**Voucher**

|  |  |
| --- | --- |
| Active | The voucher is currently valid and can be used. |
| Reserved | The voucher is held for a specific purpose or user and is not available for general use. |
| Redeemed | The voucher has been used and is no longer valid. |
| Expired | The voucher is no longer valid due to the passage of time. |

**Batch**

|  |  |
| --- | --- |
| Inactive | The batch is not currently in use or processing. |
| Approved | The batch has been reviewed and approved for further processing. |
| Prepare | The batch is in the initial stages of preparation. |
| Completed - Cancel | The batch processing is complete, but it has been canceled. |
| Print ready | The batch is prepared and ready for printing. |
| Procurement | The batch items have been procured or acquired. |
| Goods received | The goods in the batch have been received. |

**Coupon**

|  |  |
| --- | --- |
| Active | The coupon is currently valid and can be used. |
| Reserved | The coupon is held for a specific purpose or user and is not available for general use. |
| Redeemed | The coupon has been used and is no longer valid. |
| Expired | The coupon is no longer valid due to the passage of time. |
| Reactive | The coupon has been reactivated after being expired or inactive. |

**Project**

|  |  |
| --- | --- |
| Active | The project is currently ongoing and active. |
| Expired | The project has reached its end date and is no longer active. |
| Inactive | The project is currently not active and may be on hold or completed. |