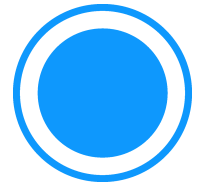




## BETA TESTING PROGRAM

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*Thank you for your interest in the ELLY beta program!*

We are excited to offer you an invitation become an **ELLY beta test partner** - to be one of the first to experience the next generation of tenant billing. ELLY is the easiest, simplest, and most seamless tenant billing solution for your Niagara system.

ELLY consists of two distinct parts:

1. the ELLY web application
2. the EllyHistoryExporter module

The following 5 steps are part of ELLY's one-time set up:

### 1. MODULE INSTALLATION

We will contact you to help you install the EllyHistoryExporter module into your Niagara station. After setup, the module will routinely and securely send history data from the station to the ELLY web app. Self-installation is simple, or if you prefer, we are happy to log in to your system via TeamViewer and install the module for you.

### 2. VERIFY YOUR DATA

Because ELLY is still in beta, the Apex team will test for ~1-2 weeks after module installation to ensure that we are receiving valid trend data from your station.

### 3. CONFIGURE METERS + TENANTS

After confirming that your station is communicating with the ELLY web app, we will get in touch with you to gather information about your current tenant billing solution. We will use this info to set up your ELLY account with your tenants and their associated meters.

### 4. BEGIN GENERATING INVOICES

Within a month, ELLY will begin automatically generating invoices based on the usage collected from your live Niagara system. We will work with you to verify usage, rates, and invoice totals.

### 5. ONBOARD YOUR TENANTS

ELLY provides a simple interface for your tenants to log in, view current and past invoices, and make payments. Once the invoices have been verified, we will work with you to onboard your tenants into ELLY.