

# ANTHONY SURYAJAYA

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## Education

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### **BA in Business Administration, Finance major**

Seattle University, Seattle, WA

September 2015 - June 2017

Cumulative GPA: 3.44 / 4.00

- Dean's List: Spring '16, Fall '16, Spring '17
- Xavier Merit Scholarship

### **Associate of Business**

North Seattle College, Seattle, WA

September 2013 - June 2015

Cumulative GPA: 3.61 / 4.00

- Dean's List: March 2014 - June 2015
- Phi Theta Kappa Honor Society

## Relevant Experience

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April 2017 -  
June 2017

### **Project: ExxonMobil's Manufacturing Expansion Investment Decision Analysis**

Researched ExxonMobil's past cashflows, balance sheets, and upcoming project to estimate the project value using Microsoft Excel and Monte Carlo simulation (@RISK)

April 2017 -  
June 2017

### **Project: Fintech Application Business Model**

Designed a Fintech application business model, allowing users to transfer money domestically and internationally from and to any banks using online currency conversion

September 2016 -  
December 2016

### **Project: Front-End Web Development**

Designed an online portfolio using HTML and CSS in Microsoft Visual Studio

July 2016 -  
September 2016

### **Internship: Accounting Intern at PT. Rackindo Setara Perkasa, Indonesia**

- Managed company's payroll and the accounts receivable ledger
- Recorded weekly meeting minutes in Microsoft Word for future reference

April 2016 -  
June 2016

### **Project: Investment Portfolio**

Created a diversified investment portfolio, observed certain stocks' performance during a quarter, and presented the resulting ROI at the end of the quarter

January 2016 -  
March 2016

### **Project: Pandora Internet Radio IPO Analysis**

Wrote an analysis report on the observation of Pandora Internet Radio's IPO, utilizing DCF techniques, CAPM, and financial ratio analysis

October 2011 -  
March 2013

### **Entrepreneurship: Basketball Jersey Reseller**

- Managed financial matters and controlled inventory single-handedly
- Performed strong marketing strategies and provided excellent customer service

## Additional Skills

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- Microsoft Office: Word, PowerPoint, Access, Publisher, Outlook, OneNote, Excel (Certification)
- Financial modeling: Monte Carlo Simulation (@RISK software)
- Database management: SQL
- CRM platform: Salesforce.com
- Web development: HTML and CSS
- Writing skills: Report, proposal, and presentation
- Interpersonal skills: Customer service, conflict resolution, networking, teamwork, and leadership
- Intrapersonal skills: Strong work ethic, attention to detail, time management, and problem solving