

Need to Know Microsoft 365 Webinar October 2023

@directorcia

<http://about.me/ciaops>

Web cast has started

Web cast is being recorded

If you can't hear anything check
your speaker settings

For questions after the event:

Email : director@ciaops.com

Twitter : [@directorcia](https://twitter.com/directorcia)

CIAOPS Academy

Login

Sign Up

Webinar recordings at:

Need to Know

Technology training

Enroll now

www.ciaopsacademy.com

Free access for CIAOPS patrons



Please:

- **Turn off your mobile**
- **Turn off your email**
- **Have somewhere to take notes**

Agenda

- Microsoft 365 Update
- OneDrive for Business
- Q & A



Microsoft 365 Update

News

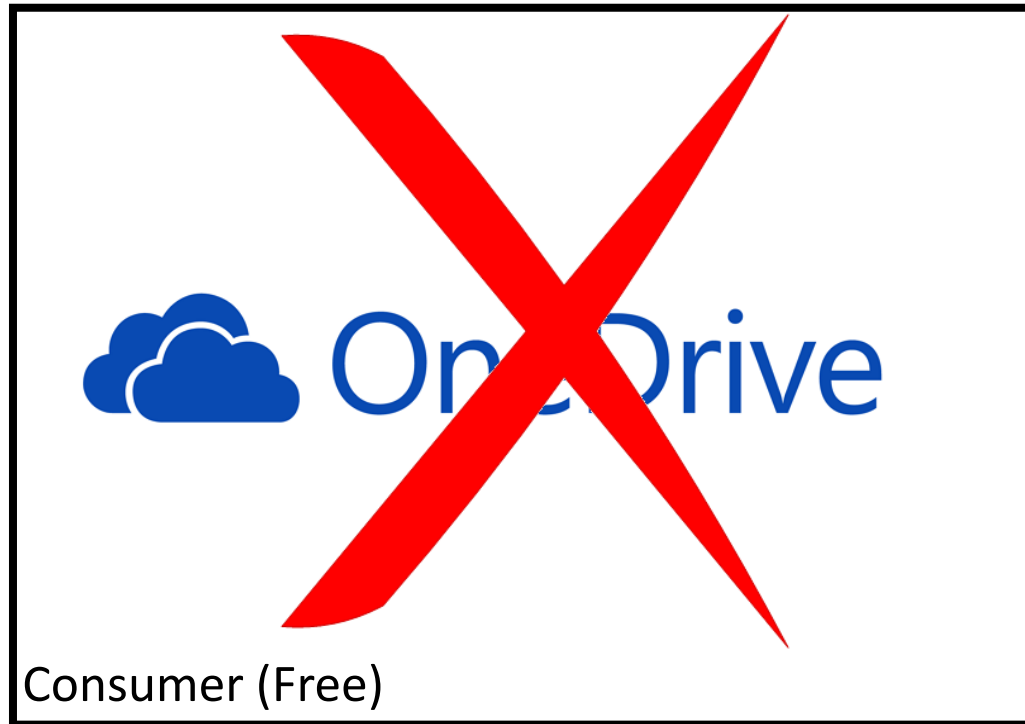
- Microsoft 365 Copilot available to Enterprises tomorrow
 - <https://www.microsoft.com/en-us/microsoft-365/blog/2023/09/21/announcing-microsoft-365-copilot-general-availability-and-microsoft-365-chat/>
- Web sign-in for Windows
 - <https://learn.microsoft.com/en-us/windows/security/identity-protection/web-sign-in/?tabs=intune>
- Announcing Microsoft Applied Skills, the new credentials to verify in-demand technical skills
 - <https://techcommunity.microsoft.com/t5/microsoft-learn-blog/announcing-microsoft-applied-skills-the-new-credentials-to/ba-p/3775645>
- Windows Local Administrator Password Solution with Microsoft Entra ID now Generally Available!
 - <https://techcommunity.microsoft.com/t5/microsoft-entra-azure-ad-blog/windows-local-administrator-password-solution-with-microsoft/ba-p/3911999>
- Microsoft Ignite
 - <https://ignite.microsoft.com>

