

Jeffrey D. Mackey, Judge

Franklin County Probate Court

373 SOUTH HIGH STREET, 22ND FLOOR, COLUMBUS, OHIO 43215-6311

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<_CurrDate_>

<_casename_>
<_caseaddressline1_>
<_caseaddressline2_>
<_caseaddresscity, state, zip_>

In re: <_Style_>
Case Number: <_CaseNbr_>

Dear Guardian:

Our docket in the above referenced Release from Administration Estate reflects necessary document(s) have not been filed to close the estate.

Please file the document(s) on or before to avoid a citation being issued to you and the applicant/commissioner requiring you and the applicant/commissioner to appear before this Court pursuant to Ohio R.C. 2109.31.

If you have questions concerning what needs to be filed, you may contact the Release from Administration Department at 614-525-5362.

Your timely attention to this matter is appreciated.

Very truly yours,

Jeffrey D. Mackey
Probate Judge