

NO: HRD/7949/2018

Date: 1. JANUARY 2018

NAME	Anshuman Singh
TMC	7949
DESIGNATION	Service Coordination
BAND	E1
SBU	INS
LOCATION	Gurgaon

Subject: Grant of Increment

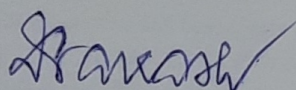
Dear Anshuman Singh

We are happy to inform you that you have been granted Increment raising your total CTC to Rs. 22,481 /- per month with effect from 1. JANUARY 2018
For the purpose of understanding, Total CTC means Cost to the Company which includes Take Home Salary, Company and your contribution to PF and ESI, all allowance (HRA, Conveyance, Medical, Transport, and Subsidy, fixed rewards, reimbursements, additional or special allowances etc.,). However, this does not include performance related incentives/rewards as announced separately by SBUs.

The detailed pay structure of Total CTC is annexed as a part of this letter.
Your compensation details are confidential. Discussing with others is unethical and against the company norms.

Your next review for increment shall be considered in JANUARY 2019
Please sign the duplicate copy of this letter as a token of acceptance of the same.

Yours truly
for Team Computers Private Limited



Prakash Pal
Authorized Signatory
CC:Accounts & PD

Ahmedabad
Bangalore
Bhubaneswar
Chennai

Delhi NCR
Dehradun
Guwahati
Hyderabad

Jaipur
Jamshedpur
Kolkata
Ludhiana

Mumbai
Patna
Pune
Raipur

NO: HRD/ 7949/2018

Date: 1 January, 2018

ANNEXURE		
TMC	7949	
Name	Anshuman Singh	
Band	E1	
Designation	Service Coordination	
SBU	INS	
Components	PER MONTH	PER ANNUM
Basic	10,000.00	120,000.00
HRA	5,000.00	60,000.00
Transport Allowance	1,600.00	19,200.00
Flexi Benefit Plan*	1,257.00	15,084.00
Bonus	2,000.00	24,000.00
Gross Salary(A)	19,857.00	238,284.00
Member Contribution		
PF	1,200.00	14,400.00
ESIC	347.00	4,164.00
Total(B)	1,547.00	18,564.00
Take Home	18,310.00	219,720.00
Company Contribution		
PF	1,200.00	14,400.00
ESIC	943.00	11,316.00
Gratuity	481.00	5,772.00
Mobile Reimbursement **	0.00	0.00
Health & Accidental Insurance	0.00	0.00
Total(c)	2,624.00	31,488.00
Performance Linked Pay (D)***	0.00	0.00
Total CTC	22,481.00	269,772.00

* Flexi Benefit Plan - Please refer enclosed explanation of Compensation Components.

** Mobile Reimbursement shall be increased or decreased based on the usage & business need .

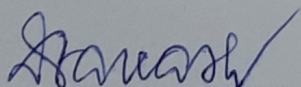
Gratuity Insurance cover as on date Rs . 190476.

*** Performance linked Pay amount may vary based on individual and SBU performance and it shall be disbursed on quarterly basis depending upon the performance rating received.

Sales Incentives shall be paid quarterly, based on the defined target achievement and as per the scheme .

PF , ESIC , Gratuity , Bonus , PT & TDS are applicable as per respective acts .

Individual Health Insurance benefit cover of Rs. 200000.00 & Accident Insurance benefit cover of Rs. 1000000.00



Authorised Signatory

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