

# Manual Attendance Sheet



Name: M.Saboor Ali Khan

Employee#1598

Department:Energy Operations

Designation:EIII

Date (DD/MM/YY)	Time		HOURS		Day/Night Shift	Dept I/C Initial
	In	Out	Normal Time	Over Time		
01-May-25	8:30 AM	15:30				
02-May-25	8:30 AM	15:30				
03-May-25	8:30 AM	15:30				
04-May-25	8:30 AM	15:30				
05-May-25	8:30 AM	15:30				
06-May-25	8:30 AM	15:30				
07-May-25	8:30 AM	15:30				
08-May-25	8:30 AM	15:30				
09-May-25	8:30 AM	15:30				
10-May-25	8:30 AM	15:30	Rest			
11-May-25	8:30 AM	15:30	Rest			
12-May-25	8:30 AM	15:30	A/Leave			
13-May-25	8:30 AM	15:30	A/Leave			
14-May-25	8:30 AM	15:30	A/Leave			
15-May-25	8:30 AM	15:30	A/Leave			
16-May-25	8:30 AM	15:30	A/Leave			
17-May-25	8:30 AM	15:30	Rest			
18-May-25	8:30 AM	15:30	Rest			
19-May-25	8:30 AM	15:30				
20-May-25	8:30 AM	15:30				
21-May-25	8:30 AM	15:30				
22-May-25	8:30 AM	15:30				
23-May-25	8:30 AM	15:30				
24-May-25	8:30 AM	15:30	Rest			
25-May-25	8:30 AM	15:30	Rest			
26-May-25	8:30 AM	15:30				
27-May-25	8:30 AM	15:30				
28-May-25	8:30 AM	15:30				
29-May-25	8:30 AM	15:30				
30-May-25	8:30 AM	15:30				
31-May-25	8:30 AM	15:30				

20 x 4.00 = 80.00

I/C Department Signature.

Employee Signature.

*[Handwritten signature]*