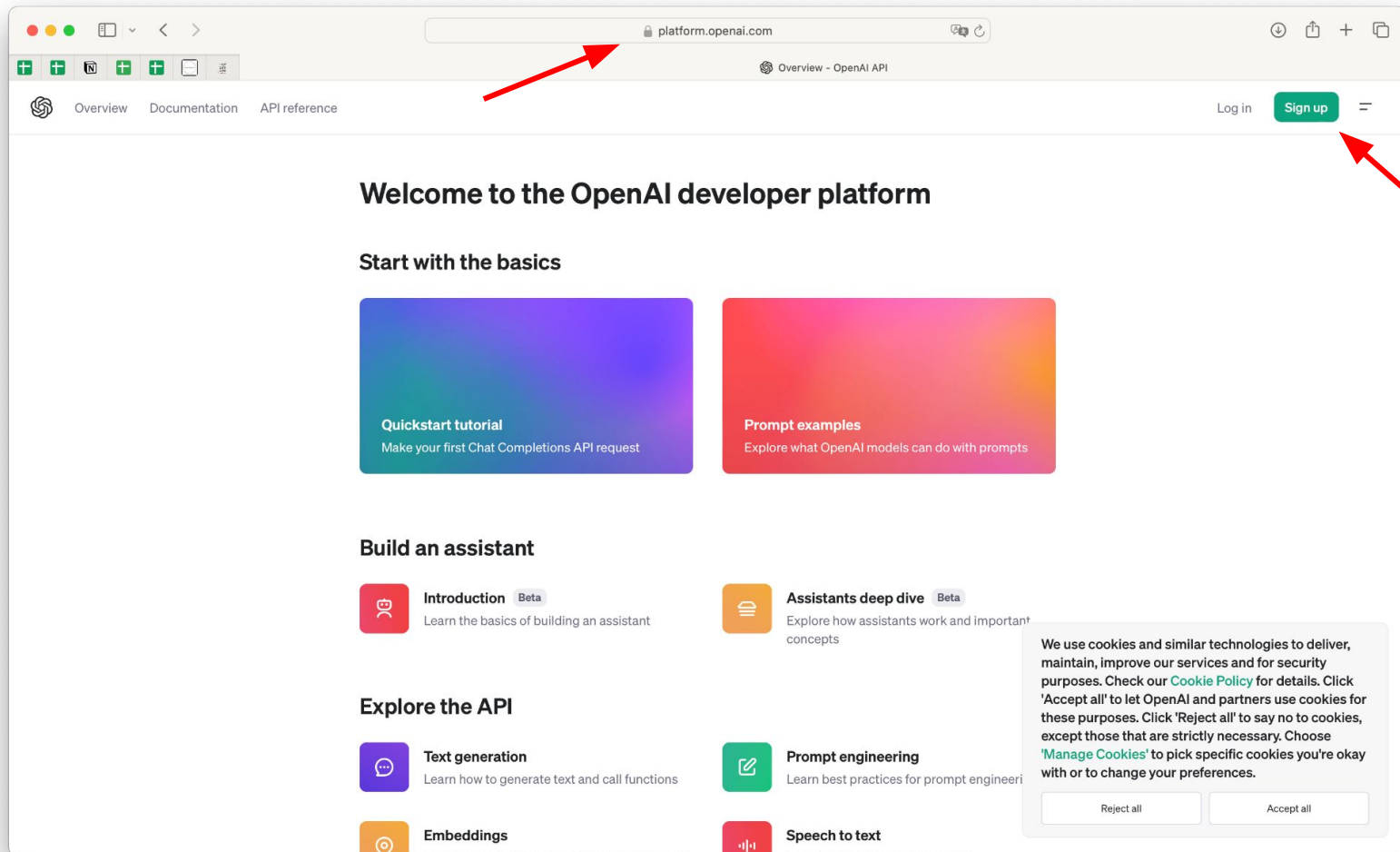
