

## Group Contract

### 4 Ground Rules:

- Split work evenly
- Provide updates on progress as necessary/often
- Do work well and help others review their work
- Respond as quickly as possible to messages

### Issues in the past and how they can be prevented:

- Doing the wrong part of the assignment. Could be fixed with better communication to double check what part you are supposed to do.
- Someone not contributing to the project at all. Could be fixed by dividing work early on so that everyone knows what they are responsible for.
- Not responding to messages. Could be fixed by checking communication platform(i.e. Email, etc.) often.

I function best in groups when I know who does what and when it needs to be done by.

I really hope our group can finish the work on time and with effort to get a good grade.

Anthony Kim

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