**Internship Report – Week Three**

**Intern Name:** Anurag Lashkare  
**Department:** DB RFT Delivery Support  
**Supervisor:** Jatin Verma, Prateek Asthana  
**Date:** [24/06/2025 – 28/06/2025]

**1. Introduction**

In the third week of my internship, I focused on finalizing the dashboard project, enhancing my proficiency in Excel, and developing a new utility tool—a resume formatter—based on suggestions from my mentor, Prateek. This week balanced learning, implementation, and project delivery.

**2. Key Tasks & Responsibilities**

* **Dashboard Finalization:**  
  Refined the Excel-based dashboard, ensuring usability, interactivity, and alignment with stakeholder requirements. This task deepened my understanding of Excel formulas, pivot tables, slicers, and conditional formatting.
* **Resume Formatter Tool:**  
  Designed and developed a Resume Formatter application that takes raw input and generates structured, professional resumes.
  + Implemented within the same week.
  + Ready for demo on the next working day.
  + Built with flexibility to handle different input formats, aligning with real-world HR screening use cases.

**3. Learning & Observations**

* Developed Excel skills, especially in handling data-driven charts and dynamic dashboards.
* Gained insights into streamlining manual processes through tool development (resume formatter).
* Understood the importance of user-friendly design in both internal tools and stakeholder-facing utilities.

**4. Challenges & Solutions**

* **Challenge:** Ensuring dashboard accuracy across different data slices.  
  **Solution:** Repeated testing, cross-verification, and feedback incorporation led to a more stable version.
* **Challenge:** Structuring resumes from inconsistent raw input.  
  **Solution:** Applied formatting logic and templates to create clean, readable outputs programmatically.

**5. Conclusion & Next Steps**

This week was both productive and educational. I am excited to demonstrate the resume formatter tool and seek constructive feedback to continue improving. I am also keen to understand how I can contribute more effectively in the coming weeks.

As I move forward, I would sincerely appreciate feedback from both Jatin and Prateek on my performance so far. Your insights would help me grow professionally and increase my chances of being considered for a PPO opportunity at Accenture.