



EDUCATION

● FOREIGN TRADE UNIVERSITY, VIETNAM

// August 2013 - April 2018

Major: International Business

FTU scholarship for top students 2013 - 2015

GPA: 3.8/4.0

● KANSAI UNIVERSITY, JAPAN

// September 2015 - August 2016

Exchange program

Scholarship: - JASSO Scholarship

- Yasuhara Scholarship



WORK EXPERIENCE

● HITACHI LIMITED COMPANY // 15 Jan - 23 Feb 2018

Business Development Intern

- Accompanied Hitachi staff to meet customers in business activities
- Executed office work such as information research and document creation

- Took part in meetings at Hitachi divisions, factories, associated companies and distributors

- Surveyed factories and other company sites

● KYODAI JOINT STOCK COMPANY // Feb 2015 - Aug 2015

Sales Staff

- Organised events to develop customer database and increase brand awareness

- Contacted potential and existing customers to present the company's education consulting service

- Organised sales visit and supplied management with reports on customer needs, problems, interests, competitive activities, and potential for new services

- Built and tested company website (content & data and check user interface)



EXTRACURRICULAR ACTIVITIES

● Kamenori Earth Youth Summit 2017- Fully funded

Vietnamese Representative // 15-22 Aug 2017

- One of four Vietnamese representatives invited to attend KEYS 2017, along with other 28 students from 7 countries/regions in Asia

- Presented Vietnamese culture to KEYS participants and scholars

- Carried out research and presented on the topic "Inequalities of Education in East Asia" with students from Hongkong, mainland China, South Korea, Indonesia and Japan

● Tohoku University – Foreign Trade University

Students Forum // Feb 2017

Trade Researcher

Organised a visit to FPT, the biggest IT company in Vietnam, and collaborated with Tohoku University students to carry out investigative research for a report on the topic "Expanding Vietnam - Japan Trading Relationship"

● Study in Japan fair 2016 organized by JASSO and

Embassy of Japan in Vietnam // Oct 2016

Trilingual Interpreter - Japanese, Vietnamese & English

● Study Abroad EXPO 2015, Kansai University // Dec 2015

Vietnamese Representative

● International Summer Program of FTU // Aug 2015

Cultural Guide

● Human Resources Club, FTU // 2013-2014

Member of Consultancy and Training Department

TRAN THI BICH NGOC

INTERNATIONAL BUSINESS MAJOR, FTU HANOI



PROFILE

"I walk slowly, but I never walk backward"
Abraham Lincoln

DOB 11/12/1995

HOBBIES



CONTACT

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SKILLS

LANGUAGES

English: Advanced, **TOEIC 955**

Japanese: Advanced, **JLPT N1**

PRESENTATION



LEADERSHIP



TEAMWORK



COMMUNICATION



COMPUTER

