#### **Academic Information**

Bachelor of Business Administration Jan-May 2018 ICN Business School, Nancy France

**Exchange Program** 

2015-Present Bachelor of Business Administration Universidad Tecmilenio, Morelos, Mexico

Bachelor of International Business

2015-Present Instituto Politécnico Nacional

(Online)

2012-2015 Bilingual High School Universidad Tecmilenio

### Experience

June 2016- November 2017 Morelos, Mexico

Enactus Project "Delicias del Volcán" Project Manager

June 2016- December 2016 Morelos, Mexico ICATMOR Project "Delicias del Volcán" Project Manager

July-August 2014 Morelos, México Universidad Tecmilenio Summer Camp Junior Counselor

August 2013-July 2014 Morelos, Mexico Synergy 4667 Robotics Team Sponsorship Manager

May-July 2013 Konigstein, Germany Krongberg, Germany Crazy Caterpillars Daycare Babysitting and customer service assistant Is a social empowerment project through a selfsustaining business model that follows the UN Global Goals

Tasks: Organize and lead the team (event planing, logistics, supply and value chain, customer service, quality, trademark and product design), establish objectives and create the strategy to meet the team's goals.

The Training Institute for the Morelense Worker provides formal training for and in the work according to the needs of each sector of society.

Tasks: Take training courses on project management and leadership of high performance teams, then teach and share such knowledge with the rest of the project members.

Tasks: Customer Service, asisting recreational activities, event planning, logistics.,

Tasks: Search for contacts, request for sponsorships, follow up

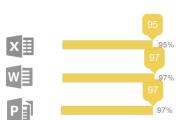
Tasks: Babysitting in the daycare (Take care of children, feed them, read them stories, change them, play with them) and customer service (receiving and giving information to the english and spanish speaking parents)

## Professional Skills | Accomplishments



Spanish (Native) English TOEIC Advanced

French (B1) Diploma CELE-UAEM



Recognition for "Altruistic Work" -2017

Recognition "Women Entrepreneurs" - 2017

Diploma and Training Program to Raise the Competitiveness for SME's-2017

1st place on Tecmilenio's National "Elevator's Pitch" 2016 Competition

2nd place on the National Competition Enactus Mx 2016

2nd place in Tecmilenio's Hackathon Competition

Leadership Certificate

Buzan's Mind Mapping Certificate



# CLAUDIA OLIVARES

B.A. Business Administration B.A. International Business

"My professional and personal goal is to learn as much as possible in every situation to apply that knowledge, with the use of my skills, abilities and creativity, by means of my values and principles to improve myself and make a change that will impact positively in the world"

## Personal Skills

ANALYTICAL THINKING

FAST LEARNER

CREATIVE THINKING

LEADERSHIP

WORKING UNDER

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