

Flat No-13, Plot No-79, South Ganesh Nagar Delhi, New Delhi-92

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Summary

Working as Project Manager-Execution in M/s Kamna Buildtech (Sep 2020) - till date. Interest of Work Profile: **Project Manager (Civil / Finishing)**Having **25+ Years** of experience in Construction Industries.

Objectives

To Achieve high career growth through a continuous process of learning for achieving goal & keeping myself dynamic in the changing scenario to become a successful professional and leading to best opportunity and willing to work as Project Manager (Civil / Finishing) and in the reputed Construction industry.

Education

B.E. (Civil): Amravati University (MAH) India in 1991 with First Division.

Computer Skills

MS Word, Excel, AutoCAD

Employment History

Corporate Projects- KANORIA GROUP, LOGIX GROUP, PSUs, AVJ GROUP INDIAN RAILWAY, SAS GROUP, TATA TELESERVICES, BHARTI INFRATEL, SIKKA ASSOCIATES ARCHITECTURES, SHALIMAR GROUP, ITC GROUP, ISKCON GROUP

Type of ProjectsINDIAN RAILWAY (Infrastructure),
MULTI STORY BUILDING
MD HOUSE
CORPORATE BUILDING
INSTITUTION BUILDING
GROUP HOUSING SOCIETY

Organisation: ARGROUP (Design Studio)

Duration: From Sep (2016) – March (2020).

Position: Project Coordinator.

Client: SONY FISERV DELOITTE AIRTEL

RELIANCE (FRESH)

Responsibilities:

- Monitoring of the execution team.
- Coordination with the client, consultants and other agency.
- Vendor Development, Planning, Manpower planning and budgeting.
- Requirement of all bought out items.
- Testing of Materials.
- Tendering of Subcontractors, Client Billing and Vendors Billing
- Make BOQ
- Handover

Organization: A Infrastructure Limited (Kanoria Group of Industries).

Duration: Oct (2014) - Sep (2016).

Role: Project Manager (Business Development).

Client: Infrastructure work at anand vihar railway station (Indian Railway).

Responsibilities:

- Monitoring of the execution team.
- Coordination with the client, consultants and other agency.
- Vendor Development, Planning, Manpower planning and budgeting.
- Requirement of all bought out items.
- Testing of Materials.
- Tendering of Subcontractors, Client Billing and Vendors Billing.
- Bar Bending Schedule duly approved.

Organization: Logix Group.

Duration: Oct (2012) - Sep (2014).

Role: GM Projects.

Client: Logix Group – Blossom Zest, Noida Phase II.

MD Residence, New Friends Colony.

Responsibilities:

- Monitoring of the execution team.
- Coordination with the client, consultants and other agency.
- Vendor Development, Planning, Manpower planning and budgeting.
- Requirement of all bought out items.
- Testing of Materials.
- Tendering of Subcontractors, Client Billing and Vendors Billing.
- Bar Bending Schedule duly approved.
- Finishing work
- Hand Over

Organization: AVJ Developers (India) Pvt Ltd.

Duration: May (2010) - Sep (2012).

Role: Project Manager.

Client: AVJ Developers (India) Pvt Ltd - AVJ HOMES, Greater Noida.

AVJ HEIGHTS, Greater Noida.

Responsibilities:

- Monitoring of the execution team.
- Coordination with the client, consultants and other agency.
- Vendor Development, Planning, Manpower planning and budgeting.
- Requirement of all bought out items.
- Testing of Materials.
- Tendering of Subcontractors, Client Billing and Vendors Billing.
- Bar Bending Schedule duly approved.

Organization: Sikka Associates.

Duration: Oct (2001) - May (2010).

Role: Project Coordinator.

Projects

- Structural Strengthening work in old buildings (TATA TELESERVICES).
- Data Center (AIRTEL).
- Data Center (TATA TELESERVICES).
- Corporate Offices of MNC.
- Office building of Sikka Associates- Delhi.
- Tata Teleservices Ltd- Delhi.
- Shalimar Corporation Ltd-Lucknow
- Unitech
- Bharti Infratel
- Tata Consultancy Services
- GAIL (Central Public Sector Undertaking)

Responsibilities:

- Coordination with the Clients, Architects, Consultants & Contractors.
- Checking of Subcontractor bills.
- Complete the Project on Time.
- Project planning.
- Finishing Works.
- Services works.
- Monitoring of the execution team.
- Bar Bending Schedule duly approved

Organization: Topline Buildtech (P) Ltd. Duration: May (1998) - Sep (2001).

Role: Quantity Surveyor/ Project Engineer.

Project Executed: Sri Niketan C.G.H.S. at Sector-1, Dawarka.

Malibu Town, Gurgaon.

Responsibilities:

Execution of Site work & Client Billing.

- Extra items/ Escalation.
- Materials Reconciliation.
- Bar Bending Schedule duly approved.

Organization: Tarapore & Co. Duration: Jan (1992) - May (1998).

Role: Trainee Engineer/ Site Engineer/ Billing Engineer.

Project Executed: ISKCON CAMPUS, sant nagar, East of Kailash, Delhi.

Group Housing Society (ITC Group), Gurgaon.

Responsibilities:

- Execution of Site work.
- Bar Bending Schedule duly approved.
- PC Bills
- Client Billing
- Sub Contractor appointment
- Rate Analysis
- **Daily Progress Report**

Skills

- Project Management
- Site Execution
- Project Planning & Scheduling
- Site Co-ordination
- Project Billing
- Vendor & Sub vendor Finalization
- Site Handover
- Documentation of Projects & as Build Drawing