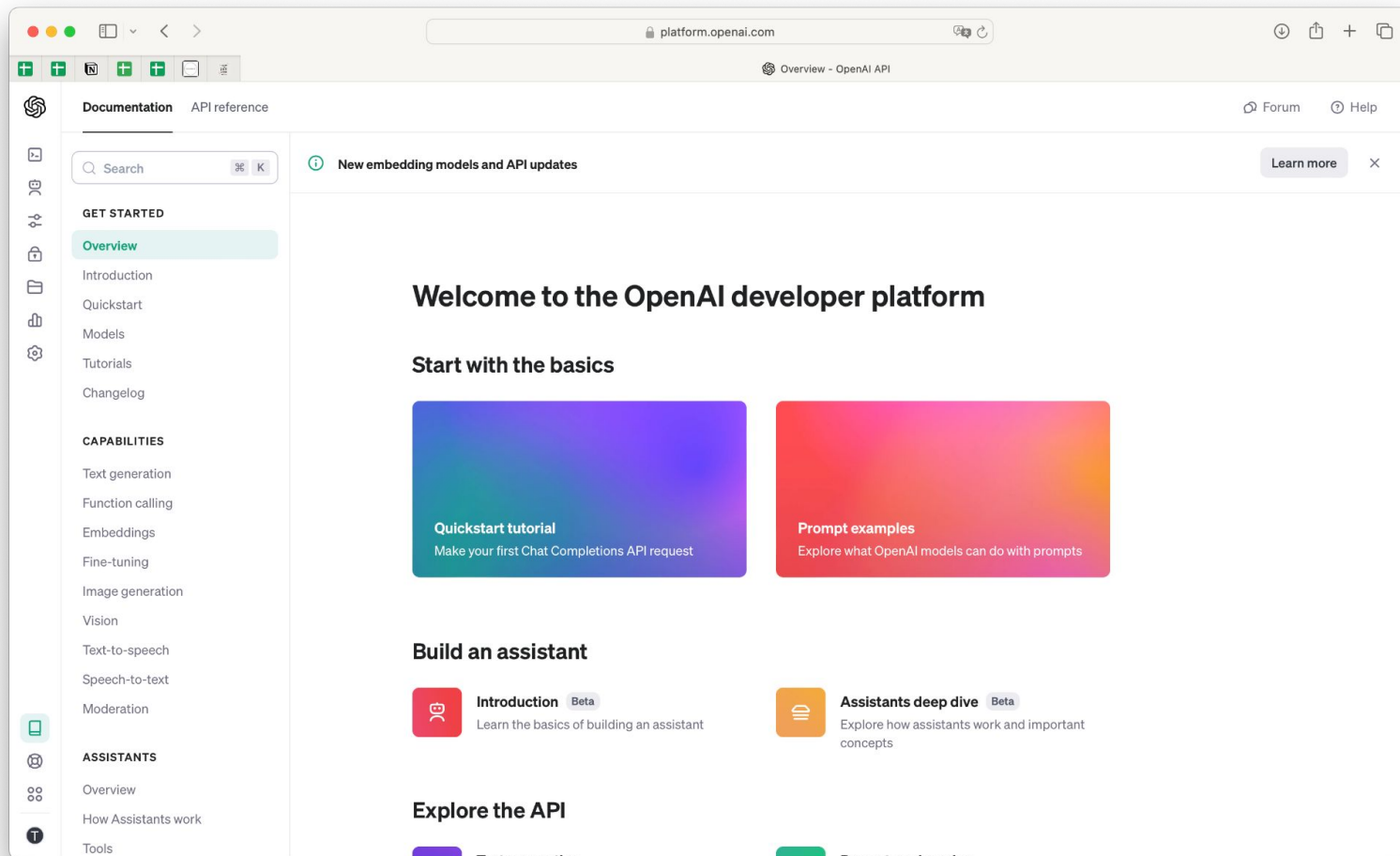
