Note: Before doing these exercises, turn on SHOW LIST WHEN ONLY ONE RESULT. To do this go to the Home icon -> Set Preferences -> Analytics. It should be the first checkbox under “Search”

1. Create a Customer saved search that returns just the company you created with the following fields: Company Name, Email, Billing Address, and any other fields you may want to add. Custom customer search

2. Create a Contact saved search that returns all the contacts that you created. Return the Contact’s First and Last name, as well as the Name and Email of the associated Company. Custom contact search

3. Create a Transaction saved search that returns the Sales Order you created. Return the order number, date, company, and any other header fields you want. There should only be one row returned containing these header fields.Custom Transaction search

4. Edit the previous search so that it only returns each Item on the order. Return the item, quantity, and rate fields. The number of results returned should equal the number of items on your order.custom transaction search

5. Edit the previous search, using a formula field, return a new hard-coded value, set it to “1”. Use a custom label and name it “Test”. with hardcode test field

6. Edit the previous search, using a formula field, return the item internalid combined with a hyphen and the line number (i.e. 1234-1). Use a custom label and name it “Line ID”. link