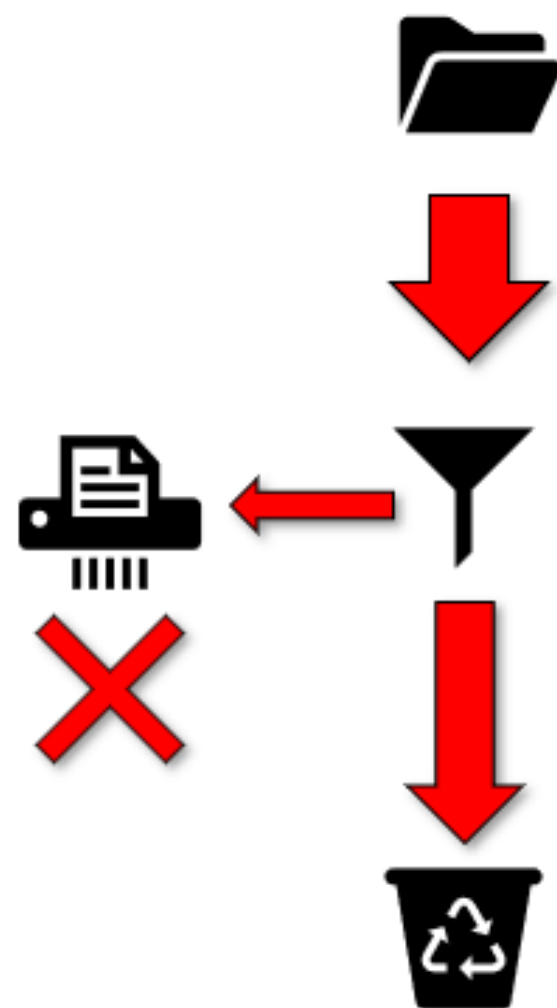
OneDrive for Business











OneDrive versions

Two completely different OneDrive services





	Yammer		- Company wide chat
	Hub Sites		- Navigation
SharePoint			
	Communication Sites		- Company wide - Intranet
SharePoint			
	Stand Alone Team Sites		- Archive - Extranet
SharePoint			
	Teams		- By function or location - E.g. Fin, HR, NSW
	OneDrive		- Desktop files - Home Drive - Profile




