – ресурс. Внешнее богатство.

<http://www.differencebetween.net/language/words-language/difference-between-hcm-and-hrms/>

<https://www.projectguru.in/publications/difference-between-human-capital-management-human-resource-management/>

## **модули**

Personnel Administration (PA), most commonly used

Organizational Management (OM), Первый модуль который нужно реализовать в HCM

Personnel Time Management (PT)

Payroll (PY)

PA:

Infotype Edit Goto Extras System Help

Display Organizational Assignment

Org Structure

Find by

- Person
  - Collective search help
  - Search term
  - Free search

Personnel No: 1331 Name: Thomas Pietsch

EE group: 1 Active Pers.area: 1300 Frankfurt

EE subgroup: DN Monthly wage ear... Cost Center: 4279 External Services

Start: 01/01/1996 to: 12/31/9999 Chng: 12/03/1997 BONIN

Enterprise structure

|           |      |                   |            |                        |
|-----------|------|-------------------|------------|------------------------|
| CoCode    | 1000 | IDES AG           | Leg.person | 0002                   |
| Pers.area | 1300 | Frankfurt         | Subarea    | 0001 Production        |
| Cost Ctr  | 4279 | External Services | Bus. Area  | 8000 External Services |

Personnel structure

|             |    |                     |           |                         |
|-------------|----|---------------------|-----------|-------------------------|
| EE group    | 1  | Active              | Payr.area | D1 HR-D: Indus. workers |
| EE subgroup | DN | Monthly wage earner | Contract  | Comm. employee          |

Organizational plan

|            |  |
|------------|--|
| Percentage | 100,00   |
| Position   | 50011484 PC tech.<br>PC service technician       |
| Job key    | 50011316 PC tech.<br>PC service technician       |
| Org. Unit  | 50011474 TS West ext.<br>Techn. Service West ... |
| Org. key   | 1300   |

Administrator

|            |      |
|------------|------|
| Group      | 1300 |
| PersAdmin  |      |
| Time       |      |
| PayrAdmin  |      |
| Supervisor |      |

