

E-mail: kjaved610@gmail.com

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**Brief Overview:**

- Strong experience in the area of executing various types of civil engineering works
- Effectively managed various construction and modification projects
- Instrumental in carrying out and delivering projects within the specified budget and time
- Successfully undertaken critical and difficult projects for the industry
- Strong knowledge of project management in the construction field
- Hardworking and dedicated with strong communication and leadership skills

**PROFESSIONAL EXPERIENCE**

- 17.5 years of experience in handling various kinds of civil engineering projects for commercial and industrial structures.

**Technical Skill:**

**Projects**

- Over all planning and controlling of construction project activity and budget cost with time period.
- Interact with client's architect for local rules and regulations.
- Preparing construction schedule, material contracting plan, cash-flow projections and monitor throughout the project.
- Arranging & conducting kick off meeting to start construction activity.
- Site visit at regular interval for quality and EHS audit; Provide solutions for the queries raised by the team.
- Conducting weekly / monthly progress review meetings to overview the progress of all concerned agencies and to maintain effective communication between architect, client, consultant and contractor.
- Circulating reports to stakeholders.
- Reviews the master construction schedule at regular intervals and take suitable measures to recover slippages. Updates to stakeholders on slippages and recovery measures.
- Participates in site meetings, reviews inspection schedule, checklists and witnesses testing & commissioning process.
- Review overall quality, identify snags and ensure closure of the same.
- Inspects sites, reviews handover checklist and ensures rectification of defects.
- Coordinate for handover of assets and facilities to end user and issue certificate of practical completion to finalize RA bills / Final bills of consultants / contractors / vendors.
- Monitoring material receiving, under / over supply & damage Report.
- Evaluate contractual variations / back charges to the client / consultants / contractors / vendors.

- Verification of extra items payable to contractor.
- Prepare cost control documents for submission to client.
- Ensure comprehensive knowledge within the Project team of all main responsibilities and deliverables under the applicable agreements with the Client and arranging contract review sessions for specific issues like variations, procurement, subcontracts.
- Support the management for judicial proceedings, taking an active part in the contractual and legal analysis of the case and in preparing the supporting documents.
- Prepare key performance index (KPIs) for consultant / contractors / vendors and review it periodically to achieve the time, cost, quality and EHS targets set.

### **HSSE**

- Preparing and finalizing general and project specific HSSE manual (Health, Safety, Security and Environment).
- Inspection & Audit of HSSE Plan.
- Implementation of HSSE standards, rules and regulations.
- Conduct weekly / monthly HSSE meeting to resolve queries raised by the team.
- Provide an induction for HSSE (Health, Safety, Security and Environment) Management Plan.
- HSSE inspections and recommends strong measures to achieve compliance.
- Compliance of JSA (Job Safety Analysis).
- Incident Investigation.
- Compliance of PTW (Permit To Work System).
- Preparing & submitting monthly HSSE Report.
- Arrange program to reward and recognize the workers who demonstrate HSSE compliance.

### **Engineering and Design**

- Preparing feasibility report and scoping report, which includes site investigation, soil investigation, site survey, review of budget and review of lay out etc.
- Coordinate with engineering team and structural designer for optimum design and drawing production within stipulated time frame and quality standards.
- Liaise with external consultants for production of drawings / documents within time and quality requirements.
- Support to sales and proposal department for calculating should cost for project proposal. Prepare detailed rate analysis for submission of cost proposals.
- Support to procurement department in mapping, short listing and qualifying civil vendor for construction activity.
- Quantity and Cost estimation.
- Preparing tender document.
- Preparing cost comparative statement for vendor evaluation.
- Support to project team for site setup and smooth execution of project.
- Site inspections to ensure design / drawing compliance.
- Conduct weekly / monthly meetings to overcome design issues raised by the team

### **Computer Proficiency**

- Proficient with the use of Windows, MS Office
- Good knowledge of AutoCAD, MS Project

### **Academic Credential**

#### **Technical Qualifications:**

B.E.in Civil Engineering (Passing year: 2001) U.P. Technical Board.

#### **Academic Qualifications:**

Intermediate from U.P. Board Allahabad in 1997.

#### **Certificate Courses**

Diploma course in AutoCAD, Auto lisp and advance customization  
Indian Computer Services, Lucknow **(May 2001)**

#### **Strengths**

- Hardworking and dedicated with an ability to take up responsibilities.
- Knowledge and exposure to all aspects of handling construction projects.
- Ability to work in a time bound manner and deliver assignments as per schedule.
- Strong leadership skills with an ability to build develop and lead result-oriented teams.
- Strong communication, presentation and interpersonal skills.

