

# Designer Roadside Mailboxes – 4325-D

## 2-Wide Spreader Installation Instructions

U.S.P.S. APPROVED

Thank you for selecting Salsbury's 4325-D designer roadside mailbox. We are confident that the quality and construction of this product will provide years of maintenance free use.

### Installing Roadside Mailbox on a 2-Wide Spreader

This instruction sheet is for installing two (2) 4325-D designer roadside mailboxes on a 2-wide spreader on a bolt-mounted or in-ground mounted standard pedestal (ordered separately). Other installation instructions are available for installing the mailboxes on a 3-wide spreader, directly to a pedestal, or in a wall or column, on a deluxe post, or on a post in a concrete footing.

The mounting plate on the top of the pedestal has four tapped holes. There are four 5/16" x 1/2" long hex washer head bolts provided with the pedestal to fasten the spreader to the top of the pedestal. The four black plastic caps may be used to cover the exposed heads of the bolts.

The roadside mailboxes are each mounted to the spreader using four 5/16" x 1-1/2" long carriage bolts, one 1" thick aluminum spacer, flat washers, and hex acorn nuts. Two of these kits are provided with the spreader, one for each of the mailboxes.

Set a roadside mailbox in one of the positions on the spreader and open the lower door. Install the carriage bolts through the mailbox holes, through the spacers, and through the four holes in the spreader. After assuring that the square shanks under the bolt heads are securely in the square holes in the bottom of the mailbox, attach the flat washers and hex acorn nuts to the bottom of the bolts. Make sure the nuts are sufficiently tightened.

Repeat for the second 4325-D designer roadside mailbox.

### USPS Regulations

It is important to note that it is not the responsibility of mail carriers to open mailboxes that are locked, accept keys for this purpose, or lock mailboxes after delivery of the mail.

When you install a mailbox on a curbside or roadside, make sure that it is easily accessible to the mail carrier. Customers are required to contact the local post office before installing the mailbox to ensure its correct placement and height at the street. Generally, mailboxes are installed at a height of 41-45 inches from the road surface to the inside floor of the point of mail entry and are set back 6-8 inches from the front face of curb or road edge to the mailbox door.

### Model 4325-D Designer Roadside Mailboxes

