

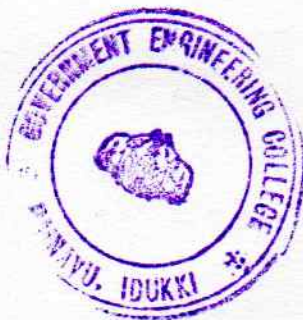
## **Govt. Engineering College Idukki**

### **Guidelines of Internal Examination**

The first internal examination of IV, VI, & VIII Semester B. Tech. Degree classes are scheduled from 14–17 Feb. 2025. In this regard, the following guidelines are issued.

1. All students must display their identity card while on the campus.
2. Seating arrangements of students will be displayed in the respective department notice boards 20 minutes before the commencement of examination.
3. The students are expected to take their respective seats 10 minutes prior to the scheduled commencement of the examination.
4. No student will be allowed to enter the examination hall 15 minutes after the commencement of the examination.
5. No student will be allowed to leave the examination hall till the end of the examination, except in special cases/emergencies.
6. Students should ensure that they are not carrying on their person any material, other than that allowed by the University for the particular examination. Any such material found during the examination would be considered as a deliberate attempt to use unfair means and would be dealt with accordingly.
7. Students are allowed one retest if they miss either the first or second internal evaluation test, which will be conducted shortly after the second test and cover portions of both tests.
8. Application for retest with supporting documents are to be submitted to the respective Head of the Department with consent from the faculty concerned within three days of the respective series examination. Genuine applications submitted within the stipulated time only will be considered for retest.

12 Feb. 2025



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