

TOUKIR AHMED

Address: Lakshmipur,Chairmanpara, Chapinawbganj Sadar, Baroghoria,
Chapainawabganj 6300 .
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Career Objective:

By expanding my education, knowledge, skills, securing a challenging position in a reputed organization and starting my career in a high-level professional environment by looking for an entry-level position Ensuring employmen.

Career Summary:

I worked for 1 year as a managing and data entry operator in a super shop called Amar Bazaar with skill and honesty.

Special Qualification:

Hard worker,quick learner andability to assume responsibility

Employment History:

Total Year of Experience : 1.3 Year(s)

1. 1 year (July 7, 2020 - November 26, 2021)

Amar Bazar Super Shop

Company Location : Chapainawabganj

Department: Data entry Operator.

Duties/Responsibilities:

- >Settle accounts.
- >To control employees.
- >All Data Entry.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Result	Pas.Year	Duration
Bachelor of Business Administration (BBA)	Management	Nawabganj Govt. College,Chapainawabganj.	CGPA:2.91 out of 4	2019	4 years
HSC	Business Studies	Nawabganj Govt. College,Chapainawabganj.	CGPA:4.3 out of 5	2014	-
SSC	Humanities	Lakshmipur High School	CGPA:4.38 out of 5	2012	-

Training Summary:

Training Title	Topic	Institute	Country	Location	Year	Duration
Computer Operation	Microsoft Word,Excel,access and Typing Tutor	Chapainawabganj Technical Training Center.	Bangladesh	Chapainawabganj	2017	6 months

Professional Qualification:

Certification	Institute	Location	From	To
Computer Operation	Chapainawabganj Technical Training Center.	Chapainawabganj	July 1, 2017	December 31, 2017

Career and Application Information:

Looking For : Mid Level Job
Available For : Full Time
Present Salary : Tk. 15000
Expected Salary : Tk. 25000
Preferred Job Category : Accounting/Finance, Data Entry/Operator/BPO, Showroom Assistant/Salesman, Data Entry/Computer Operator, Electrician/Electronics Technician
Preferred District : Chapainawabganj, Rajshahi

Specialization:

Fields of Specialization
<ul style="list-style-type: none">• Computer Operator• Computer basic knowledge• Internet Browsing

Language Proficiency:

Language	Reading	Writing	Speaking
Bangla	High	High	High
English	High	High	High
Hindi	Low	Low	High

Personal Details :

Father's Name : MD. TOHIDUL ISLAM
Mother's Name : MST. NUR AKHTER MOHA
Date of Birth : August 23, 1995
Gender : Male
Marital Status : Single
Nationality : Bangladeshi
National Id No. : 8666505634
Religion : Islam
Passport No : EF0394826
Passport Issue Date : 12/30/2019
Permanent Address : Lakshmipur, Chairmanpara, Chapinawbganj Sadar, Nawabganj Sadar, Chapainawabganj 6300
Current Location : Chapainawabganj
Blood Group : B+