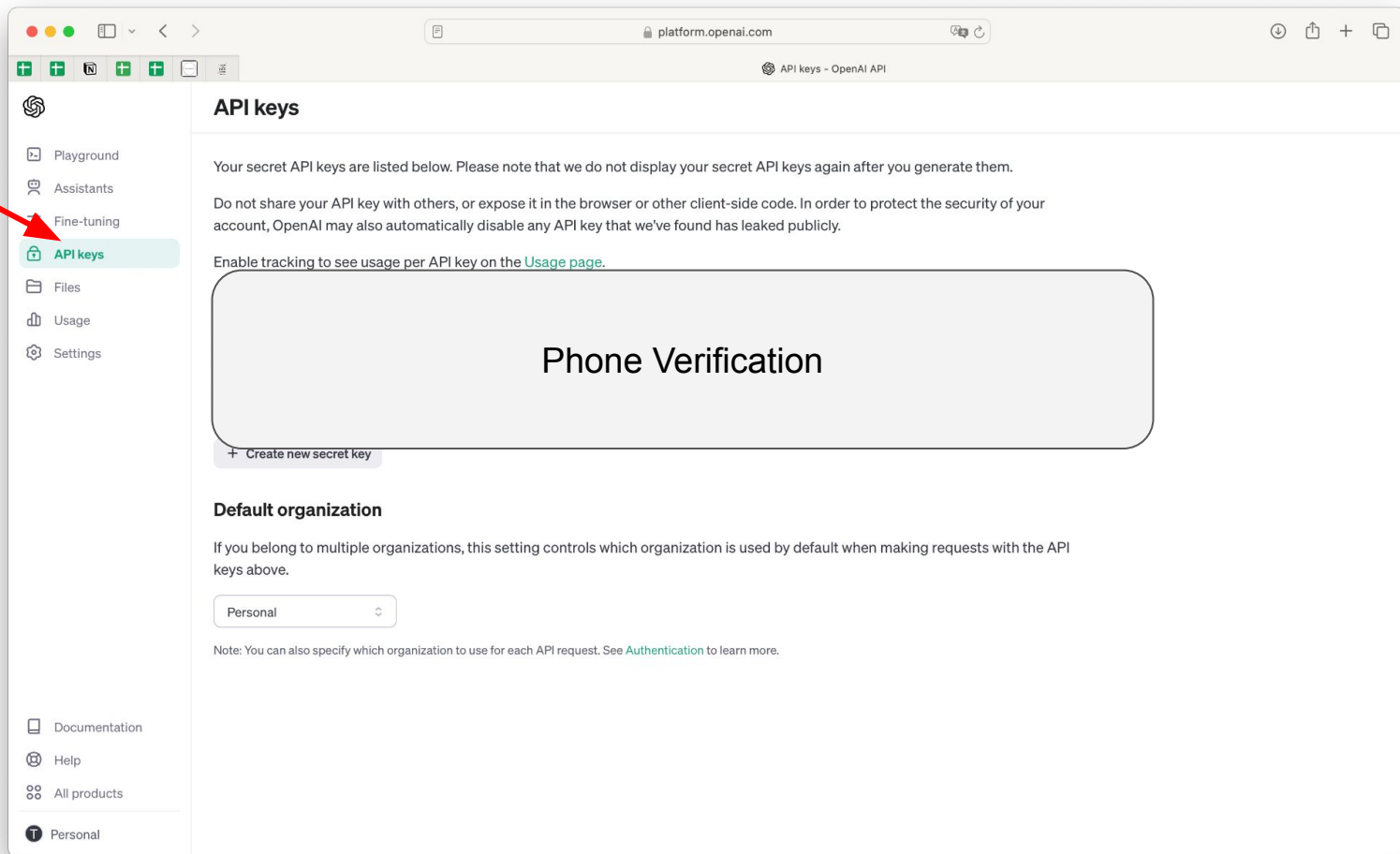


