

Aphelele Ngcobo

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PROFESSIONAL PROFILE

As a motivated individual, I am eager to take on new challenges and contribute positively to the workplace. My academic background has equipped me with critical thinking, communication, and problem-solving skills, which I am eager to apply in a practical setting. I am highly responsible and reliable, ensuring tasks are completed efficiently and to the highest standard.

Driven by a desire to gain real-world experience while balancing academic commitments, I am excited about the opportunity to contribute to your team and further develop both personally and professionally.

EDUCATION

currently: **BCOM (Informatics) Information Systems**, University of Pretoria

Electives: Business Management

2017 - 2021: **Durban Girls High School**

Subjects: Business Studies, English (HL), IsiZulu (FAL), Mathematics, Life Sciences, Geography

ACHIEVEMENTS & LEADERSHIP

2023: Community Service (Keep That Gold Shining NPC)

2021: English Olympiad Bronze Award

SKILLS

Languages

IsiZulu (Fluent), English (Fluent)

Hard Skills

- Proficient in Microsoft skills including MS Word, Excel and PowerPoint
- Computer Programming (Languages: C#, SQL, JavaScript, HTML, CSS)
- Problem Solving

Soft Skills

- Organisation
- Time management
- Teamwork
- Communication

REFERENCES

Mrs A. Watt

Matric Teacher, Durban Girls High School

Cell: 076 177 6470