BCS (1) (800) TROY INS

OM for PC service technician position

Infotype Edit Goto Extras View System Help

Create Planned Compensation

Find by

- Position
  - Search term
  - Structure search

Position: PC tech. PC service technician

Planning Status: Active

Validity: 12/28/2005 To: 12/31/9999 Change Information

Planned Compensation

Pay grade Pay scale Direct

Currency key: USD American Dollar

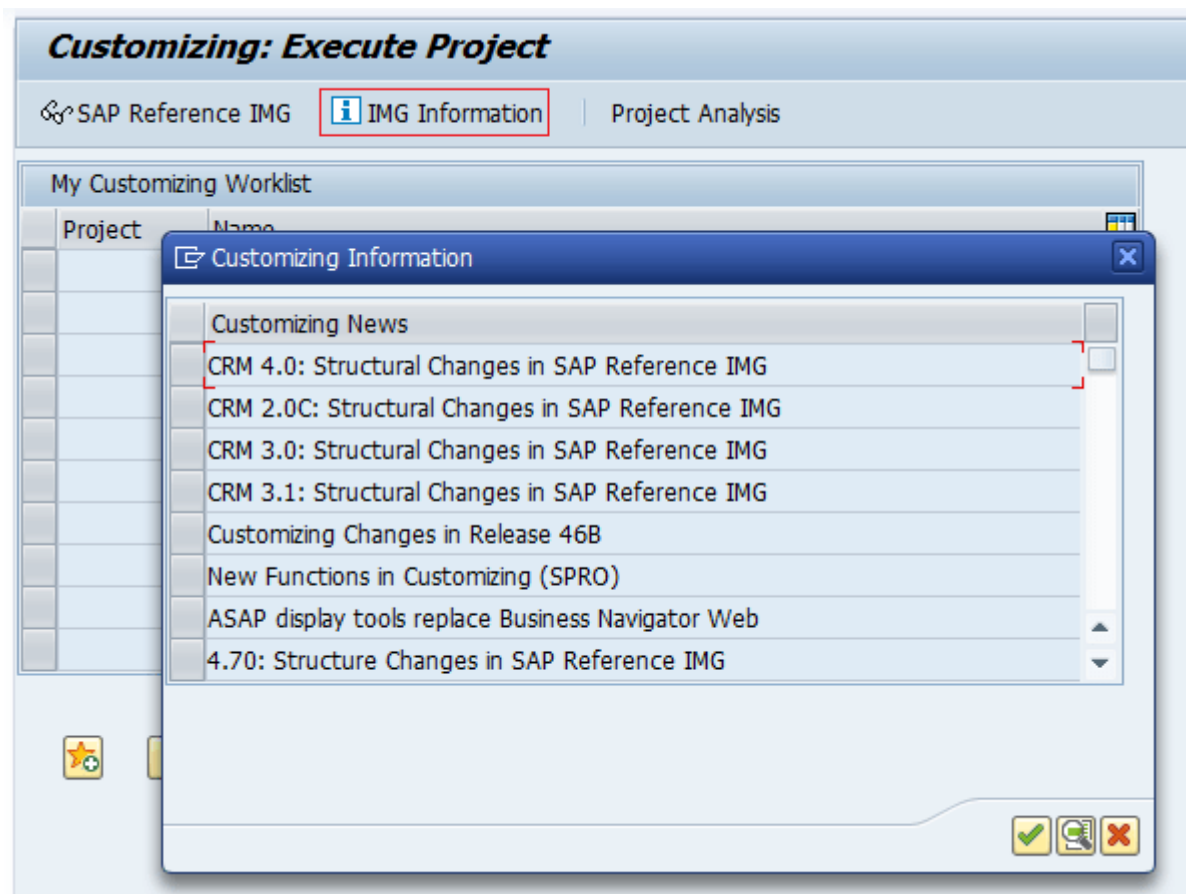
Amount: 15,00 To: 25,00

Time unit: Hourly

**SPRO** часть процесса customization

**SPRO** is abbreviation for **SAP Project Reference Object** (Справочный объект проекта).

[https://help.sap.com/saphelp\\_nw74/helpdata/en/4d/aee029a4bc6d4be10000000a42189e/frame.htm](https://help.sap.com/saphelp_nw74/helpdata/en/4d/aee029a4bc6d4be10000000a42189e/frame.htm)



SPRO holds almost all customizations and all the configurations that an application require.

- SAP Reference IMG (Implementation Management Guide)  
Вся функции для настройки.
- Project IMGs определенная часть из всех функций
- Project view IMG

**IMG** menu which you will **find customization settings** for all modules

### **HCM Организационная структура**

- Структура предприятия
- Структура персонала
- Организационный план

**Organization Structure (HCM Организационная структура)** - time recording and payroll

- Enterprise structure Структурная предприятия
- Pay scale structure
- Wage types
- Personnel structure Структурная персонала
- User authorizations

**Enterprise Structure (Структурная предприятия)**- Personnel administration, payroll processing, and time management

Отражает формальную и финансовую структуры компании.

- Client (MANDT)
- Company Code (Балансовая единица)
- Personnel area (Раздел персонала)
- Personnel subarea (Подраздел персонала)
- Organizational Key

## Personnel Structure

- Administrative Structure
- Organizational Structure

## Administrative Personnel Structure

- Employee group
- Employee subgroup
- Payroll area
- Organizational Key

## Organizational Personnel Structure (организационный план) OM

The building blocks of OM are SPOCK organizational objects. They are described as follows:

**S:** This stands for **Position** (for example, HR Manager, Marketing Director, and so on)

**P:** This stands for **Person**. More in PA (Personnel Administration)

**O:** This stands for **Organizational unit** (also known as **Org unit**; it represents the department in a company)

**C:** This stands for **Job** (for example, manager, director, and so on)

**K:** This stands for **Cost Center**

Structural divisions Структурное подразделение – используется для расчета налогов в FI модуле.

Administration units Административные единицы.

Grouping of several organizational units for the preference processing, for example, plants or plant groups.

Business units can be assigned to one administrative unit regardless of their position in the business structure or hierarchy. Administrative units help to bundle, for example, requests or dunnings of vendor declarations from vendors for plants or plant groups.

Plant

Logistics - General (LO)

In Logistics a plant is an organizational unit for dividing an enterprise according to production, procurement, maintenance, and materials planning.

