Adekunle Henry Ayomikun

No. 4, Aderogba Street, Olorunshola,

Ayobo-Ipaja.

Lagos State.

28/01/2025

# Recruitment Officer,

10th Floor, Alliance Place,

33A Alfred Rewane Road, Ikoyi

Lagos.

# Dear Sir/Madam.

# COVER LETTER

I am delighted to submit my application, for the Project Co-ordinator role at ATC Nigeria as advertised. As a graduate from the Lagos State University with a B.Eng. in Mechanical Engineering, I am confident that my analytical skills, technical knowledge, attention to detail, and dedication, will make me an asset to your esteemed organization.

Throughout my academic career, I have developed strong foundations in data analysis using Microsoft Excel, problem-solving, human resource management, efficient communication, negotiation, customer satisfaction and time management, which I believe are directly applicable to the challenges and opportunities in the telecommunications industry, and I am confident in my ability in coordinating resources, tracking project progress, and identifying and mitigating potential risks in other to streamline workflows and improve team collaboration.

In addition to my technical skills, my experiences as a customer relations officer, technical support, and head of social groups and committees, have honed my ability to collaborate effectively within teams, communicate complex ideas clearly, and prioritize tasks efficiently.

I am particularly drawn to ATC Nigeria, because of its reputation in the telecommunication sector. I am eager to bring my engineering background, computer knowledge, coupled with my enthusiasm for tower infrastructure, to contribute to your team and assist ATC Nigeria, in achieving its strategic objectives.

I will be delighted with the opportunity to further discuss how my skills and experiences align with the requirements for the Project Co-ordinator position. Thank you for considering my application. I look forward to the possibility of discussing how I can contribute to ATC Nigeria, and learn from its talented, and result oriented team.

I’ve attached my resume, which further details my skills and educational background. Please don’t hesitate to reach out if you have any questions about my background.

Thank you for taking the time to read my application and for your consideration and I am looking forward to hear from you.

Sincerely,

Adekunle Henry Ayomikun.

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