ADRIENNE LOVE
Technical Project Manager

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PROFESSIONAL SUMMARY

Dynamic Technical Project Manager with experience in system rollouts, workflow optimization, and cross-functional coordination. Skilled in supporting software platforms, improving operational processes, and driving team efficiency. Adept at bridging technical and operational needs to deliver successful project outcomes.

CORE COMPETENCIES

- Agile & Scrum
- Technical Rollouts
- Process Optimization
- Cross-Functional Leadership
- SDLC Knowledge
- Stakeholder Communication
- Data Reporting
- Training & Support
- Workflow Automation

TECHNICAL SKILLS

Languages: HTML, CSS, JavaScript, Python, SQL
Frameworks: React, Node.js
Tools: Git, GitHub, MySQL, REST APIs, Red Rover, Oracle
Project Tools: Jira (familiar), Asana, Trello

PROFESSIONAL EXPERIENCE

Charlotte-Mecklenburg Schools — Senior Administrative Specialist / Technical Support (2022 – Present)
- Led rollout of Red Rover payroll & scheduling for 60+ staff, including onboarding & training.
- Improved accuracy of reporting and reduced workflow errors through process refinement.
- Provided daily technical support for Red Rover, Oracle, and district devices.
- Supported leadership with data reporting and compliance documentation.

UPS — Sort Supervisor (2019 – 2022)
- Increased loading productivity through optimized stacking workflows.
- Trained team members in operational standards and safety protocols.
- Used performance data to identify bottlenecks and improve throughput.

Wells Fargo — Personal Banker / Top Teller (2014 – 2018)
- Ranked as a top district performer, consistently exceeding sales & service goals.
- Increased customer product adoption through financial guidance.
- Managed accounts, resolved issues, and ensured compliance.

Jennings Real Estate Group — Real Estate Agent (2018 – Present)
• Managed property showings, negotiations, and closing processes.
• Coordinated renovation planning and staging to maximize value.

EDUCATION

A.A.S. Full-Stack Web Development — Central Piedmont Community College (2025)
President's List & Dean's List

CERTIFICATIONS

• Front-End Development Fundamentals — 2024
• IT Fundamentals — 2024
• Python IT Certification — 2025