



# Meeting Minutes

<b>Date and Time</b>	14/02/2025 12:00 – 13:15
<b>Project Name</b>	Scholar's United (Study Buddies: Peer Support for Students)
<b>Meeting Goal</b>	<ul style="list-style-type: none"><li>• Agree on the application's main functionalities</li><li>• Agree on Sprint 2 tasks being delegated and assigned</li></ul>
<b>Facilitator</b>	Amanda Brazauskaite
<b>Note Taker</b>	Michaela Radostova
<b>Attendees</b>	<ul style="list-style-type: none"><li>• Amanda Brazauskaite</li><li>• Michaela Radostova</li><li>• Anton Ivanov</li><li>• Oluwatosin Wasiu Jimoh</li></ul>
<b>Roundtable Updates (each group member to contribute)</b>	Everyone played a role in successfully delivering Sprint 1. The assigned tasks have been documented in PDF deliverables for this sprint. We collectively decided to reduce the application's functionalities to ensure we could meet the project deadline. All team members contributed to brainstorming the project design.

<p><b>Discussion points</b></p>	<p>Our main discussion point was to agree on the project's scope and key functionalities. Based on the teacher's recommendations, we decided to reduce and narrow down the functionalities, as there was no guarantee we could meet them all within the specified time frame.</p> <p>Another important topic was reviewing the Sprint 2 checklist to determine how to effectively delegate individual tasks among group members, ensuring we successfully meet the Sprint 2 deadline.</p>
<p><b>Actions (list tasks and assign a group member)</b></p>	<p>Amanda will be in charge of:</p> <ul style="list-style-type: none"> <li>• Sprint 3 tickets on GitHub Kanban Board</li> <li>• Use Case Diagrams</li> </ul> <p>Michaela will be in charge of:</p> <ul style="list-style-type: none"> <li>• User Stories</li> <li>• Design and Colour scheme suggestions</li> <li>• Note Taking and Meeting Records to be completed</li> <li>• Assembling the PDF deliverable for Sprint 2</li> </ul> <p>Anton will be in charge of :</p> <ul style="list-style-type: none"> <li>• Wireframes for our project</li> </ul> <p>Tosin will be in charge of:</p> <ul style="list-style-type: none"> <li>• Class Diagrams</li> <li>• Activity Diagrams</li> </ul>