



# Herman Walton

## Student

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### Skills

Advanced Communication  
Skills

Office Technology Skills

Motivated Attitude

Social Media Platforms

### Languages

French

Dutch

## Profile

Hardworking Student seeking employment. Ready to utilize my skills and passion to further the mission of a company. Technologically adept, offering experience with many different social media platforms, office technology programs, and advanced computer skills. Bringing forth a positive attitude and the willingness and motivation to learn new programs.

## Employment History

### Sales Associate, Big Apple Bookstore, New York

September 2015 — June 2018

- Greeted customers and assisted them with finding books.
- Offered literary suggestions based on the needs and desires of the customer.
- Followed directions from my Supervisor and managed projects with precision.
- Organized books and adhered to the policies and mission of the bookstore.

## Education

### Bachelor of Communications, New York University, New York

August 2016 — August 2021

- Working towards a Communications Degree.

### High School Diploma, Regis High School, New York

September 2012 — May 2016

- Graduated with High Honors

## References

Dr. Lynn Fogel from Regis High School  
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Ken Bergman from New York University  
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