

## Patient details

Important information to include regarding the patient includes:

- **Patient name:** full name of the patient (also the patient's preferred name if relevant)
- **Date of birth**
- **Unique identification number**
- **Patient address:** the usual place of residence of the patient
- **Patient telephone number**
- **Patient sex:** sex at birth (this determines how the individual will be treated clinically)
- **Gender:** the gender the patient identifies with
- **Ethnicity:** ethnicity as specified by the patient
- **Next of kin/emergency contact:** full name, relationship to the patient and contact details

## GP details

This section should be completed with the details of the **General Practitioner** with whom the patient is registered:

- **GP name:** the patient's usual GP
- **GP practice details:** name, address, email, telephone number and fax of the patient's registered GP practice
- **GP practice identifier:** a national code which identifies the practice

## Hospital details

This section should encompass the **salient aspects** of the **patient's discharge**:

- **Discharging consultant:** the consultant responsible for the patient at the time of discharge
- **Discharging specialty/department:** the specialty/department responsible for the patient at the time of discharge
- **Date and time of admission and discharge**
- **Discharge destination:** destination of the patient on discharge from hospital (e.g. home, residential care home)