# Team Contract

Project Name: Mutiny

Project Team Members Names and Sign-off:

|  |  |
| --- | --- |
| Name | Signature |
| Michael Anderson |  |
| Aloma Dsouza |  |
| Briar Dods |  |
| Anthony Ngan |  |

**Code of Conduct:** As a project team, we will:

* Expend the effort to practice all norms in the team and to care enough about the team and its work. To confront each other with care compassion and purpose when a team member fails to practice these norms.
* Be professional in all communication
* Be punctual to all group meeting
* Be honest and open in all communication

**Participation:** We will:

* Each have a fair amount of contribution towards each stage of the assignment
* Make sure all team members are not just participating but understanding the requirements.
* All members must attend every meeting and contribute to its conversations
* Contribution must be equal in regards to the execution of the project

**Communication:** We will:

* Communicate via Email and GitHub to keep the team informed on individual team member progress
* Ask for help from other members if encountering problems
* Document all progress within the group

**Problem Solving:** We will:

* Avoid placing blame when things go wrong
* Work together when an assigned piece of work is difficult to understand or to complete
* Discuss the process regarding a problem and explore how it can be improved

**Meeting Guidelines:** We will:

* Hold 1 skype meeting a week
* Include all members in meeting unless otherwise arranged
* Hold 1 physical stand-up after Wednesday lab
* Document meeting in the wiki under blog post