A place where materials are produced, or goods and services are provided.

**Филиал** P9102-subty = 0002, 0003, а если 0001, то это организация

9102 Сведения об организации – Организация – Филиал – структурное подразделение.

zcl\_hr\_utilities=>is\_org

zcl\_hr\_utilities=>is\_filial

[10:35:05] Виталий Прауд: чем организация отличается от филиала?

[10:35:22] Гурген Багратуни: организация на уровень выше

Или

Z\_NOT\_OUT атрибут сценария Z\_ОБЪЕКТ установлен в 'X'

### OM Attributes

– Each object can have a number of attributes. These attributes are stored in infotypes. These attributes are inherited based on the relationships. Eg. If a job has a salary range, the position related to it inherits it and thus the person that holds that position. Org Units and positions will inherit cost center of the parent org units. Positions can inherit tasks of the jobs that describe them (and can also have tasks directly assigned to them). The important attributes of the OM objects are listed below.

1. **Org Unit** – Org title, description, address, head of Org Unit, cost center, account assignment features
2. **Position** – Position title, description, Vacancy, Address, Work Schedule, Cost Distribution, Worker's Comp codes, Account assignment features, Cost Center override
3. **Job** – Class title, Description, Salary band/Scale, FLSA Status, EEO/AAP codes

An organizational object consists of

- a short and long description
- an 8 digit ID number (assigned by the system) and a description
- a link, which defines the relationship of an object to another object
- a validity period and a time constraint
- a status flag
- assignment to one or more scenarios

An organizational unit also has its own specific characteristics (attributes it1222 or infotypes?).

### 1222 Общее ведение атрибутов General Attribute Maintenance

SM30 - T77OMATTR. viewcluster

(key/value pair) has particular characteristics, for example

- a reference to the Data Dictionary
- specific F4 help
- special types of inheritance

Data can be divided logically using **scenarios** = subtype.

This infotype is only used in **Customer Relationship Management**.

Function group RHOMATTRIBUTES.

RH\_OM\_ATTRIBUTES\_READ

RH\_OM\_ATTRIBUTES\_INSERT

RH\_OM\_ATTRIBUTES\_UPDATE

<https://help.sap.com/viewer/aa5437cb9f20438baf40c0c702ca47bf/7.5.8/en-US/4eebef1711394e6fe10000000a42189d.html>

**CLIENT german MANDANT** - компания, фирма или предприятие юридически и организационно самостоятельный участник системы.

## Идентификатор объектов

Pernr PA

ИТ 0105-тип 0001 привязывает к pernr USERID (Имя пользователя SAP-системы (SY-UNAME) или почтовый адрес. USRTY и SUBTY.

Идентификатор объектов OM?

T777D – таблицы к инфотипов и инфо-подтипов

### Таблицы инфотипов:

#### Database Tables in HR

**1. Personnel Administration (PA)** - master and time data infotype tables (transparent tables). PAnnnn: e.g. PA0001 for infotype 0001

**2. Personnel Development (PD)** - Org Unit, Job, Position, etc. (transparent tables). HRPnnnn: e.g. HRP1000 for infotype 1000

### **3. Time/Travel expense/Payroll/Applicant Tracking data/HR work areas/Documents (cluster PCLn: e.g. PCL2 for time/payroll results.**

<https://wiki.scn.sap.com/wiki/display/ABAP/Human+Resource+Tables+-+a+quick+reference+guide+for+an+ABAP+HR+Consultant>

#### **Infotype ranges:**

0000 - 0999 PA and Payroll Data PAXXXX “employee” (PBXXX “candidate” Данные кандидатов)

1000 - 1999 Personnel Planning HRPXXXX

2000 - 2999 Time Mgmt PAXXXX

4000 - 4999 Recruitment PBXXXX.

5000 - 5999 E-Recruiting/Talent Mgmt HRPXXXX

9000 - 9999 reserved for customer-defined infotypes

0000 Actions Мероприятия

0001 Organizational assignment Орг. Присвоение

0002 Personal data Персональные данные

1000 Object Объект

1001 Relationships Соединения

1002 Description Вербальное описание

#### **Проверочные таблицы инфотипов:**

T582S – PA – PA(PB) XXXX Master/Time Data

T777T – OM – HRPXXXX Organizational Data

#### **HR Master data (PA)**

- Infotypes
- Subtypes
- Object Identification to differentiate between data records
- Data structure
- Relationship

employee's personnel number

PLOGI (отчет RHPLOGI0) предоставляет прозрачный каталог всех объектов планирования персонала для инфо-типа 1000 и используется для аналитических отчетов.

