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Links Module 1

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Writing style

- Lionbridge, (2019) Writing for Translation: 10 Translation Tips to Boost Content Quality: https://www.lionbridge.com/blog/translation-localization/writing-for-translation-10-expert-tips-to-boost-content-quality
- Microsoft, (2019) Microsoft Writing Style Guide: https://docs.microsoft.com/en-us/style-guide/welcome

Terminology

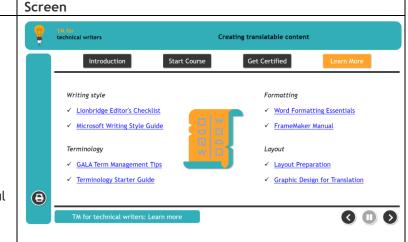
- GALA, (2019) Professional Corporate Terminology Management: Tips and Tricks for a Successful Introduction: https://www.gala-global.org/publications/professional-corporate-terminology-management-tips-and-tricks-successful-introduction-0
- TerminOrgs, (2019) Terminology Starter Guide: http://www.terminorgs.net/downloads/TerminOrgs StarterGuide V2.pdf

Formatting

- How-To Geek, (2019) The Interface, Fonts, and Templates: https://www.howtogeek.com/school/microsoft-word-document-formatting-essentials/lesson1
- Rike Franklin, (2019) Frustrated with FrameMaker?:
 http://rikefranklin.com/homepage/tech_assignments/framemaker_manual.pdf

Layout

- Accredited Language Services, (2019) How to Prepare a Document's Layout Before Translation: https://www.accreditedlanguage.com/translation/how-to-prepare-a-documents-layout-before-translation
- MtM LinguaSoft, (2019) Tips on Graphic Design for Translation 1: Styles, Layouts, Fonts: https://www.mtmlinguasoft.com/tips-on-graphic-design-for-translation-1-styles-layouts-fonts



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Links

Module 2

Creating a TM

- SDL, (2019) How to use the translation alignment tool in SDL Trados Studio 2019: https://www.youtube.com/watch?v=I9DGXVHkeYk

Cleaning a TM

- SDL, (2019) Experience easier ways to manage your translation memory: https://www.sdl.com/software-and-services/translation-software/sdl-trados-studio/tm-maintenance.html
- eXcel translations, (2019) Best Practices for Consolidating & Merging Translation Memories from Multiple LSPs: A Case Study: https://exceltranslations.com/translation-memories-multiple-lsps

Creating a Termbase

- SDL, (2019) How to create a termbase in SDL MultiTerm: https://www.sdltrados.com/video/how-to-create-a-termbase-in-sdl-multiterm/112370
- SDL, (2019) Creating a termbase the data model, data categories and what to include: https://www.sdl.com/video/creating-a-termbase-video/72090

Cleaning a Termbase

- SAP, (2019) Are they worthy: What terms belong in a termbase?: https://blogs.sap.com/2013/06/28/are-they-worthy-what-terms-belong-in-a-termbase
- SDL, (2019) About Termbase Maintenance:
 http://producthelp.sdl.com/SDL_Multiterm_2015/client_en/Creating_and_Maintaining_Termbases/Managing_Termbases/About_Termbase_Maintenance.htm

TM for technical writers Preparing translation resources Introduction Start Course Get Certified Creating a TM Creating a termbase ✓ An Introduction to Translation ✓ Creating a termbase in MultiTerm Memory ✓ Creating a termbase (data) ✓ Using Alignment in Trados Studio Cleaning a TM Cleaning a termbase ✓ Easy TM management What terms belong in a ✓ Consolidating & Merging TMs from Multiple LSPs ✓ SDL termbase maintenance help

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and its implications:

http://afit.ro/doc/fisiere/FT2016/1_Monika_Popiolek_ISO_17100_Keynote.pdf



Links Screen Module 4 TM for technical writers Finalizing the project Introduction Start Course Get Certified Filter options multifarious, (2019) Advancing the Advanced...: Filter options QA checker options https://multifarious.filkin.com/2017/12/19/advancing-the-advanced ✓ Advancing the advanced ✓ ApSIC Xbench plugin Spell check options Updating the TM ✓ Hunspell dictionaries in stud ✓ SDL Data Protection Suite Spell check options Troubleshooting multifarious, (2019) Hunspell dictionaries in Studio...: ✓ checkTerm plugin https://multifarious.filkin.com/2018/10/31/hunspell-dictionaries-in-studio ✓ SDL support **(B) 3 0 0** TM for technical writers: Learn more Term check SDL, (2019) checkTerm: https://appstore.sdl.com/language/app/checkterm/749 QA checker options SDL, (2019) ApSIC Xbench Plugin: https://appstore.sdl.com/language/app/apsic-xbench- plugin/354 Updating the TM SDL, (2019) SDL Data Protection Suite: https://appstore.sdl.com/language/app/sdl-data- protection-suite/936 Troubleshooting

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SDL, (2019) SDL Support: https://www.sdl.com/support