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Olivia Wilson

IT Project Manager

PROFESSIONAL PROFILE

I am an IT project manager with holistic knowledge of software development and design. I am also experienced in coordinating with stakeholders.

Work Experience

PROJECT MANAGER

Westheon FGW

Oct 2017 - present

- Conduct day-to-day project coordination, planning, and implementation across multiple teams
- Create functional and technical application documents

SENIOR UX DESIGNER

Pixelpoint Hive

Jan 2014 - Sept 2017

- Managed complex projects from start to finish
- Collaborated with other designers
- Translated requirements into polished, high-level designs

Educational History

HGFZ GRADUATE CENTER

Masters in Project

Management

Jan 2013 - Dec 2014

- Studied project planning, coordination, and ethics
- Worked with various startups on launching new apps and services

Cliffmoor College

Bachelor of Arts

Dec 2008 - Dec 2012

BA Product Design

- GPA: 3.26
- Minor in Management
- Thesis involved studying several technology companies and optimizing their product design process

Awards Received

- Most Outstanding Employee of the Year, Pixelpoint Hive (2015)
- Best Mobile App Design, HGFZ Graduate Center (2014)
- Design Awards, Cliffmoor College (2012)" 159

Skills Summary

Project Management
Software Development
Budgeting and Cost Analysis
Enterprise Resource Planning
Staff and User Training
Process Improvement