Ключивые поля PA

MANDT Client

.INCLUDE PAKEY Key for HR Master Data

### **Subtype Подтипы и что это.**

Некоторые инфо-типы имеют подтипы. Например виды адресов для инфо-типа Адрес 0006 представляют собой подтипы: Permanent Residence, Temporary Residence, Emergency Address. SUBTY field.

T777D-STYPT,SYTXT – таблицы подтипов

T591S PA subtypes (почему нет 2001 2002?)

T778U OM subtypes

### **Временная привязка Time constraint**

Для определения того, как записи данных инфо-типа взаимодействуют друг с другом во времени, используется временная привязка.

<https://archive.sap.com/discussions/thread/3281037>

**OM:**

0 = May only be present once

1 = Without gaps

2 = With gaps

3 = Unlimited

**PA:**

1 Record must have no gaps, no overlappings

2 Record may include gaps, no overlappings

3 Record may include gaps, can exist more than once

A Infotype exists just once from Jan.1 1800 to Dec.12 9999



B IT exists for maximum of once from Jan.1 1800 to Dec.12 9999

T Time constraint is based on subtype or subtype table

Z Time constraint for time management infotypes -> T554Y

### **For infotypes PA:**

SPRO → IMG → Personnel Management → Personnel Administration → Customizing Procedures → Infotypes

### **For subtypes PA:**

SPRO → IMG → Personnel Management → Personnel Administration → Personal Data

### **For infotypes and subtypes OM:**

SPRO → IMG → Personnel Management → Organizational Management → Basic Setting → Data model enhancement → Infotype Maintenance → Maintain Infotypes

0 = May only be present once

1 = Without gaps

2 = With gaps

3 = Unlimited

### **For relationships OM 1001:**

Personnel Management → Organizational Management → Basic Settings → Data model enhancement → Relationship Maintenance → Maintain Relationships

Или

PM -> Развитие персонала -> Осн пар настр -> Ведение соединений

T778V

### **For each object type OM 1001:**

SPRO | Personnel

Management | Personnel development | Basic Settings | Maintain Relationships | Define Time Constraint Depending on Target Object Type

PA:

V\_T582A - Infotype Attributes PA

V\_T591A - Subtype Characteristics PA

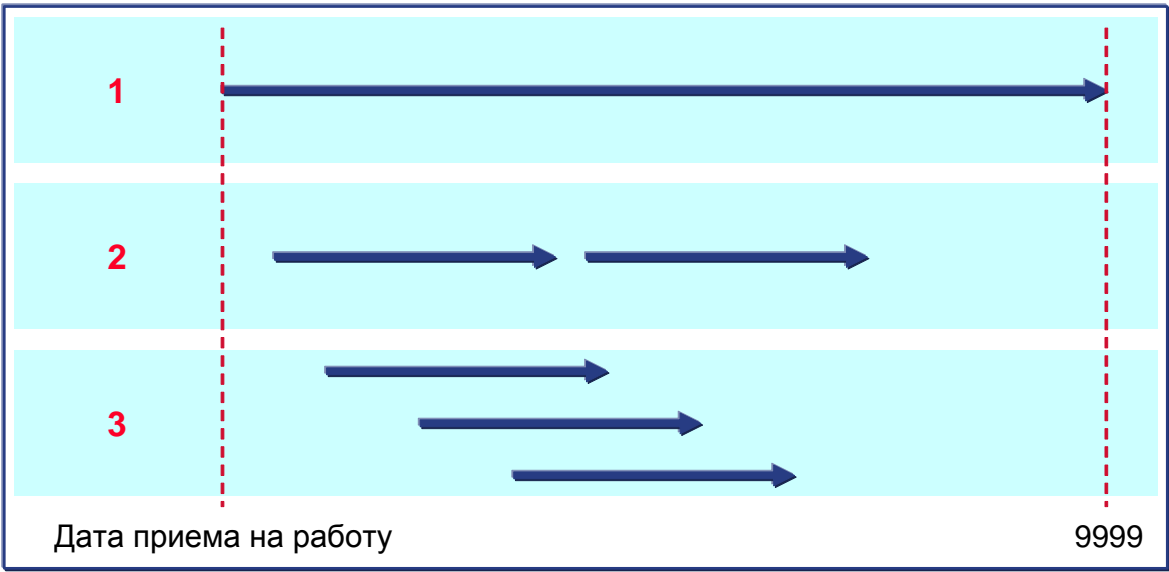
T591B - Временная привязка для видов оплат

