

This is andrika enterprises calling you to be the chief guest of our amazing company. and in that regard this is our first and formost call of success.

With reference to your application and subsequent discussion, it gives us immense pleasure to offer you an appointment in AADRIKA ENTERPRISES. For the position of........

Assistant Team Leader

- 1. You are requested to join on 14/03/2022 the offer stands withdrawn thereafter, unless the date is extended and communicate to you in writing.
- 2. You will be in probation period for 3 months from the date of joining. The probation period may be extended unless you are given a permanent position in writing.
- 3. You shall be renumerated with INR 18,000/- per month. The structure & other statutory deductions / additions shall be as per Law & company policy.
- 4.Please sign in the duplicate copy of this letter (duplicate copy enclosed) on the sheets at the bottom on the left corner, and return to the Human Resource Department at our

Corporate Office in Ranchi within Seven days from letter issue date.

Note:

- 1. You shall be provided with the "Appointment Letter" along with signing of
- "Employee Agreement" at the time of your joining.
- 2. Security deposit if any

For ASST.TEAM LEADER (Jamshedpur)