

## **Event Budget**

**Event Name:** Summer Festival

**Date:** September 15, 2024

**Venue:** City Hall Park

### **1. Venue Rental**

- Description: Rental fee for City Hall Park
- Amount: \$2,000

### **2. Catering**

- Description: Food and beverage for 200 people
- Amount: \$3,000

### **3. Entertainment**

- Description: Live music and DJ
- Amount: \$1,500

### **4. Decorations**

- Description: Event decorations and setup
- Amount: \$800

### **5. Marketing and Promotion**

- Description: Flyers, social media ads, and banners
- Amount: \$500

### **6. Miscellaneous**

- Description: Contingency fund
- Amount: \$200

**Total Budget:** \$8,000