

40162366841
Kina Nicholls
50 Victory Crescent
Burwood
Christchurch 5028

Client number 402 244 610
11 February 2012 13:56:16

Dear Kina

Your Student Allowance has been approved for study at Canterbury University.

These are the payments you qualified for at 11 February 2012 - they are based on information you and your education provider have given us.

Due to a change in your circumstances, you have been approved a Student Allowance for a single student aged under 24, who lives at home

From 13 February 2012 to 29 February 2012, your Student Allowance was declined as your application was received after your course start date.

You'll get a payment of \$136.64 on Thursday 19 April 2012. From then on you'll be paid \$136.64 every Thursday. Your Student Allowance is approved at this rate from 1 March 2012 to 25 November 2012.

The table below details what you qualify for:

a Student Allowance (before tax)		\$166.03
minus deductions for tax (P.A.Y.E.)	\$16.03	
		<hr/>
		\$150.00

The Student Allowance is normally paid for 200 weeks for tertiary study. To date you have used 48 weeks of your 200 week entitlement.

Have things changed?

Please remember to let us know straight away if your circumstances change, as this may affect your payments. For example, we need to know if you change your address, stop studying, change your study plans, change your bank account, change in parents' income or have a change in income. If you don't let us know, you could be overpaid and you'll need to pay the money back. We could take legal action to recover this money. You can update your details by logging into MyStudyLink from our website or call us with this information.

If you disagree

You have the right to ask us to review any decision we make. You need to write to us or fill in a Review of Decision form within three months of getting the decision.

You can download a form from our web site **www.studylink.govt.nz** or request one by calling us on **0800 88 99 00**. You are welcome to contact us, we can explain our decision and tell you more about the review process.

Need help?

Our website **www.studylink.govt.nz** has more information and you can use our "Ask a question" service on the site. You can also call us on 0800 88 99 00. Please have your client number handy.

Yours sincerely

A handwritten signature in black ink, appearing to read 'S O'Hagan', followed by a small dot.

Sarah O'Hagan
National Manager
Service Delivery
StudyLink