

Anthony Gerdes

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Hiring Manager
CMIT Solutions of West Metro Denver
5601 S Broadway Suite 375
Littleton, CO 80121

Dear Hiring Manager, I am excited to be responding to your position posting of IT Support Technician at CMIT Solutions in Littleton Colorado. I have many years of experience with doing Level 1 Support, having been employed at Arapahoe Community College, and am quite proud of the time I spent there. I have many qualifications and abilities which lend themselves to this job, some of which are included in the list below.

My main qualifications are as follows:

- College Graduate
- Well-practiced with written and verbal communication skills
- Strong curiosity, and a desire to grow and gain new skills
- Well-Practiced in Customer Services
- Excellent with computers and computer problem solving
- Passionate about helping others

In addition to my qualifications for this position, I believe that my problem solving capabilities, my flexibility, and ability to learn new things make me an excellent candidate for this position. I was provided the opportunity to learn these skills from Grandmaster Han Won Lee, during my 4 years of in a discipline-based martial art, earning my 1st-degree black belt, and a lifelong appreciation of hard work and perseverance. These attributes would make me a powerful asset to any team, and I want to be on your team.

Thank you for your time and consideration of my application process. Please don't hesitate to contact me if you have any questions regarding my experience, qualifications, or any of my attached documents. I look forward to hearing from you in the future.

Sincerely,

Anthony Gerdes