OM:

SM30 + T778T временная привязка OM и инфо-подтипов

Временная привязка инфо-типа

SAP



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| Logical Database | key    | Infotypes               | Logical Area                                |
|------------------|--------|-------------------------|---|
| PNP and PNPCE    | pernr  | 0000-9999, 2000 to 2999 | HR Master Data & Time                       |
| PAP              | pernr? | 4000-4999               | Recruitment                                 |
| PCH              | otype, |                         | Infotypes of specified object type else all |

|  |       |  |           |
|--|-------|--|-----------|
|  | objid |  | infotypes |
|--|-------|--|-----------|

## PNPCE

PNP mode:

```
TABLES: PERNR.
NODES: PERAS.
INFOTYPES: 0006 NAME P0006.
GET PERAS.
        PERAS-PERNR.
```

If the  
'GET PERSON' and  
'GET GROUP' events and the  
'AS PERSON TABLE' addition for the INFOTYPES statement are not used,  
the report indicates that it does not require the functionality for evaluating Concurrent Employment.

CE mode: подробнее о режиме?

```
TABLES: PERNR.
NODES: PERSON, GROUP, PERAS.
INFOTYPES: 0001 NAME ALL_0001 AS PERSON TABLE MODE P.
INFOTYPES: 0001 NAME PP0001 AS PERSON TABLE.
INFOTYPES: 0006 NAME P0006.
GET PERSON.
* table ALL_0001 is filled with infotype 0001 data of all PERNRs
* stored in PERSON-ALL_PERNRS without authority check !!!
  WRITE :/ PERSON-OBJID.
  ...
GET GROUP.
* table P0001 is filled with infotype 0001 data of all PERNRs
* stored in GROUP-ALL_PERNRS
  WRITE :/ GROUP-GROUPING_REASON, GROUP-GROUPING_VALUE.
  ...
GET PERAS.
* table P0006 is filled with infotype 0006 data of PERNR
* stored in PERAS-PERNR
  WRITE :/ PERAS-PERNR.
  ...
```

P0001[] заполняется всеми записями попавшими для pernr,  
P0001 структура содержит последнюю по endda запись.

## Заполнение таблиц INFOTYPES:

Default ([GET](#) pernr )

*the data selection period = the person selection period. Data for pernr*

AS PERSON TABLE ([GET](#) group)

*the data selection period = the person selection period. Data for group*

AS PERSON TABLE + MODE P ([GET](#) person)

All data records + No authorization check.

Impossible to set evaluation period.

**MODE N** – объявление таблиц без чтения данных. Используется для чтения макросами.

evaluation period for **payroll period** = current payroll period or another payroll period + payroll area

#### **Evaluation Period**

The PNPCE (and the PNP) differentiates between the *data selection period* and the *person selection period*. = *evaluation period*.

Only the personnel numbers are selected that fulfill the selection conditions on at least one (key) date in the specified person selection period. Begda or endda in period.

BEGDA and ENDDA contain the data selection period whereas BEGPS and ENDPS contain the person selection period

