

BY-LAW 3 – STANDING COMMITTEES

PREAMBLE

BE IT ENACTED by and with the consent of the Society Council the following by-law of the Society:

PART I – Scholarship Committee

Article 1 - Composition

- 1.1 The scholarship committee will be composed of the following members;
 - (a) The Vice President Academic; and
 - (b) Five members of council with voting power.
 - a. No department may be represented by more than one member of the five members.
- 1.2 The chair will be the Vice President Academic by default but may be resolved by the committee to be a different member of the committee at any time.

Article 2 - Responsibilities

- 2.1 The committee is responsible for awards, recognitions, bursaries and sponsorships of individuals only.
- 2.2 In the case of a single applicant there must be a consensus of 5/6 members to recommend a scholarship.
- 2.3 The committee is to record the reasons for a decision to recommend to an individual so as to present their findings to the council for the final vote to award the individual.
- 2.4 The winner of an award must be announced within two weeks after the last day to submit an application.

Article 3 - Scholarships

- 3.1 As they are made there will be a rubric of each award available to the committee and the public posted on the designated website.

PART II – Conduct Review Committee

Article 1 - Composition

- 1.1 The Conduct Review Committee shall be composed of the following members;
 - (a) The President;
 - (b) The Vice President Internal; and
 - (c) Three member of council with voting power.
- 1.2 The chair will be the President by default but may be resolved by the committee to be a different member of the committee at any time.
- 1.3 If a member of the committee is either under review or the one bringing the issue forward they will forfeit their seat to a newly voted-in member by council.

Article 2 - Responsibility

- 2.1 In consistency with a member's privilege to privacy all meetings will be conducted in-camera until a final decision is reached.

- 2.2 If the member in question does not respond to a request to meet with the committee within 14 days, then the result will be corrective measures based solely on the evidence brought by the plaintiff.
(a) If the opposite is true, the same process applies.
- 2.3 The committee will first hear from the member who has brought a matter for review with all accompanying evidence.
- 2.4 The committee will then hear from the other member's defence.
- 2.5 The chair will ask questions relating to the alleged offence and mediate questions from the other members of the committee.
- 2.6 The committee will dismiss non-members to deliberate until a recommended corrective measure is agreed upon by at least a 4/5 vote.
- 2.7 A meeting will be requested to present their findings to council at the earliest convenience.

Article 3 - Corrective Measures

- 3.1 If the measures include either suspension or expulsion, then the council will refer to the constitution for the procedure.
- 3.2 If both students in question find a mutually agreed upon solution, then no measures are to be taken by council and the matter is to be dismissed.
- 3.3 All recommendations to council are subject to a 2/3 vote and may be sent back for further review.

PART III The Science Winter Formal Committee

Article 1 - Composition

- 1.1 The science winter formal will be composed of the following members;
(a) The Vice President Programming;
(b) Their Directors of Events; and
(c) Four members of council.
- 1.2 While there is a dedicated team the council is expected to assist where possible.

Article 2 - Responsibilities

- 2.1 The Vice President Programming is responsible for the negotiations of the venue's contract.
- 2.2 The formal is to be planned for some time during the month of January on a Friday night.
- 2.3 A tentative budget with expected sponsorships is to be presented to the council before the contract is signed.
- 2.4 Tabling in the Atrium or Galleria is to be done at least by the beginning of December.
- 2.5 The Vice President Programming is empowered to negotiate the sponsorship packages with other organizations as long as the result is a net positive.
- 2.6 Members of the committee shall take shifts at the venue for registration.