## **PROFESSIONAL EXPERIENCE**

#### **AsSystem STUP Consultants Pvt. Ltd.**

<b>Working Period</b>	<b>: March-2021 to till date</b>
<b>Project</b>	<b>: Jabalpur Airport Project Dumna</b>
<b>Client</b>	<b>: Airport Authority of India</b>
<b>Work Responsibility</b>	<b>: Construction of Passenger Terminal Building, Air Traffic Control Building, Utility Block, CCR Block and Road work.</b>
<b>Designation</b>	<b>: Sr. Engg. (Civil)</b>

**Akhand Infra Build**

<b>Working Period</b>	<b>: March-2018 to Feb-2021</b>
<b>Project</b>	<b>: High Rise Project (G+42) Iconic Tower</b>
<b>Client</b>	<b>: J.K Group Kanpur</b>
<b>Work Responsibility</b>	<b>: Construction of high-rise &amp; Residential Building</b>
<b>Designation</b>	<b>: Project Manager (Civil)</b>

**ISCEC Oman**

<b>Working Period</b>	<b>: March-2016 to Jan2018</b>
<b>Project</b>	<b>:Al Danube Showroom</b>
<b>Client</b>	<b>:Al Danube</b>
<b>Work Responsibility</b>	<b>: Execution Of Showroomand Utility Work</b>
<b>Designation</b>	<b>: Construction Manager (Civil)</b>

**K. C. Group**

<b>Working Period</b>	<b>: April-2013 to Feb2016</b>
<b>Project</b>	<b>: LPGGas Plant Extinction work(Itawa)</b>
<b>Client</b>	<b>: GIAL</b>
<b>Work Responsibility</b>	<b>: ExecutionOf pilling work ,Heavy Rcc Foundation and cooling Tower work</b>
<b>Designation</b>	<b>: Project Manager (Civil)</b>

**Colliers International (MNC)**

<b>Working Period</b>	<b>: Mar-2012 to Mar-2013</b>
<b>Project</b>	<b>: DLF Gardencity Lucknow</b>
<b>Client</b>	<b>: DLF India Ltd.</b>
<b>Work Responsibility:</b>	<b>Town Ship and External Development Work</b>
<b>Designation</b>	<b>: Deputy Manager (Civil)</b>

**Unity Infraproject Ltd (Mumbai)**

<b>Working Period</b>	<b>: Feb2011 to Mar2012</b>
<b>Project</b>	<b>: Rail coach Factory Township</b>
<b>Client</b>	<b>: Ircon</b>
<b>Work Responsibility</b>	<b>:Execution of Type-III,IV,V and G.M Bunglow</b>
<b>Designation</b>	<b>: Assistant Manager (Civil)</b>

**Jain Infraproject Ltd. (Kolkata)**

<b>Working Period</b>	<b>: June 2010 to Feb 2011</b>
<b>Project</b>	<b>: Mahamaya medical college, Akbarpur</b>
<b>Client</b>	<b>: UPRNN</b>
<b>Work Responsibility</b>	<b>: Execution of Academy Building &amp;Administrative Building.</b>
<b>Designation</b>	<b>: Resident Engineer(Civil)</b>

**Ahmed Mansoor Al-Ali co BSC (Bahrain)**

<b>Working period</b>	<b>: 2007 to 2010</b>
<b>Project</b>	<b>: Al-Areen Down town project</b>
<b>Work Responsibility</b>	<b>: Construction of high-rise&amp; residential building</b>
<b>Designation</b>	<b>: Senior Engineer (Civil)</b>

**ALBADI GROUP, OMAN**

<b>Working period</b>	<b>: 2005 to 2007</b>
<b>Project:</b>	<b>Building and structure including boundary wall)</b>
<b>Client:</b>	<b>Municipality of Oman</b>
<b>Responsibility</b>	<b>: In for 62 nos of villas construction and boundary wall.</b>
<b>Designation</b>	<b>:Senior Engineer (Civil)</b>

**ATLANTA LIMITED, LUCKNOW**

<b>Working Period</b>	<b>: 2001 to 2004</b>
<b>Project</b>	<b>: Development of Outer Ring Road</b>
<b>Responsibilities</b>	<b>: Layout the all part of structures works according to reference point. Prepare the progress report</b>
<b>Designation</b>	<b>: Site Engineer (Civil)</b>

**Personal Details.**

Name: Javed Khan  
Father Name : Khan Moinuddien  
Date of birth : 07/08/1978  
Marital Status : Married  
Nationality : Indian  
Language Known : English, Hindi, Arabic

**Passport Details:**

Passport No : R-7759611  
Date of Issue : 19/02/2018  
Date of Expiry: 08/02/2028  
Place of Issue: Lucknow

**DECLARATION**

I hereby confirm that the information given above is true to the best of my knowledge and belief.

**Date : 08/02/2022**

**Name: Javed Khan**

**Place:**