

# ANTHONY CICCONE



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2245 High Desert Circle NE Rio  
Rancho, NM, 87144

## SKILLS

- Empower Systems
- Professional Writing & Communication
- Organization
- Customer Service
- Social Media Platforms
- Microsoft office: Excel, Word, Power point, Outlet

## EDUCATION

### Florida State College at Jacksonville

Jacksonville, FL

**Associate of Arts:** General

Received 08/2010

### University of North Florida

Jacksonville, FL

**Bachelor of Science:**

Communication

Received 08/2013

## PROFESSIONAL SUMMARY

A trained creative and social strategist with experience; excellent interpersonal, oral and written communication skills, always analyze and evaluate information, identify priorities, interpret and apply regulations, policies and procedures, an effective team player, grasp new ideas and technologies, set standards, have self-confidence, produce quality and quantity work, and meet job deadlines.

## WORK HISTORY

### TriCore Reference Laboratories - Micro Lab Assistant

*Albuquerque, NM • 11/2021 - Current*

- Set up, operate and maintain laboratory instruments and equipment
- Prepare samples for plating of culture testing including urine, strep throat, tissue, stool and blood
- Isolating fungal cultures
- Organizing, stocking and maintaining various laboratory media

### Navy Federal Credit Union - Mortgage Loan Officer

*Jacksonville, FL • 04/2019 - 02/2021*

- Evaluate and authorize approval of real estate loans
- Communicating with applicants to explain risks and benefits
- Evaluating financial status of loan applicant
- Utilizing Empower systems to analyze details of the loan
- Maintain current knowledge of all applicable lending regulations, market rates, vendors and competitors

## HONORS & ACTIVITIES

- **The President Clubs:** *Member*, Vector Marketing Corporation recognition and appreciation
- **John Phillip Sousa Award:** *Recipient*, Peer elected leadership award