# OpenAI Platform Onboarding Guide





API  
Keys



The screenshot shows the OpenAI API keys management interface. On the left, a sidebar contains navigation links: Playground, Assistants, Fine-tuning, API keys (highlighted with a red arrow), Files, Usage, and Settings. Below these are links for Documentation, Help, All products, and Personal. The main content area is titled "API keys" and includes a warning about the security of API keys, a link to the Usage page, and a large "Phone Verification" overlay. At the bottom, there is a "Default organization" section with a dropdown menu set to "Personal" and a note about specifying organizations for each API request.

platform.openai.com

API keys - OpenAI API

## API keys

Your secret API keys are listed below. Please note that we do not display your secret API keys again after you generate them.

Do not share your API key with others, or expose it in the browser or other client-side code. In order to protect the security of your account, OpenAI may also automatically disable any API key that we've found has leaked publicly.

Enable tracking to see usage per API key on the [Usage page](#).

Phone Verification

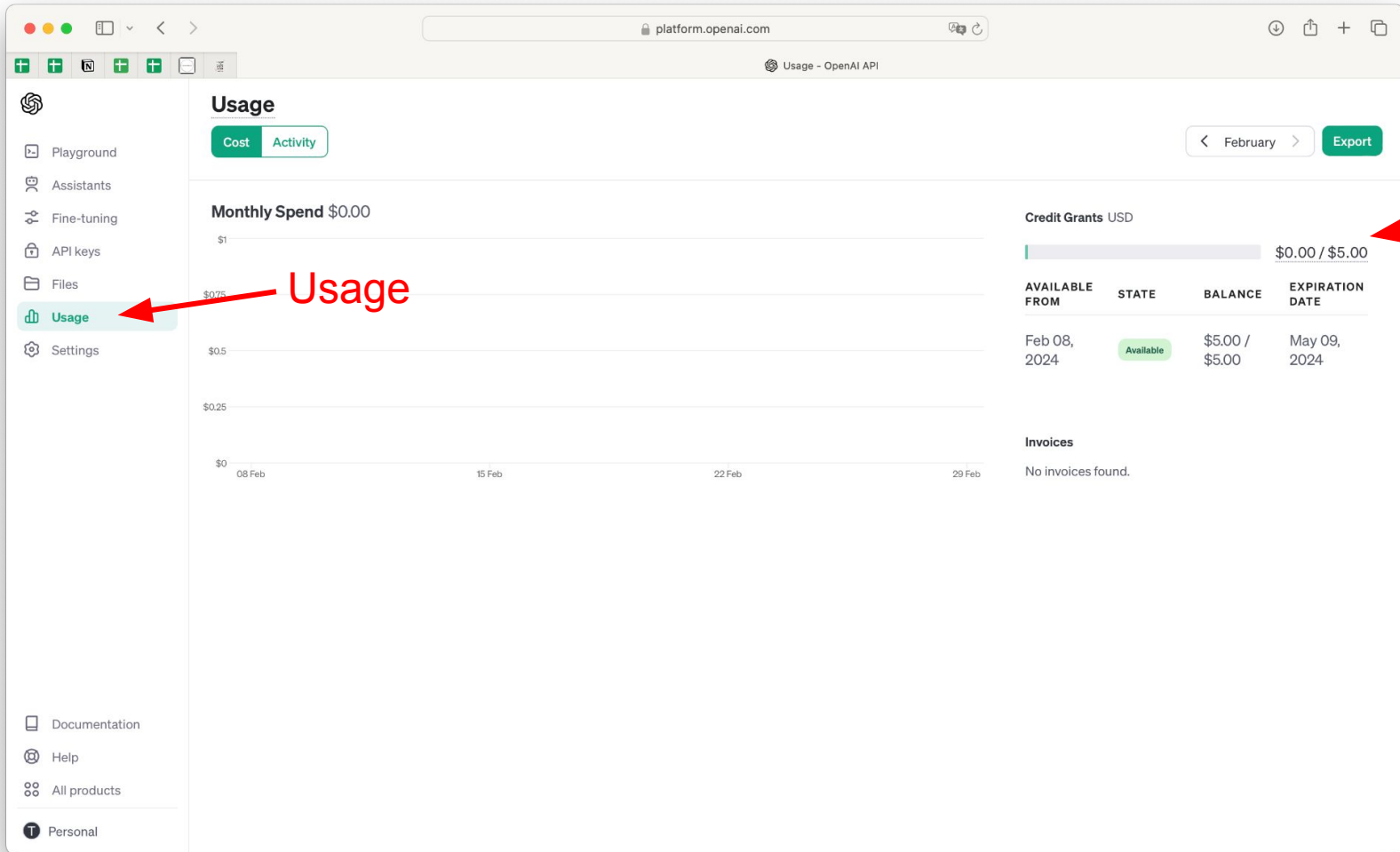
+ Create new secret key

### Default organization

If you belong to multiple organizations, this setting controls which organization is used by default when making requests with the API keys above.

