

Adoption Procedure for Step Parents

52. Adoption by step-parent:

1. The couple (step-parent and one of the biological parents) shall register in Child Adoption Resource Information and Guidance System with the required documents as mentioned in **Schedule VI**.
2. Consent of the biological parent(s) and the step-parent adopting the child or children shall be as provided in the **Schedule XX (refer instructions in Schedule XX)**.
3. In case the custody of the child is under litigation, the adoption process shall be initiated only after the finalisation of the case by the court concerned.
4. The biological parent and the step-parent shall file an application in the Family Court or District Court or City Civil Court as the case may be, as per format given at **Schedule XXXII**.
5. The applicants shall obtain a certified copy of the adoption order from the court concerned and furnish a copy of the same online to the Authority through Child Adoption Resource Information and Guidance System.

55. Legal Procedure:

1. The prospective adoptive parents, who intend to adopt the child of a relative as defined in **sub-section (52) of section 2** of the Act, shall file an application in the competent court under **sub-section 2 of section 56 or sub section (1) of section 60** of the Act in case of in-country relative adoption or inter-country relative adoption, respectively, alongwith a consent letter of the biological parents as provided in Schedule XIX and all other documents as provided in **Schedule VI**.
2. The biological parent and the step-parent, who intend to adopt the child or children of the biological parent, shall file the adoption application as provided in **Schedule XXXII**, in the court concerned of the district where they reside, along with consent letter of the biological parents and the step-parent adopting the child or children, as provided in the **Schedule XX** and all other documents as provided in **Schedule VI**.
3. The prospective adoptive parents, in case of inter-country relative adoption, shall file the adoption application in the court concerned of the district, where the child resides with biological parents or guardians as provided in **Schedule XXXI**.
4. The prospective adoptive parents shall file an application in Family Court or District Court or City Civil Court, as the case may be.
5. Before issuing an adoption order, the court shall satisfy itself of the various conditions stipulated under **section 61** of the Act, and **regulations 51 to 56**, as the case may be.
6. The prospective adoptive parents shall obtain a certified copy of the adoption order from the court and furnish a copy of the same to the District Child Protection Unit for online submission to the Authority.