OneDrive Vs Team Sites

 *Files*


Document Library




OneDrive for Business

 *Files*


Document Library

 *Files*


Document Library

 *Files*

Document Library


 *Files*

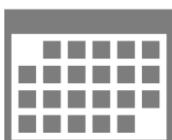
Document Library


 *Files*


Document Libraries


Team Sites



Tasks



Calendars



Lists


Wikis


Discussions


Mailbox


Subsites




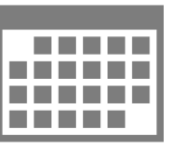
*Files*


Document Library





OneDrive for Business




*Files*
Document Libraries






Calendars





Wikis





Tasks


Lists


Sub Site



Sub Site



Sub Site




Team Sites

Starting space

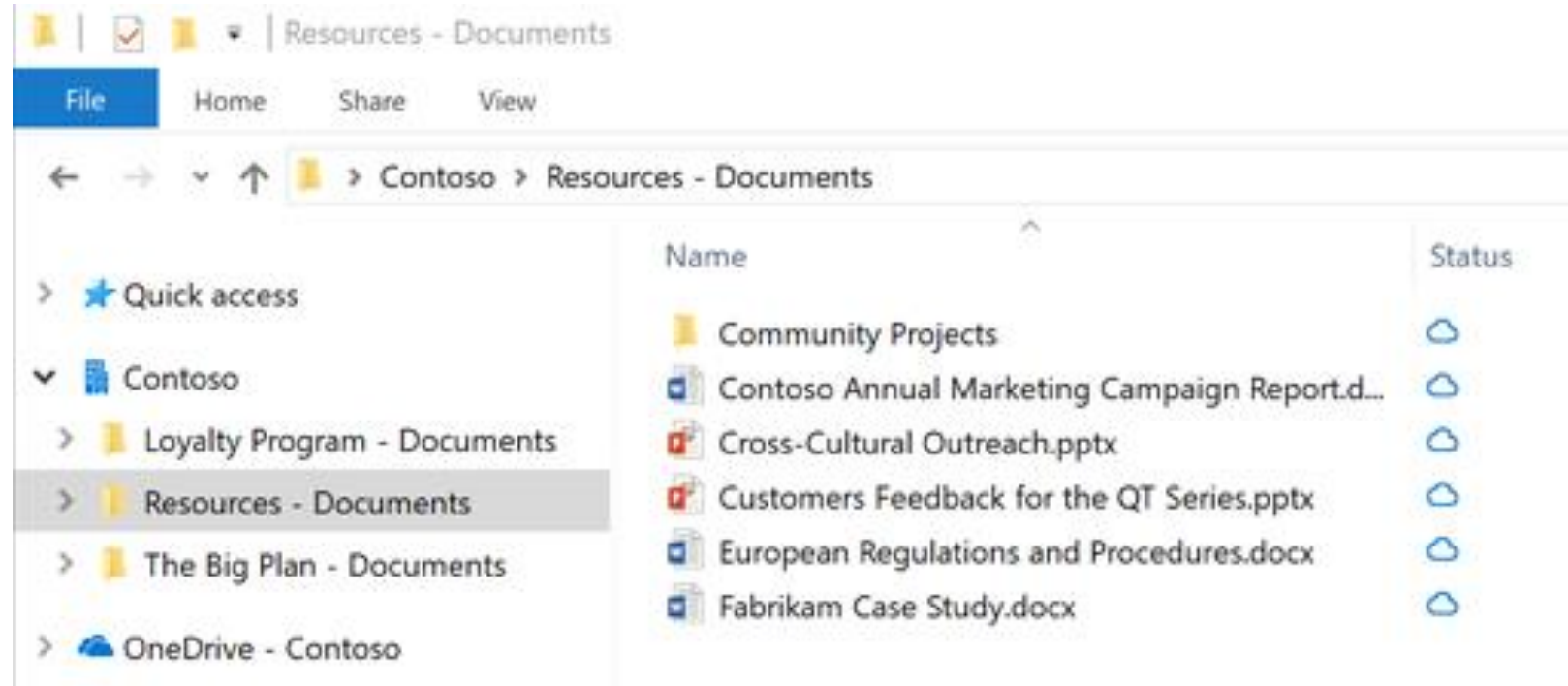


1TB per user



1TB per tenant

OneDrive Files on Demand




<https://support.office.com/en-us/article/Learn-about-OneDrive-Files-On-Demand-0e6860d3-d9f3-4971-b321-7092438fb38e?ui=en-US&rs=en-US&ad=US&fromAR=1>

External sharing

Enter Verification Code

You've received a secure link to:

 FY17 European Sales.xlsx

To open this link, enter the code we just emailed to **`larry@fabrikamairlines.com`**. [Send again](#)

ⓘ


Verify

☐ Keep me signed in

<https://docs.microsoft.com/en-us/onedrive/manage-sharing>

Request File

OneDrive

 Microsoft

Robert D. Crane is requesting files for

General

Select files

<https://support.microsoft.com/en-us/office/create-a-file-request-f54aa7f8-2589-4421-b351-d415fc3b83af?ui=en-us&rs=en-us&ad=us>

Restore OneDrive

Office 365 OneDrive

Search

Randy Wong

Files

Recent

Shared with me

Discover

Recycle bin

Contoso

Groups bring teams together. Join one or create your own.

OneDrive admin

Get the OneDrive apps

Return to classic OneDrive

Restore my OneDrive

If something went wrong, you can restore your OneDrive to a previous time. Choose a preset or select custom date and time and Restore. To restore your entire OneDrive to a custom time, use the slider to find a date with unusual activity in the chart. Then select a file change that you want to restore you OneDrive up to.

