

OFFER OF EMPLOYMENT

Sri Publication & Stationers Pvt. Ltd.

Date : 2020/06/18

Address : tfhng

City : fghgh

District : Ranchi

State : rt

Pin Code : 445678

Dear : Reshmi Kumari singh

We were all very excited to meet and get to know you over the past few days. We have been impressed with your background and would like to formally offer you the position of **Field Agent(Sales)**. This is a **Full Time** time position. You will be reporting to the head of the department. Please note that Sri Publication & Stationers Pvt. Ltd. is an at-will employer. That means that either you or Sri Publication & Stationers Pvt. Ltd. are free to end the employment relationship at any time, with or without notice or cause.

We will be offering you an annual gross salary of **90000 ctc**. You will also have mention benefits as per company policy, like health and insurance plan, corporate mobile or travel expenses.

Your expected starting date is **2020-07-02**. You will be asked to sign an agreements at the beginning of your employment.

We would like to have your response by **2020-07-02**. In the meantime, please feel free to contact me via email: **spsrnc12@gmail.com** or phone: **9807654321**, should you have any questions.

We are all looking forward to having you on our team.