Personal

Note: You can also specify which organization to use for each API request. See [Authentication](#) to learn more.



API  
Keys

Create  
new

The screenshot shows the 'API keys' page in the OpenAI platform. The left sidebar contains navigation links: Playground, Assistants, Fine-tuning, API keys (highlighted), Files, Usage, and Settings. The main content area is titled 'API keys' and includes a warning about not sharing API keys and a link to the 'Usage page'. A table lists existing API keys with columns for Name, Secret Key, Tracking, Created, Last Used, and Permissions. A modal dialog titled 'Create new secret key' is open in the foreground, featuring a 'Name' field (optional) with the value 'Oreilly\_Webinar', a 'Permissions' section with 'All' selected, and 'Cancel' and 'Create secret key' buttons. Red arrows point from the text 'API Keys' to the 'API keys' sidebar item and from 'Create new' to the '+ Create new secret key' button.

platform.openai.com

API keys - OpenAI API

## API keys

Your secret API keys are listed below. Please note that we do not display your secret API keys again after you generate them.

Do not share your API key with others, or expose it in the browser or other client-side code. In order to protect the security of your account, OpenAI may also automatically disable any API key that we've found has leaked publicly.

Enable tracking to see usage per API key on the [Usage page](#).

NAME	SECRET KEY	TRACKING	CREATED	LAST USED	PERMISSIONS
Secret key	sk-...	Enabled	Feb 8, 2024	Never	All
test					

+ Create new secret key

### Create new secret key

Name Optional

Oreilly\_Webinar

Permissions

All Restricted Read Only

Cancel Create secret key

### Default organization

If you belong to multiple organizations, select the organization you want to use for each API request with the API keys above.

Personal

Note: You can also specify which organization to use for each API request. See [Authentication](#) to learn more.

API keys - OpenAI API

API keys

Playground

Assistants

Fine-tuning

API keys

Files

Usage

Settings

Secret key

test

Oreilly\_Webinar

Create new secret key

Default organization

If you belong to multiple organizations, select the organization you want to use for each API request.

Personal

Note: You can also specify which organization to use for each API request. See [Authentication](#) to learn more.

API key generated!

Your secret API keys are listed below. Please note that we do not display your secret API keys again after you generate them.

Do not share your API key with others, or expose it in the browser or other client-side code. In order to protect the security of your account, OpenAI may also automatically disable any API key that we've found has leaked publicly.

Enable tracking to see usage per API key on the [Usage](#) page.

NAME	SECRET KEY	TRACKING	CREATED	LAST USED	PERMISSIONS
Secret key					
test					
Oreilly_Webinar					

Save your key

Please save this secret key somewhere safe and accessible. For security reasons, **you won't be able to view it again** through your OpenAI account. If you lose this secret key, you'll need to generate a new one.

sk-CHzI9vHLWAoh5S4YOFxFT3B1bkFJeK009ek4gWJ6

Copy

Permissions

Read and write API resources

Done

Copy this

Billing

The screenshot shows the 'Billing settings' page on the platform.openai.com website. The left sidebar contains a navigation menu with the following items: Playground, Assistants, Fine-tuning, API keys, Files, Usage, Settings, Organization, Team, Limits, Billing (highlighted with a red arrow), and Profile. The main content area is titled 'Billing settings' and includes tabs for Overview, Payment methods, Billing history, and Preferences. The 'Overview' tab is active, displaying a 'Free trial' status and 'Credit remaining' of '\$4.99'. Below this, there are buttons for 'Add payment details' and 'View usage'. A note states: 'Note: This does not reflect the status of your ChatGPT account.' The bottom section features five cards: 'Payment methods' (Add or change payment method), 'Billing history' (View past and current invoices), 'Preferences' (Manage billing information), 'Usage limits' (Set monthly spend limits), and 'Pricing' (View pricing and FAQs).

platform.openai.com

Billing overview - OpenAI API

## Billing settings

Overview Payment methods Billing history Preferences


### Free trial


Credit remaining ⓘ


# \$4.99


Add payment details View usage


ⓘ Note: This does not reflect the status of your ChatGPT account.

