

# Plan First, Plan Often

- Work more effectively
  - Do things in a productive order
  - Don't miss important steps
- Meet commitments
  - Know what you must do
  - Know when it will be done
- Better work
  - Don't skip steps due to schedule pressure

**A Goal Without a Plan is  
Just a Wish.**

# Planning before Committing

- Helps teams gain view of work they must do
  - Provides basis for tracking/completing work within certain timeframe
- Helps team balance work
  - Unbalanced workload leads to scheduling problems
  - Overcommitted engineers can delay the entire team
  - Results in shortest possible schedule
- If you don't start by making a plan, you will be stuck with your manager's timeline