Date presets

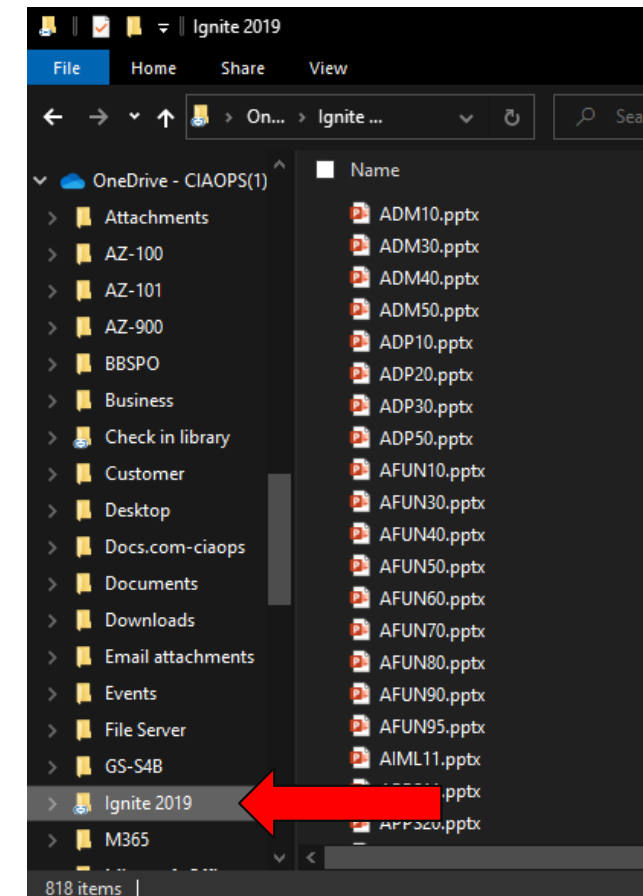
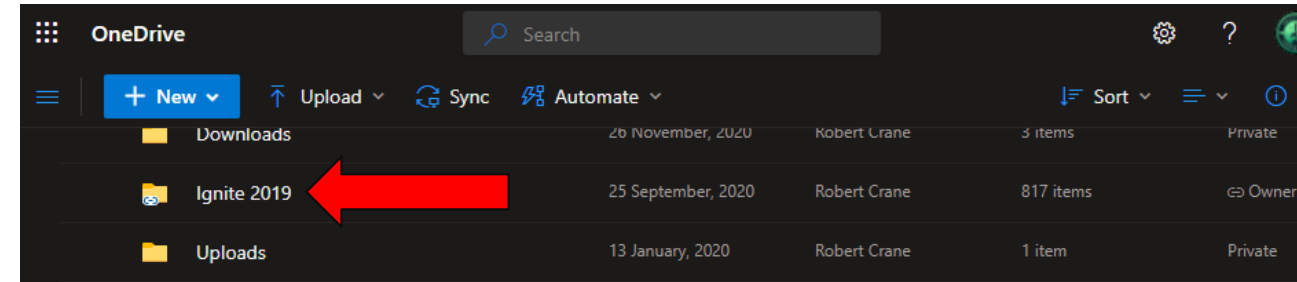
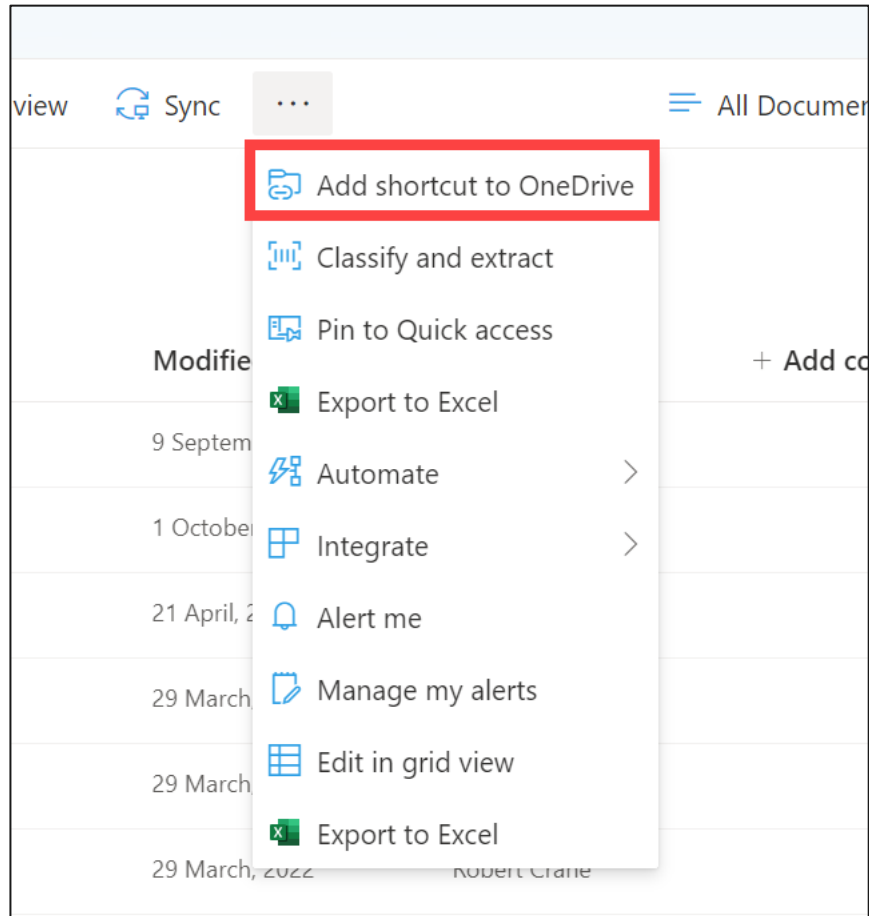
Custom date and time