**Payment methods**  
Add or change payment method

**Billing history**  
View past and current invoices

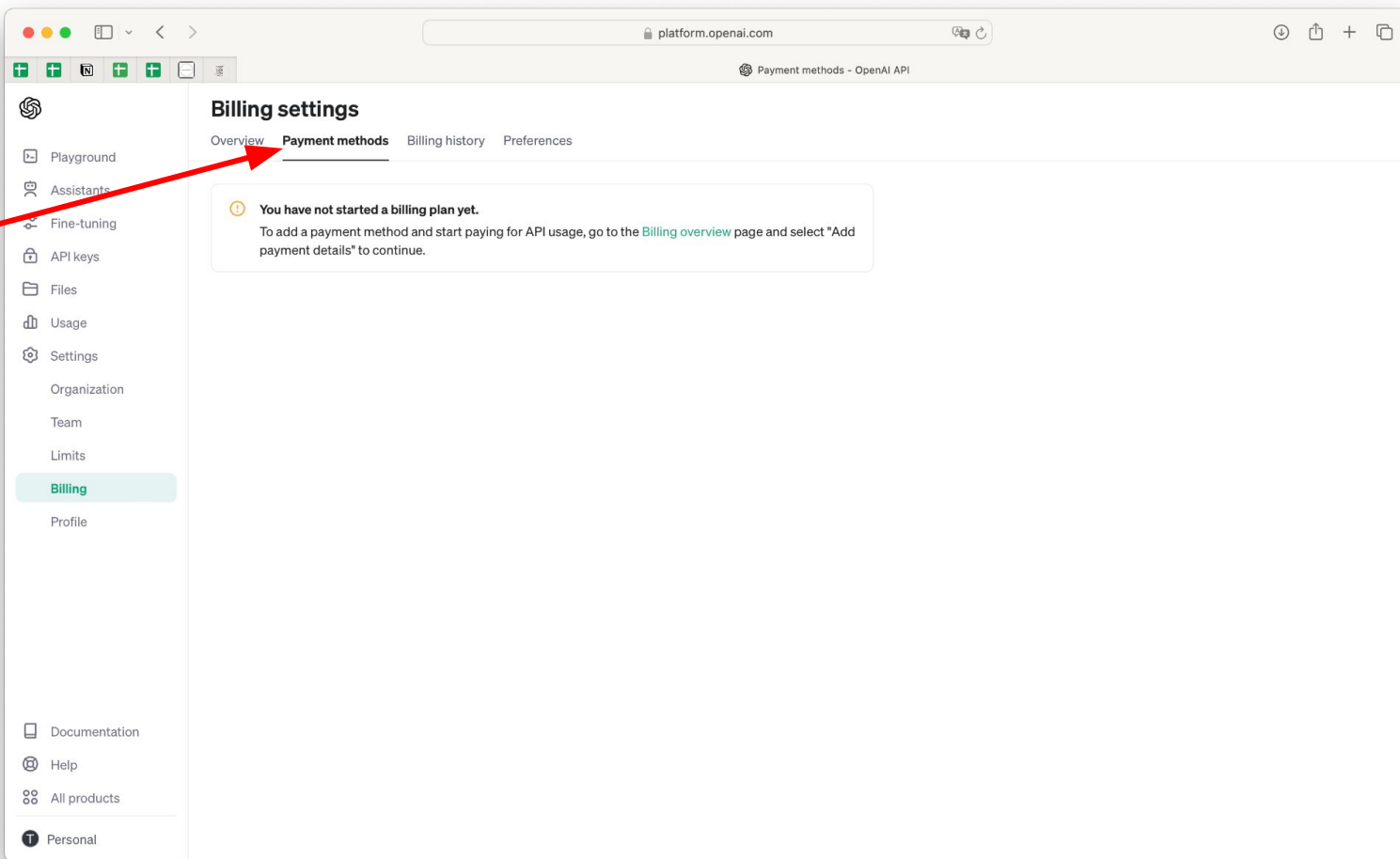
**Preferences**  
Manage billing information

**Usage limits**  
Set monthly spend limits

**Pricing**  
View pricing and FAQs

Documentation Help All products Personal





Add  
payment  
details if  
needed