**PNP macroses SE38 – DBPNPMAC** include:

`rp_provide_from_frst`

`rp_provide_from_last`

`rp_read_infotype`

`rp_set_data_interval`

**PNPCE macroses SE38 – DBPNPCECOM** include

**PCH macroses SE38 – DBPCHCOM** include:

### **Concurrent Employment(par) and Global Employment(seq)**

P – A209 – CP(Центральное лицо) TC 2

CP – B209 – P TC 3

Person ID or External Person ID не путать с Personnel ID Number

Personnel Number

S\_AHR\_61016358 Reference Personnel Numbers

**IT 1002 – SBTYPE Вербальное описание для OM**

0001 Общее описание

Z002 Наименование в род.падеже

Z003 Наименование в дат.падеже

Z004 Наименование в вин.падеже

Z005 Наименование в твор.падеж

Z006 Наименование в пред.падеж

Z099 Код в историческ. системе

**IT 0002** – SBTYPЕ для **Person**

PA0002 – NACHN Фамилия

PA0002 - VORNA Имя

PA0002 – MIDNM Отчество

PA0002 – INITS Инициалы

## **T527X SAP Organizational Units Table**

[ORGTX](#) Short Text of Organizational Unit

### **Основные средства поиска в HR:**

HRBAS00OBJID с параметрами:

PLVAR - 01

OTYPE – тип объекта

**Структурное подразделение - это организационная единица, в которой находится ТН. Ра0001-orgeh (обычно совпадает с P-S-O)**

В чем разница P-S-O-O?

Когда сотрудник не присвоен штатной должности по пути анализа ничего,

В поле "Штатная должность" PLANS в ИТ 0001 появляется значение 9999999.

[https://www.tutorialspoint.com/sap\\_hr/sap\\_hr\\_quick\\_guide.htm](https://www.tutorialspoint.com/sap_hr/sap_hr_quick_guide.htm)

SAP HCM - A Complete Tutorial - Ganesh Karthik S.pdf

hr350

SPRO

<http://itsiti.com/spro-sap-project-reference-object>

<https://www.tutorialkart.com/sap/what-is-sap-spro-sap-reference-project-object/>

SAP HR programming demystified: Understanding, creating, and enhancing SAP R infotypes by Michal Szymaczek

**TABNR Table infotypes (Table Part Табличный Компонент) данные имеют повторяющуюся структуру, многострочный текст любой длины.**

*PTnnnn* structure  
separate table *HRTnnnn*

HRPnnnn- *TABNR* - **table pointer** - > HRT1002 – *TABNR*

В каких случаях `endda = '99991231'`

T7ruro - ? <https://blogs.sap.com/2013/07/11/sap-hcm-russia-roll-out-case/>

Что такое CRM, SRM

<https://wiki.scn.sap.com/wiki/display/CRM/Customer+Relationship+Management>

<https://wiki.scn.sap.com/wiki/display/SRM/SAP+SRM>

pc00\_m33\_rep\_adm\_ord – Управление приказами по персоналу, позволяет просмотреть отчеты по запущенным мероприятиям.

employee [em'plɔɪ'i:]

employer [ɪm'plɔɪə]

compulsory [kəm'pʌlsəri]

obligatory [ɔ'blɪgətəri]

mandatory ['mændətəri]

obsolete ('ɒbsə'li:t; ,ɒbsə'li:t)

ad-hoc

customizing ['kʌstəmaɪzɪŋ]

personalization [pɜːsənəlaɪ'zeɪʃn]

modification [mɒdɪfaɪ'keɪʃn]

enhancement [ɪn'hɑːnsmənt]

customer ['kʌstəmə]

report [rɪ'pɔːt]

dialog ['daɪələg]

reuse [ri'juːz]

recruitment [rɪ'kruːtmənt]

hiring ['haɪərɪŋ]

induction [ɪn'dʌkʃn] ввод сотрудника

training ['treɪnɪŋ]

orientation [ɔːriən'teɪʃn]

evaluation [ɪvælju'eɪʃn] оценка

promotion [prə'məʊʃn]

layoff ['leɪɒf]

assignment [ə'saɪnmənt]

user ['juːzə] dialog ['daɪələg]

payroll /'peɪrəʊl/

functionality /ˌfʌŋkʃə'næləti/

possibility /ˌpɒsə'bɪləti/

upgrade /'ʌpgreɪd/

group /gruːp/

multi-layer /'mʌlti//leɪə(r)/

explicit /ɪk'splɪt/

template /'templɪt/

Полезные транзакции

ОМ

Рр00 организация и распределение штатных должностей

РР01 ведение объекта

Рр02 ведение данных по объектам

Рр03 ведение мероприятий по объектам

РА

РР20 просмотр основных данных персонала РА