

CURRICULUM VITAE

Kwasi Appiah Takyi



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Profile & Goal

As a Master Applied Mathematician, I am responsible for collecting data, analysing it, and presenting my findings to solve practical problems in business, engineering, finance, and science.

Skills: conducting research and applying mathematical knowledge to practical problems.

Skills Summary:

- Organizational skills.
- Excellent quantitative and qualitative analytic skills.
- Confident in leading projects, keeping records and organizing meetings.
- Excellent interpersonal, organizational and communication skills.
- Presenting findings to diverse audience.
- Data analysis.

I.T Skills

- Microsoft office – word, excel and power point.
- Latex.
- Matlab (intermediate).
- Python (intermediate).
- Lindo (basic).

Education

Date	Programme	Institution
2022 – 2024	MSc. Applied Mathematics (Numerical Mathematics & Optimization)	University of Belgrade (MATF), Serbia.
May-Aug 2022	Serbian Language (Certificate A1)	Faculty of Philology, UoB, Serbia.
2013 – 2017	BSc. Mathematics	University of Energy and Natural Resources.
2008 - 2012	General Science	Ghana Secondary Technical School, Takoradi.

Academic awards

2022 – 2024	World in Serbia & Ghana Scholarship Secretariat, Serbia
2013 - 2017	Fiaseman rural bank Scholarship, Western-Region, Ghana
2008 - 2012	Gold fields Limited (AGL) scholarship, Tarkwa – Damang.

Work Experience

Date	Position and Responsibilities	Company/Institution
March,2024 – date	Electoral Committee (I.T Personnel)	WSSSR (Serbia)
13 th – 27 th March.2023	Student Internship <ul style="list-style-type: none">• Computer hardware.• Computer software.• Classification of hardware.• Installation of software.	UoB, CLab (Belgrade, Serbia)
Feb – May.2022	Pupils Teacher	Green Energy Academy, Bui-Ghana
2018 – 2022	Teaching Assistant	NABCO (Chiraa Islamic School)
2017- 2018	Teaching Assistant <ul style="list-style-type: none">• Organizing tutorials for students.• Guiding class discussions.• Returning assignments to students in accordance with a decided deadline.• Organizing quizzes and invigilation.• Assisting students in understanding a topic.• Assisting my supervisor supervise final year students project work.• Marking and grading students’ examinations and assignments.	NSS (UENR)
June – Aug.2016	Business Intelligence Intern <ul style="list-style-type: none">• Assisting customers in checking their account balance and cashing checks (customer service).• Opening account manually and electronically for new customers.• Reconciliation of account.• Receiving students’ fees and recorded of overdraft.• Attending workshops.• Marketing Products.	Fiaseman Rural Bank (HV Branch)
June – Aug.2015	Business Intelligence Intern <ul style="list-style-type: none">• Assisting project managers and manageresses in organizing and verifying data and business documents.	ABSA (BK) (Project Dept.)

- Attending meetings with supervisors.
- Verifying compositional data to ensure correct data for accounting activities.
- Organizing NPA training for ABSA working staffs.
- Making significant mathematical calculations on product for projects.

Workshop & Training

4 th Sept.2020	Entrepreneurship, College for Community and Organizational Development. Sunyani-Odumase. Ghana.
11 th Aug.2020	Star Life Assurance. Sunyani, Ghana.
23 rd May.2019	Job fair, Ghanaian-German Centre for jobs. Ghana International Trade Fair Centre, Accra. Ghana.