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02/11/1998

Adam Shepstain

adam.shep@gmail.com

Dear Adam

**RE: Suspension**

The purpose of this letter is to confirm that following on from our discussion earlier today where we consulted you about a possible suspension, we have decided to confirm that this will go ahead.

Bad employee. Slept on the job and didn't do what he was told.

In accordance with the requirements of the suspension clause in your contract, this will be paid suspension so you will be paid as per usual.

We envisage that this suspension will be in place until the conclusion of our investigation, however we commit to this being as short a time frame as is reasonable.

If there is any further information that you require then please let me know.

Yours sincerely,

Sam Walker

CEO