Days ago

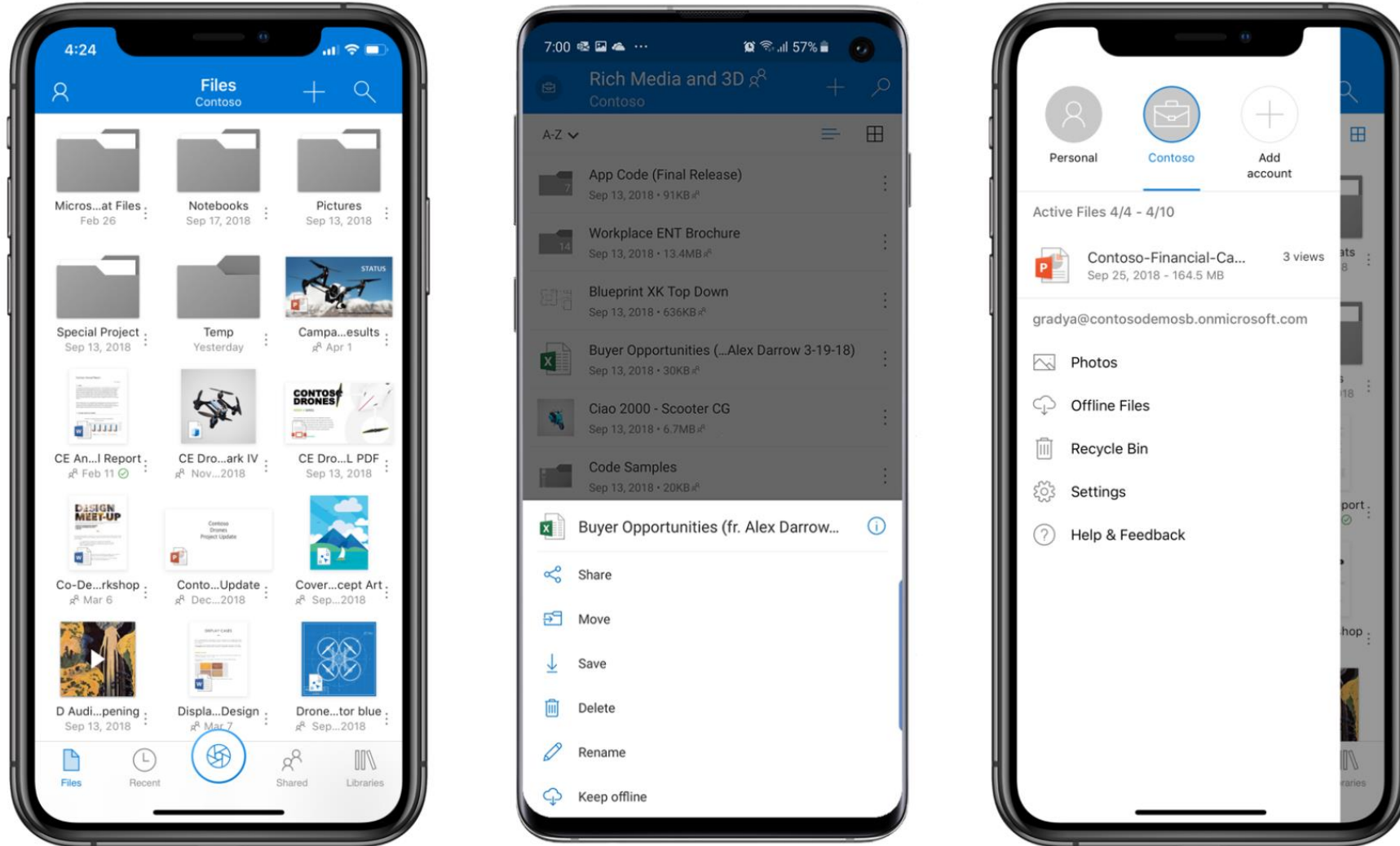
Change	File name
6 days ago 9/18/2017 (40020)	
Renamed by Kat Larson 3:34:03 AM	WE2343SEWRRT WNCRY
Deleted by Kat Larson 3:34:04 AM	Next Generation V1
Deleted by Kat Larson 3:34:05 AM	Pipeline Gasworks Diagram
Uploaded by Kat Larson 10:19:03 AM	Worcestershire Initiative
Edited by Razeena Javan 9:51:03 PM	Buffer API Docs
Renamed by Leon Hristova 6:01:03 PM	Buffer APIs > Buffer API Docs
Edited by Nedelya Schroder 4:37:19 PM	Important paper
Edited by Tahel Hasanov 3:34:03 PM	Brainstorms
Edited by Kat Larson 1:08:03 PM	Brainstorms
Deleted by Anshagouhi Asef zade 11:34:03 AM	Native Juices Project
Renamed by Franz Schmitt 11:11:23 AM	Next Gen > Next Generation V1
Uploaded by Franz Schmitt 9:40:08 AM	Sycamore Proposal
Created by Elsa Angelovaa 7:11:23 AM	Trigon Business Designs
Renamed by Kat Larson 3:34:03 AM	2017 Budget
Renamed by Kat Larson 3:34:03 AM	CY17 Sales Figures-North America
Renamed by Kat Larson 3:34:03 AM	Contoso Insulin Pants schematics

