
ANTENEH NEGERA

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PROFESSIONAL SUMMARY

I HAVE BEEN WORKING IN THE AIRPORT FOR OVER THREE YEARS

SKILLS

- Internet research
- Good communication skills
- Complaint resolution
- Computer proficient
- Customer relationship building
- Employee performance reviews
- Supervisory experience

WORK HISTORY

Dispatcher, 03/2015 to 05/2016

Air Serv Corporation – Denver, CO

- Provided outstanding customer service.
- Accurately read, understood, and carried out written instructions.
- Communicated operational issues and changes to supervisor on regular basis.
- Trained with company experts to weld intricate parts.
- Maintained positive relationships with all customers.

DISPATCHER

G2 Secured Staff LLC – Los Angeles, CA

- Provided outstanding customer service.
- Communicated operational issues and changes to supervisor on regular basis.
- Followed company procedures to maintain work environment in a neat and orderly condition.
- Trained with company experts to the current IT systems

EDUCATION

Bachelor of Science: PHARMACY RELATED, 2010

Jimma University - Jimma, Oromia, Ethiopia