<https://support.office.com/en-us/article/Restore-your-OneDrive-fa231298-759d-41cf-bcd0-25ac53eb8a15>

Add Shortcut



OneDrive Mobile



<https://products.office.com/en-us/onedrive/download>

DEMO

Take aways

- OneDrive is designed for personal storage
- Each licenses business user gets at least 1TB of space
- You can share from your OneDrive inside and outside the business
- Improvements coming all the time
- Mobile app on all platforms
- Includes automatic version backup

Resources

- What is OneDrive for Business - <https://support.office.com/en-us/article/What-is-OneDrive-for-Business-187f90af-056f-47c0-9656-cc0ddca7fdc2>
- Should I save my documents to OneDrive for Business or Team Sites - <https://support.office.com/en-us/article/Should-I-save-my-documents-to-OneDrive-for-Business-or-a-team-site-d18d21a0-1f9f-4f6c-ac45-d52afa0a4a2e>
- What is SharePoint? - <https://support.office.com/en-US/article/What-is-SharePoint-97b915e6-651b-43b2-827d-fb25777f446f>
- Unveiling the Next Generation of OneDrive - <https://techcommunity.microsoft.com/t5/microsoft-onedrive-blog/unveiling-the-next-generation-of-onedrive/ba-p/3935612>
- Set up your computer to sync - <https://support.office.com/en-US/article/Set-up-your-computer-to-sync-your-OneDrive-for-Business-files-in-Office-365-23e1f12b-d896-4cb1-a238-f91d19827a16>

CIAOPS Resources



- Blog – <http://blog.ciaops.com>
- Free Office 365, Azure video tutorials – <http://www.youtube.com/directorciaops>
- Free documents, presentations, eBooks – <http://slideshare.net/directorcia>
- Office 365, Azure, Cloud podcast – <http://ciaops.podbean.com>
- Office 365, Azure online training courses – <http://www.ciaopsacademy.com>
- Office 365 and Azure community – <http://www.ciaopspatron.com>
- CIAOPS Github – <https://github.com/directorcia>

[Twitter](#)
[@directorcia](#)

[Facebook](#)
<https://www.facebook.com/ciaops>

[Email](#)
director@ciaops.com

[Skype for Business](#)
[admin@ciaops365.com](skype:admin@ciaops365.com)



Get access to the latest
information by becoming a
Patron

<http://www.ciaopspatron.com>



Questions

That's all folks!

Thanks for attending